

BY-LAW AMENDMENT PROPOSALS

The TCSA Organizational Review and Development Committee recommends the adoption of the following amendments.

	Action	Current By-Laws	Proposed Changes
By-Law 5: BOARD OF DIRECTORS			
1	Motion to amend	V.1.2 All voting directors shall be responsible to assist in the operations of the Association's office during the academic year and must publicize a two (2)-hour period when they will be available in the office each week during which classes meet in the fall and winter terms.	V.1.2 All Equity Commissioners shall be responsible to check in with a member of the Executive each week during the academic year and make reasonable efforts to meet with their constituents when requested.
By-Law 7: TERMINATION FROM OFFICE			
2	Motion to amend	VII.1 Resignation of Office Directors resign their office by the submission of a signed letter to the Association Resource Manager written under their hand and addressing same to the Speaker. The resignation shall take effect at such time as the Board of Directors has received the letter from the Association Resource Manager at a duly constituted meeting of the Board of Directors, whereupon the office shall become vacant. Until such time, the	VII.1 Resignation of Office Directors resign their office by the submission of a signed letter to the Association Resource Manager. The resignation may take effect at such time as the Executive Committee has received the letter from the Association Resource Manager, whereupon the office shall become vacant. Until such time, the director remains responsible for all duties, obligations and tasks resulting therefrom. Resignations of office are to be reviewed by the Board of Directors at duly constituted meetings.

		director remains responsible for all duties, obligations and tasks resulting therefrom.	
By-Law 9: MEETINGS			
3	Motion to amend	IX.1.4.1 The Speaker or the President may call special meetings of the Board of Directors, provided that sixty (60) hours notice is given	IX.1.4.1 The Board Chair or the President may call special meetings of the Board of Directors, provided that forty-eight (48) hours notice is given.
4	Motion to amend	IX.1.4.3 A special meeting can be called by a letter signed by 25% of directors.	IX.1.4.3 Directors may call a special meeting by submitting a letter signed by five (5) Directors to the Association Resource Manager, or the President.
5	Motion to amend	IX.1.5.3 An Emergency meeting can be called by a letter signed by 25% of directors.	IX.1.5.3 Directors may call an Emergency meeting by submitting a letter signed by five (5) Directors to the Association Resource Manager, or the President.
By-Law 10: COMMITTEES			
7	Motion to amend	X.1.1 There shall be five (5) Standing Committees of the Board of Directors. <ul style="list-style-type: none"> • Organizational Review and Development; • Finance And Operations • Events • Executive 	X.1.1 There shall be five (5) Standing Committees of the Board of Directors. <ul style="list-style-type: none"> • Finance And Operations; • Executive; • Grocery Assistance; • Organizational Review and Development;

		<ul style="list-style-type: none"> • Transportation <p>The terms of reference for these committees shall be determined by operating policy.</p>	<ul style="list-style-type: none"> • Transportation; <p>The terms of reference for these committees shall be determined by operating policy.</p>
By-Law 11: POLICY			
8	Motion to amend	XI. 2.1. Operating Resolutions concern issues which the Board deems to be issues of administrative policy. Operating Resolutions are intended primarily for reference by the, its committees, and the staff of the Corporation. Operating Resolutions may have limited or unlimited temporal reference.	XI. 2.1. Operating Resolutions concern issues that the Board deems administrative policy. Operating Resolutions are intended primarily for reference by directors, committees, and the staff of the Corporation. Operating Resolutions may have limited or unlimited temporal reference.
By-Law 13: ELECTIONS			
9	Motion to amend	<p>XIII.2.3 Fall Elections</p> <p>The voting period for the fall election and by-election shall be held in the first week of October for any vacant positions created by resignation, or removal or not otherwise provided for in the Spring General Election.</p>	<p>XIII.2.3 Fall Elections</p> <p>The voting period for the fall election and by-election shall be held before fall reading week for any vacant positions created by resignation, or removal or not otherwise provided for in the Spring General Election.</p>
Operating Resolutions			
10	Motion to	Special Committee on Student Benefits Plan	TSHDBP Special Committee

	amend	<p>Mandate: The Special Committee on Student Benefits Plans is primarily responsible for overseeing the negotiation and operation of the TCSA Student Benefits Plan, as offered and contracted by the Association. The Committee shall be struck by the Board of Directors at such times as is warranted.</p> <p>The Committee shall:</p> <ul style="list-style-type: none"> Review the operations of the student benefits plans; Review the market for student benefits plans; Solicit feedback from members about the student benefits plans; <p>In consultation with the Plan Administrator, the Standing Committee on Finance and Operations, and the Executive Committee will implement, develop, and amend as needed policies to ensure the proper administration of the student benefits plans;</p> <p>Will make recommendations as to action around student benefits plans negotiations to the Board of Directors.</p> <p>Membership: The committee must include, but not be limited to, the following membership: i) One Executive</p>	<p>To ensure full representation in discussions surrounding the Trent Student Health & Dental Benefits Plan, the TCSA will extend committee membership to include one representative, with voting privileges, from both the TDSA and the TGSA and which will here forth be known as the TSHDBP Committee.</p> <p>Mandate: TSHDBP Committee is primarily responsible for overseeing the negotiation and operation of the TSHDBP.</p> <p>The duties of the TSHDBP Committee shall be:</p> <ul style="list-style-type: none"> • To perform an annual review of the TSHDBP operations; • To perform an annual review of the market for student benefits plans; • Make recommendations as decided by majority vote regarding the TSHDBP to the TCSA Board of Directors. The TCSA Board of Directors shall receive this recommendation at the next available meeting and will vote to approve or disapprove as outlined by current TCSA bylaws and policies. The TCSA Board Chair will distribute the results of the vote to the presidents of the TGSA and TDSA and to
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		<p>Member, to act as the chairperson; ii) Operations and Services Manager; iii) Two members of the Board of Directors.</p> <p>Meetings: The committee shall meet at least once each academic year or as required by the Board of Directors. Meetings shall operate in accordance with the by-laws of the Association.</p>	<p>the TSHDBP Committee;</p> <ul style="list-style-type: none"> • To receive and seek solutions for complaints or recommendations issued about the TSHDBP from any member of the TCSA, TGSA, and TDSA. • Meetings shall be held in an accessible location. <p>Membership:</p> <ul style="list-style-type: none"> i) One TCSA Executive Member to act as the chairperson (non-voting); ii) TCSA Operations and Services Manager (non-voting); iii) Three members of the TCSA Board of Directors (voting). iv) One member of the TDSA (voting) v) One member of the TGSA (voting).
11	Motion to amend	<p>Standing Committee on Events</p> <p>Mandate: The Standing Committee on Events shall be responsible for matters pertaining to the events, socials, and campaigns organized and executed by</p>	<p>Special Committee on Events</p> <p>Mandate: The Special Committee on Events shall be responsible for matters pertaining to the events, socials, and campaigns organized and executed by the Association. The Committee</p>

		<p>the Association. The Committee shall:</p> <p>Oversee the execution and organization of at least one social, campaign, or educational activity per month during the Fall and Winter semesters;</p> <p>Assist in the implementation of the Executive Strategic Plan;</p> <p>Assist in the development and implementation of the Association’s Campaigns and Media Relations Strategy;</p> <p>Assist the Brand Ambassador Team and the Associations various taskforce groups, and receive updates from the Events Coordinator facilitating meetings;</p> <p>Create timelines for events and assist in attending to the details of event planning;</p> <p>Be open to proposals from, and seek to collaborate with, other groups in the organization and execution of events.</p>	<p>shall:</p> <p>Oversee the execution and organization of at least one social, campaign, or educational activity per month during the Fall and Winter semesters;</p> <p>Assist in the implementation of the Executive Strategic Plan;</p> <p>Assist in the development and implementation of the Association’s Campaigns and Media Relations Strategy;</p> <p>Assist the Brand Ambassador Team and the Associations various taskforce groups, and receive updates from the Events Coordinator facilitating meetings;</p> <p>Create timelines for events and assist in attending to the details of event planning;</p> <p>Be open to proposals from, and seek to collaborate with, other groups in the organization and execution of events.</p> <p>Membership:</p> <p>The Committee’s membership shall include at least:</p>
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		<p>Membership:</p> <p>The Committee’s membership shall include at least:</p> <ol style="list-style-type: none"> 1. Events Coordinator, to act as Chair; 2. Vice President Campaigns and Equity; 3. Vice President University and College Affairs; 4. Vice President Clubs and External Affairs; 5. Brand Ambassador Team Lead; 6. Communications Coordinator. <p>Meetings:</p> <p>The Committee shall meet weekly during the Fall, Winter, and Summer semesters.</p>	<ol style="list-style-type: none"> 1. Events Coordinator, to act as Chair; 2. Vice President Campaigns and Equity; 3. Vice President University and College Affairs; 4. Vice President Clubs and External Affairs; 5. Brand Ambassador Team Lead; 6. Communications Coordinator. <p>Meetings:</p> <p>The Committee shall meet weekly during the Fall, Winter, and Summer semesters.</p>
12	Motion to adopt	<p>Standing Committee on Grocery Assistance</p> <p>Mandate:</p> <p>The Standing Committee on Grocery Assistance shall be responsible for matters pertaining to the Grocery Assistance Program on behalf of the Trent Central</p>	

	<p>Student Association. The Committee shall:</p> <ul style="list-style-type: none">• Receive all applications for Grocery Assistance at committee meetings & determine those applicants who shall receive assistance in amounts of \$0.00, \$80.00, or \$160.00;• Keep confidential all personal details of Grocery Assistance Program applicants;• Ensure accurate, up-to-date records are being kept of the Grocery Assistance Program at each meeting of the committee;• Ensure that all applicants are notified of decisions regarding their applications in a timely manner. <p>Membership*:</p> <p>The Committee's membership shall include at least:</p> <ol style="list-style-type: none">1. Vice President Campaigns & Equity, to act as Chair;2. Three (3) Directors <p>The membership of the Committee can be expanded</p>	
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		<p>at the discretion of the Chair.</p> <p>Meetings:</p> <p>The committee shall meet weekly from September to April, and as necessary during the summer semester.</p> <p>* From May to August the Grocery Assistance Program will be administered by the Executive Committee until the Grocery Assistance committee is struck in September</p>	
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