

**Ninth Meeting of the 2021-2022 Board of Directors
Sunday, March 20th, 2022
Trent Central Student Association
Agenda - Digital Meeting**

1. Call to Order

To begin the meeting.

TIME: 1:07 pm

2. Roll Call

To confirm that we can conduct business by ensuring enough Directors are present.

Attendance:

Chair: Robert Monico (he/him)

Present:

President Wendy Walker (she/her)

Vice President Campaigns & Equity Zoe Litow-Daye (she/they)

Vice President Student Health & Wellness Carter Tongs (he/him)

Vice President University & College Affairs Ally Speed (she/her)

Environment & Sustainability Commissioner Jocelyn Whalen (she/her)

International Students Commissioner Wacera Muriuki (she/her)

Mature & Transfer Commissioner Angela Slater-Meadows (she/her)

Off-Campus Commissioner Samantha Frost (she/her, non-voting)

Students with Disabilities Commissioner Alyssa Saunders (she/her)

Racialized Students Commissioner Aimeé-Marie Anctil (she/her)

CC Commissioner Maeve Virgo

GC President Gina Standaert (she/her, non-voting)

GC Commissioner Alyssa Robinson (she/her)

LEC Commissioner Lilian Raus (she/her, joined meeting at 1:19pm)

OC President Casandra Tessier (she/her/they)

OC Commissioner Ashley Merker (they/them)

Trill College President Cameron Ewing (he/they, non-voting)

Trill College Sr. Senator Krista Kartick (she/her)

Trill College Commissioner Amanda Owen (she/her)

Regrets:

Queer Students Commissioner Stevie Lanigan (they/them)

CC Sr. Senator Campbell Deck (he/him)

OC Sr. Senator Sarah Griffin (she/they)

GC Sr. Senator Natnaiel Dubale (he/him)

Indigenous Students Commissioner Fiona McKenna (she/they)

Absent:

LEC Prime Minister Maya Thomas

LEC Sr. Senator Abishek Nigam (he/him)

CC President Emma Phillips (she/her, non-voting)

TABS Commissioner Priscilla Yeboaa (she/her)

Women's Student Commissioner Chanel Bowen (she/her)

Association Staff:

Association Resource Manager Matthew Seaby (he/him)
Operations & Services Manager Tracy Milne (she/her)
Communications Manager Christine Liu (she/her)

Members of the Public:

Noah Edwards (he/him)
Mitch Lacey (he/him)

3. Land Acknowledgement

Chair Monico reads the Association's land acknowledgement aloud, "The Trent Central Student Association wishes to acknowledge that we are meeting today on the traditional territories of the Mississaugueeg Anishnaabeg people of Treaty 20 and the Williams Treaty, who have been taking care of this land since creation. As visitors to these lands, we would like to acknowledge the displacement and sacrifices of the Indigenous peoples who lived, learned, and gathered here, much like we are today. Peterborough, or Nogojiwanong, as it was originally called, has become home to many, and we would like to recognize the contributions made by other First nations, Metis, and Inuit peoples to this community. While settler-colonialism is still very evident within the structure of our society and institutions, the TCSA is committed to furthering the work of a de-colonial student union and campus, in partnership with Indigenous university staff, students, and community groups."

4. Chairs Remarks

Chair Monico states that the Board follows Robert's rules except where the bylaws apply. He reminds the Board on voting procedure using the polling system present in the Zoom meeting. He states a principle called little fish big pond for those on the Board – as you moved forward you will feel like a little fish in a big ocean, but you are still the same sized fish as when you were in the pond. Trent is here for you as a friendly place.

5. Approval of the Agenda

This motion sets the business of the meeting. Changes to the meeting's business are discussed here.

MOTION: Be it resolved that the agenda for the 2022.03.20 Board of Directors Meeting be approved.

Moved by Ashley Merker, seconded by Amanda Owen

Motion Carried

6. Approval of Minutes

This motion approves the publication of the previous meeting's record.

MOTION: Be it resolved that the minutes from the 2022.03.06 meeting be approved with the necessary corrections.

Moved by Zoe Litow-Daye, seconded by Ashley Merker

Motion Carried

7. Executive Updates

Executive will provide updates to the board about activities of the Association.

VP Tongs states that in the last couple weeks the Association hosted a terrarium building event (on March 15). Retention of students who arrived at the beginning of the event was challenging.

We could add an activity to extend the amount of engagement students experience for the full time. The work to effectively transition the new VP Health and Wellness has been ongoing. The Association has also received a government grant to promote harm reduction for students regarding cannabis use. The Association was approved for \$930. He has been speaking with the social work society about a food cupboard on campus. These ongoing projects will be for the new VP Health and Wellness to pick up. He has been working with TISA (via Wacera) for a summer smash event to promote mental health services. Moriah is also helping plan the event.

OC Commissioner Merker asks if posters for the wrapped and ready program and cannabis harm reduction program are available for OC's community cupboard.

VP Tongs states that many wrapped and ready posters have been printed. We are planning to put these up in bathrooms around campus, they just arrived this week. We are planning on sharing these posters with housing to give Dons access to this stuff as well.

VP Litow -Daye states that much of her focus has been on transitioning out of the VP Campaign's & Equity role. They have largely concluded their events for the year but is looking forward to picking things up as President.

President Walker states that she has been wrapping up elections this week, it was a big undertaking. There was a meeting with TGSA and the Environment Commissioner Jocelyn last week to declare a climate emergency. She has meet with the Arthur and discussed the levy policy, including topics like financial reporting or financial accountability. Definitive answers to issues with the levy system are still being determined. Senate work has followed through.

VP Speed states that in addition to transition, VP Litow-Daye and herself have been planning Dionysus at the end of term (April 8th).

8. 2022 Spring Elections

Directors will receive a report from the Chief Electoral Officer Regarding the 2022 Spring Elections and ratify the results.

Chief Electoral Officer Seaby states the elections report was released yesterday evening. There were only 7 candidates, but 9 referendum questions. Eight of these nine referendum questions were successful. The Housing Referendum question was unsuccessful. The benefits enrollment change question, Student Housing Coop question, One Roof Community Centre donation, Arthur Newspaper's levy increase, health services fee combination, combination of TUEFRT and Walkhome / making the fee an ancillary fee, Trent Nature Areas Fund and Trent International Scholarship Fund becoming ancillary fees, have all been successfully approved by students. He is very pleased to report that these elections were the largest number of voter turnout that he has on record. All candidates were running uncontested which is a concern. The membership list was received on February 7th from the Office of Student Affairs. The registration period closed on February 28th, with a strict deadline. After the deadline had passed, we had to decline two registrations based on the bylaws (it's very inflexible). Several events helped raise awareness for our elections (Meet the Candidates / Get the Scoop). There was demonstrated sustained voter turnout throughout elections. In total almost 1700 students cast their vote. The number is significant as it's the greatest number of votes we've seen on record. All the referendum questions are valid as we meet our quorum for election. The giveaways are taking place next week as we announce official results. The one issue with this year's ballot was the large number of referendum questions. It results in vote not being cased further into the survey and resulted in a tapering off of voter turnout in questions further down the ballot. However, we

met quorum on every question. It was a record number of referendum questions. He would like to add that after the voting period had closed a complaint was submitted about a candidate. We meet with the complainants and discussed some options. The original request was to not ratify that candidate. However, that outcome was not appropriate for the circumstances. Ratification concerns the integrity of the electoral process and not individual candidates. The Board should still consider the issue that was presented, but it needs to be considered separately from the Association's elections. He would like to conclude with a sincere thank you for the engagement with elections and is really pleased to see voter turnout as high as it is. Hopefully we can build off that momentum next year as student life proceeds. Thank you again to Christine Liu for the hard work engaging students digitally, and all other Association staff and Executives for their contributions.

MOTION: to move into closed session

Moved by Wendy Walker, Seconded by Alyssa Saunders

Moved into closed session at 1:43 pm.

Moved out of closed session at 2:11 pm.

MOTION: to strike a special review committee to go over the complaint submitted regarding the VPUC candidate. Be it further resolved that the committee include Wendy Walker as Chair, Carter Tongs, Aimee Anctil, Cameron Ewing and Lilian Raus in confidence to prepare a report for the Board of Directors.

Moved by Wendy Walker, seconded by Alyssa Saunders

Motion Carried

MOTION: Be it resolved that the Election report be approved, and the 2022 Spring Elections results be ratified and become official.

Moved by Alyssa Saunders, seconded by seconded by Lilian Raus

Motion Carried

9. Operating Resolution Amendments.

Amendments to the following Operating Resolutions: Appointments to University Committees, Elections Committee, Elections Procedures, Expenditure Approval, Hiring & Selections, and Land Acknowledgment are being presented to the Board for approval. Renewal of the Directors Orientation Retreat, Executive Review, Meetings of the Board of Directors, Presentation of Written Material, and Shadow Period is also being sought as well.

MOTION: Be it resolved that the proposed Operating Resolutions Amendments and Renewals be approved.

Moved by Lilian Raus, seconded by Carter Tongs

Association Resource Manager Seaby asks if everyone has had a chance to review the document. He states the rationale for the various changes included in the amendments package, and invites the Board to ask any questions, but notes that none were received when the amendment package was sent out with notice at the next Board Meeting. The resolutions up for renewal are being brought to the Board so they don't expire with no amendments being brought forward at this time.

International Students Commissioner Muriuki appreciates the land acknowledgement the Association has prepared, it honours first nations more than other shorter recognitions that many organizations use across campus.

VP Litow-Daye gives a shoutout to the ORDC committee and all the work that went into the committee's review of policies this year. It was great meeting with the team and considering these details in full.

Motion Carried

10. Senate Composition Proposal Draft

A draft proposal developed by President Walker is being brought forward to the Board of Directors for further discussion with the Colleges and constituency organizations who are members of the Board prior to being submitted to Senate.

MOTION: Be it resolved that the Senate Composition Proposal be approved and moved forward to Senate.

Moved by Alyssa Speed, seconded by Maeve Virgo

President Walker thanks those that looked over the proposal this year. The proposal is to redistribute the Senate committee seats. This proposal provides Traill College with a Senate seat. The TDSA will also receive two Senate seats if successful. She feels these changes to representation will improve the distribution of advocacy efforts. In this new proposal all colleges retain senate representation (with Jr. Senator's having a year to prepare for the Senate role). It is apparent that Durham is growing and will be priority for the next several years. This means that access to representation from Durham is important for those students. The Association will gain a Senate seat from this proposal as well which will be allocated to the Vice President University and College Affairs. This will allow for a student senate caucus to come together and better connect discussion and advocacy to better represent students. The report also allocates seats to Indigenous Students through TUNA and International Students through TISA. There was concern sited that these organizations do not have the same supports and continuity as other organizations, but the report stands.

Sr. Senator Kartick states that the proposal for before Senate differs slightly but includes all the main points covered by the Association's proposal.

President Walker will follow up with Senate.

Motion Carried

11. Any other Business

An opportunity for Directors or members to bring an item of business up with the Board if they have not yet had the opportunity to do so.

LEC Commissioner Raus asks when the final composition of Senate will be determined?

President Walker states that she will confirm the details and share back.

Sr. Senator Kartick states the next Senate meeting is Tuesday so it should move forward quickly. It may need to be put back to Senate Executive.

12. Adjournment

...to end the meeting

MOTION: Be it resolved that the 2022.03.20 Board of Directors Meeting be adjourned.

Moved by Lilian Raus, seconded by: Amanda Owen

Motion Carried

TIME: 2:41pm

**Minutes Respectfully Submitted By,
Matthew Seaby
Association Resource Manager**

**Appendix I –
2022 Spring Elections Report February 1st – March 20th, 2022**

Elections Committee:

- Chief Electoral Officer - Matthew Seaby
- Deputy Electoral Officer - President Wendy Walker
- BIPOC Student Organizer Moriah Hillyer
- Indigenous Students Commissioner Fiona McKenna
- GC Commissioner Alyssa Robinson
- Racialized Students Commissioner Aimee Ancil (resigned February 8th)

Candidates Registered & Elected:

1. Aimee Ancil – VP Campaigns & Equity Candidate
2. Angela Slater-Meadows – Student Integration Commissioner
3. Craig Stoddart – On Campus Students Commissioner
4. Harshit Jain – Off Campus Students Commissioner
5. Holly Naraine – VP Student Health & Wellness Candidate
6. Shania Surujnarain – VP University & College Affairs Candidate
7. Zoe Litow-Daye – Presidential Candidate

Confirmed Referendum Questions:

1. *Do you support changing the threshold for automatic enrolment on the Trent Health and Dental Benefits Plan to 0.5 credits for TCSA members? **Successful (82.51% in favour)***
2. *Do you support entrusting the Trent Central Student Association with the Student Housing Coop's remaining levy funds to provide resources and programing, including direct rental assistance funding, for Trent's undergraduate students until the funds are spent? **Successful (71.33% in favour)***
3. *Do you support providing the Warming Room's remaining funds to One Roof Community Centre as a one-time donation to support their operations? **Successful (86.96% in favour)***
4. *Do you support a \$1.52 increase to Arthur Newspaper's non-refundable levy fee? **Successful (58.86% in favour)***
5. *Do you agree with consolidating the Counselling, Health Services and Accessibility Services fees into one Wellness Services fee? **Successful (80.75% in favour)***
6. *Do you support combining the TUEFRT (\$8.46 per year) and Walkhome (\$1.20 per year) levies and re-establishing them as a Campus Safety Response Services Ancillary Fee? **Successful (79.08% in favour)***
7. *Do you support recategorizing the refundable Trent Nature Area's Stewardship Levy as a University Ancillary Fee? **Successful (69.25% in favour)***
8. *Do you support recategorizing the non-refundable International Scholarship Fund Levy as a University Ancillary Fee? **Successful (63.71% in favour)***
9. *Do you support an annual non-refundable Off Campus Housing Support Fee of \$5.25 per term for full time and \$1.40 per course for part time undergraduate & graduate students? **Unsuccessful (71.22% against)***

Report:

The committee met weekly throughout the Elections Period after it was struck by the Board on January 16th. As we proceeded further into the semester regular attendance of the whole committee was limited, but we were always able to establish a quorum to discuss progress on elections each week. Electoral communications were handled through a delegated email account tcsaelections@trentu.ca and was made available to members of the Elections Committee. The voter eligibility list was received from the Office of Student Affairs on February 7th, 2022. It indicated the membership of the Association at **9,102** students.

The registration period for all positions opened on February 1st and closed on February 28th. After the close of registrations 7 students had submitted their registration packages, all for different positions. Registration packages were validated by the CEO and eligibility criteria were confirmed for all registrants prior to the start of the campaign period. Unfortunately, after the close of the registration period two candidates came forward expressing interest in registering as candidates. Due to the clear language stated in the registration form and the by-laws we were unable to accept these nominations. In one case a hopeful candidate requested they be involved with the Association as its Gender Issues Commissioner in a non-voting capacity. They were advised that appointment would be possible based on a successful motion by the newly elected Board of Directors at its first Board Meeting on April 10th, 2022.

Candidates and referendum groups were provided with detailed rules regarding elections at the close of the registration period. All candidates and referendum groups were followed up with by the Chief Electoral Officer and the electoral rules were described in sufficient detail. Candidate platforms were posted on the Association's Website & social media and sent to the Arthur to coincide with the campaign period, which began on March 1st and concluded on March 17th.

To encourage student engagement the elections committee approved several giveaways and events through the campaign period. Three \$100 prepaid Visas were given away as door prizes at a Meet the Candidates Event hosted on March 8th. Meet the Candidates Event was held at 6:30pm in the event space through a hybrid format. At its peak 37 people attended the event in-person and virtually with light refreshments served. The event concluded around 9:00pm after speeches had been delivered, questions taken, and door prizes awarded.

To kick off the campaign period the Association hosted an event called "Get the Scoop" on Friday, March 4th. We gave away ice cream via an ice cream truck outside the Student Center and promoted elections to 325 students while raising awareness that elections were occurring and answering their questions about how to vote. This event was very successful, and I would recommend doing it, or something similar, again. Throughout the campaign period the Association featured candidates and referendum groups through Instagram Live on our main TCSA account.

Candidates were also reminded to submit campaign expenses in the final week of campaigning. Once they do so they will be reimbursed via E-transfer in the coming weeks for any appropriate expenses they incurred. Candidate Expenses will be added as an appendix to this report once reconciled.

Of 9,102 undergraduates at Trent, 1,696 students submitted their ballot for an overall turnout of 18.63%. The voting period (March 10-17) recorded the following distribution of votes:

- March 10: 510

- March 11: 285
- March 12: 148
- March 13: 137
- March 14: 192
- March 15: 237
- March 16: 85
- March 17: 101

(Surveys started but not submitted: 1988 / completion rate 85%)

Students were emailed ballots on each day of the voting period. Based on feedback received at the close of the Fall By-Election a separate survey was linked *through the ballot* for those who voted and wanted a chance to win one of two, \$200 Visas. The winners were announced on March 18th via Instagram live from a pool of 1037 students who submitted an entry to win one of these prepaid gift cards.

One concern with the ballot was the number of referendum questions. The extent to which the number of referendum questions lengthened the ballot may have resulted in a slightly lower survey completion rate. I believe that a portion of students lost interest in completing the survey and this is reflected by slightly lower voter turnout than would otherwise be the case. As evidence for this speculation, I would like to note that the same number of students who started to submit their ballot was not the same number who completed their ballot. This is also evidenced by the gradually falling number of votes cast on later survey questions (i.e., Q1 - 1681 votes, vs. Q16 - 1529 votes). This does not impact results or quorum as over 15% of the student population voted for all referendum questions, but the variance could present an issue if exceptions to this criterion occurred in future elections. This is especially true in election years where quorum is very close. However, for Spring 2022 the lowest voted on question was Q11 (a candidate) with 1526 votes. Voter turnout was still 16.76%.

I would like to thank the Elections Committee, particularly Christine Liu, Wendy Walker, and Moriah Hillyer, as well as Fiona McKenna & Alyssa Robinson for their contributions this term. As a result of the dedication and hard work of the whole team we were able to deliver an election that reflected many great ideas that resulted in the largest number of recorded votes since 2016 and the highest number of recorded ballots that the Association has on record.

Respectfully Submitted,
Matthew Seaby
Chief Electoral Officer

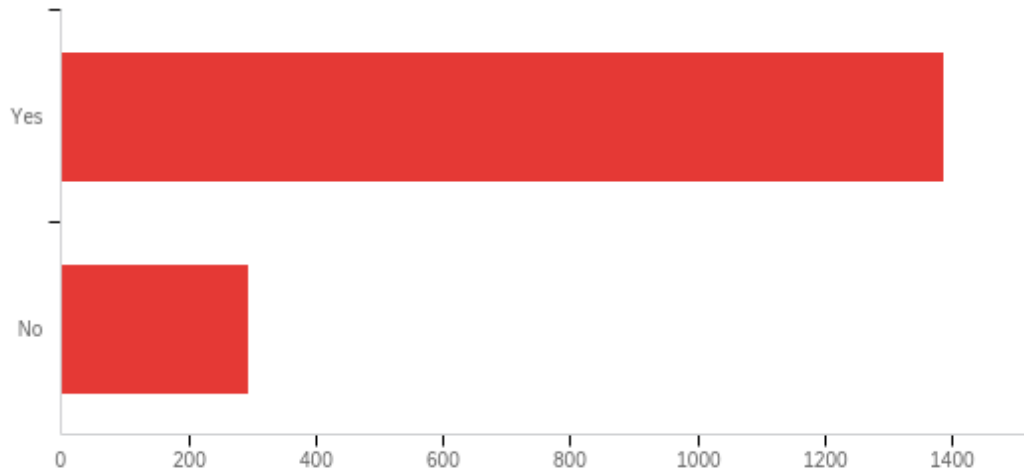
Appendix I – Default Report

TCSA 2022 - Spring Elections - Ballot

March 17th 2022, 4:10 pm EDT

Q1 - When TCSA members register in fewer than 1.5 credits for the first semester of the academic term they are not automatically enrolled on the Trent Student Health and Dental Benefits Plan. In some cases, this disadvantages students who are registered with Student Accessibility Services. SAS registered students are recognized as full-time students but are not automatically registered for the student benefits plan due to their lower credit threshold. To ensure ease of access to the benefits plan, the Association proposes lowering the automatic enrolment threshold for the benefits plan to 0.5 credits for TCSA members. This change will not impact anyone who wishes to opt-out of the benefits plan offered by the Association.

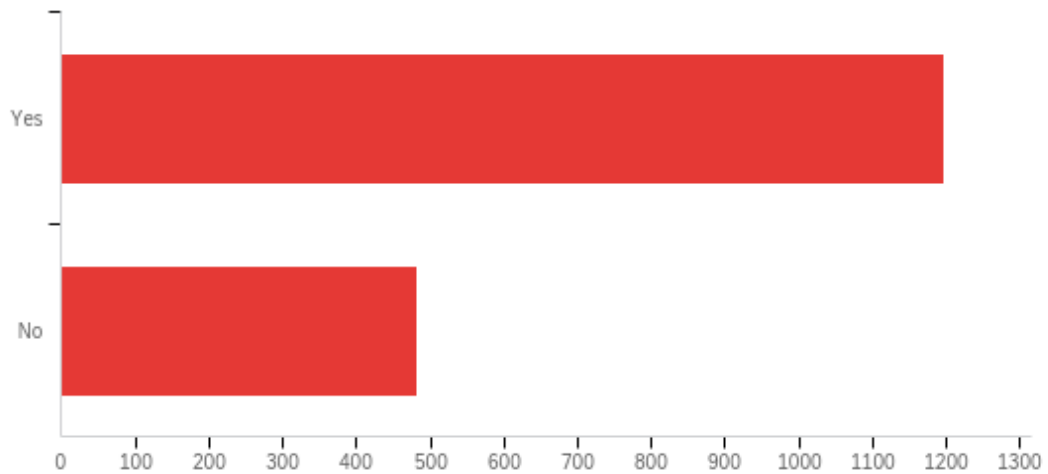
Question: Do you support changing the threshold for automatic enrolment on the Trent Health and Dental Benefits Plan to 0.5 credits for TCSA members?



| # | Answer | % | Count |
|---|--------|--------|-------|
| 1 | Yes | 82.51% | 1387 |
| 2 | No | 17.49% | 294 |
| | Total | 100% | 1681 |

Q2 - The Student Housing Cooperative is no longer a functioning organization. After formally concluding their operations and discontinuing their levy, the organization requested that the remaining levy funds (\$61,924) be used to serve Trent University students in a manner that aligns with the Peterborough Student Housing Coop’s mandate and goals: “To provide students with an affordable, safe, and supportive housing community that blends academic and extra-curricular learning with resources, programming and support so that students can get the absolute most out of their experience living downtown. ... We also run programming in the community such as workshops and panels and help students and community members find housing.”

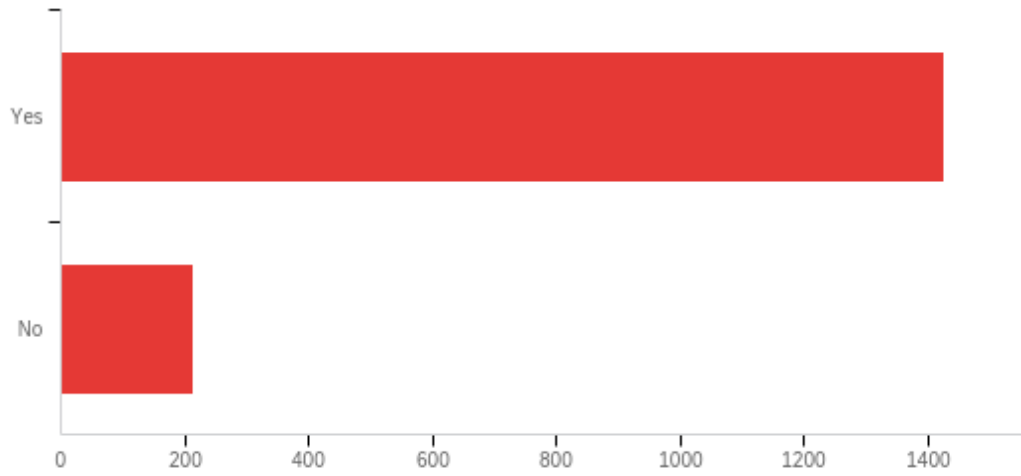
Question: Do you support entrusting the Trent Central Student Association with the Student Housing Coop’s remaining levy funds to provide resources and programming, including direct rental assistance funding, for Trent’s undergraduate students until the funds are spent?



| # | Answer | % | Count |
|---|--------------|-------------|-------------|
| 1 | Yes | 71.33% | 1197 |
| 2 | No | 28.67% | 481 |
| | Total | 100% | 1678 |

Q3 - The Warming Room is a former emergency shelter program in the Peterborough community. A sister organization, One Roof Community Centre, is currently in operation and provides regular meals, social, health and personal services to community members in need. After concluding their operations and discontinuing their levy fee, the Warming Room requested that the remaining levy funds (\$19,869.87) be provided to One Roof Community Centre to support their operations.

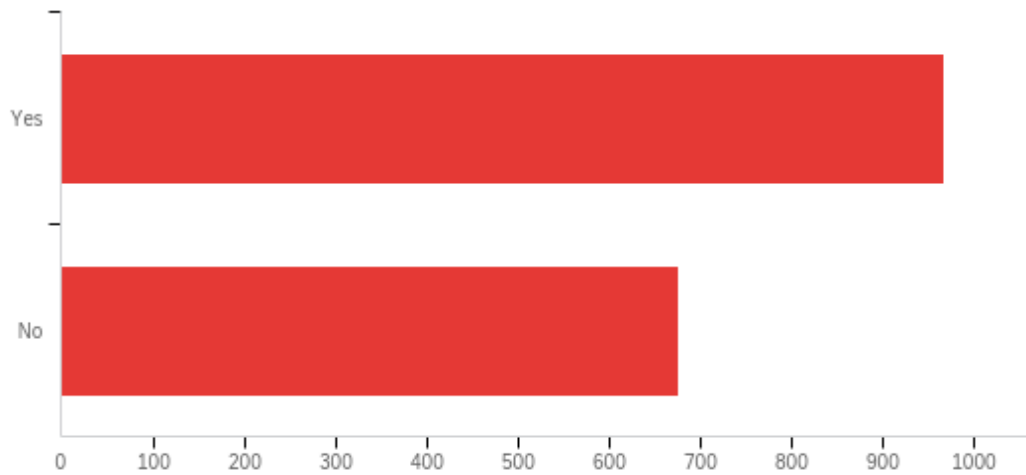
Question: Do you support providing the Warming Room’s remaining funds to One Roof Community Centre as a one-time donation to support their operations?



| # | Answer | % | Count |
|---|--------------|-------------|-------------|
| 1 | Yes | 86.96% | 1427 |
| 2 | No | 13.04% | 214 |
| | Total | 100% | 1641 |

Q4 - Arthur Newspaper is seeking a \$1.52 increase to our levy fee (currently \$11.37 per year) because we want to make sure we can continue to provide students with employment opportunities and deliver the hard-hitting hyperlocal journalism that our community needs. When students work at Arthur, they gain real tools they can use in their careers – whether in journalism, editing, communications, production, or design. Arthur Newspaper has been Trent’s independent student press since 1966, covering local arts and culture, the housing crisis, campus politics, the climate crisis, social justice issues and so much more. Our role involves holding the University administration to account, and investigating where your tuition money goes, because if we don’t, then who will?

Question: Do you support a \$1.52 increase to Arthur Newspaper's non-refundable levy fee?



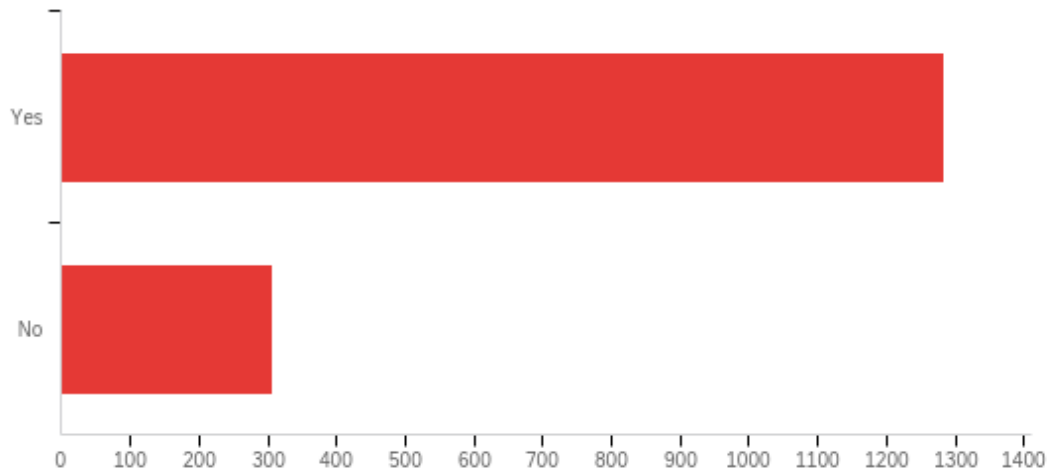
| # | Answer | % | Count |
|---|--------|--------|-------|
| 1 | Yes | 58.86% | 967 |
| 2 | No | 41.14% | 676 |
| | Total | 100% | 1643 |

Q5 - When the student fees for counselling, health services, and accessibility services were first established, these were all separate university departments. Over the past number of years, Trent has recognized that student needs, particularly with respect of mental health, are better met when these services are consolidated, so that students can be more seamlessly supported. To help ensure that service levels are balanced across these departments, we would like to merge the three separate fees into a single Wellness Services fee. The current fees vary considerably between the different services, which can result in unequal resource allocation. Any future budgets and fee increases would continue to be determined in consultation and with the approval of the TCSA and other student associations.

Current Model: Health - \$69.26; Counselling \$ 15.15; Accessibility Services \$1.12 (Total annual fees = \$85.53)

Proposed Model: Annual Wellness Services Fee - \$85.53 (billed in halves for the Fall & Winter terms)

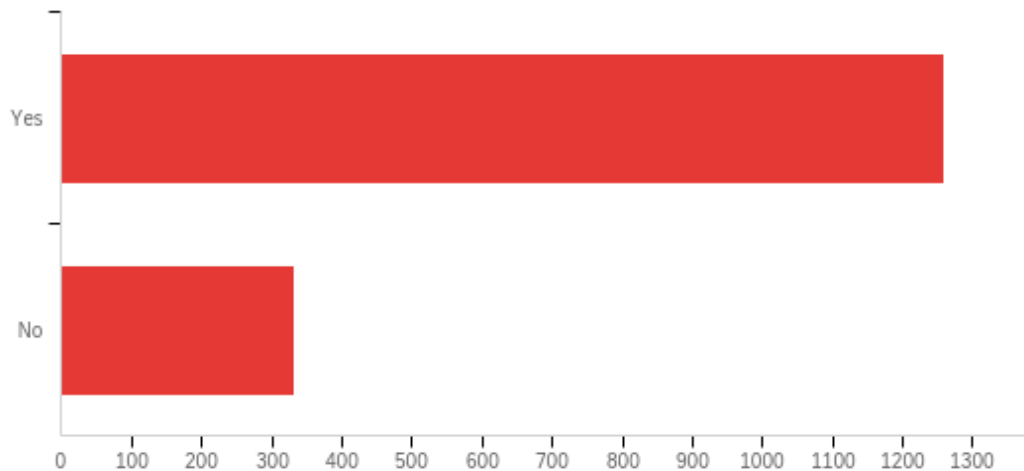
Question: Do you agree with consolidating the Counselling, Health Services and Accessibility Services fees into one Wellness Services fee?



| # | Answer | % | Count |
|---|--------|--------|-------|
| 1 | Yes | 80.75% | 1284 |
| 2 | No | 19.25% | 306 |
| | Total | 100% | 1590 |

Q6 - When student fees for Walkhome (currently \$1.20 per year) and Trent University Emergency First Response Team (currently \$8.46 per year) were first established, they were independently run programs. Over the past couple years, both groups requested that Trent help manage these services to ensure they could continue running and effectively support students. While TUEFRT continues to operate as an on-campus emergency first response service, Walkhome’s operations have been impacted by the pandemic and the service is currently being run on a limited basis through the University. To better align campus safety response services and properly recognize how these fees are administered, we propose combining the Walkhome levy and the TUEFRT levy and recategorizing them as a University Ancillary Fee. This change would create a Campus Safety Response Services Ancillary fee and be used by Trent’s Risk Management Department to ensure the continued operation of TUEFRT with an enhanced mandate to provide emergency & student safety response services on-Campus.

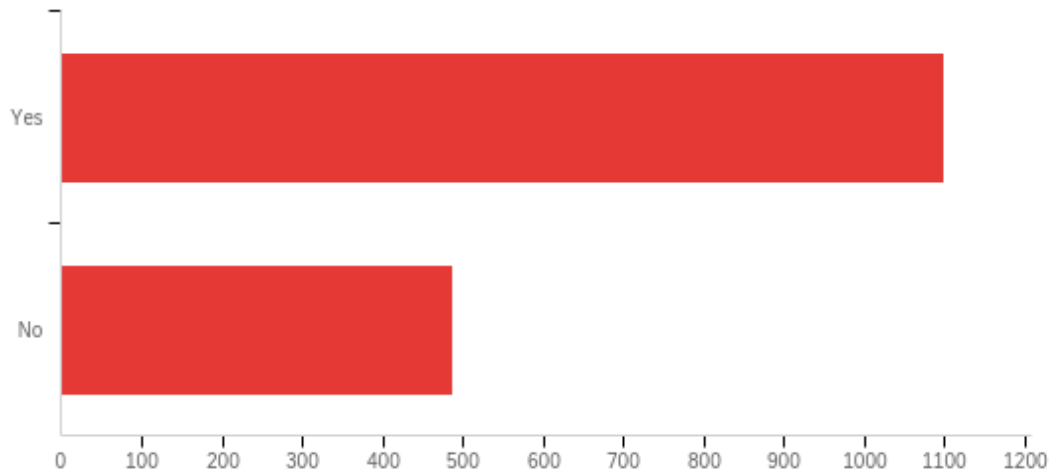
Question: Do you support combining the TUEFRT (\$8.46 per year) and Walkhome (\$1.20 per year) levies and re-establishing them as a Campus Safety Response Services Ancillary Fee?



| # | Answer | % | Count |
|---|--------------|-------------|-------------|
| 1 | Yes | 79.08% | 1259 |
| 2 | No | 20.92% | 333 |
| | Total | 100% | 1592 |

Q7 - When the student fee to support Trent University's Nature Areas (currently \$2.40 per year) was established in 1997 it was established as a refundable student levy. Annual funds collected for the Nature Areas have been used to ensure the preservation of Trent's natural beauty, which is an integral part of our campus. However, levy fees are usually only created on behalf of independent organizations that secure support through student referendum for annual funding. Due to the way in which this fee is administered directly by the University we recognize that it would be most appropriate to recategorize it as a University Ancillary Fee. This categorization better reflects the way the Nature Areas Stewardship Fee is collected and spent through the University. If successful, this administrative change will not impact the way these funds are managed or their intended use to preserve Trent University's Nature Areas.

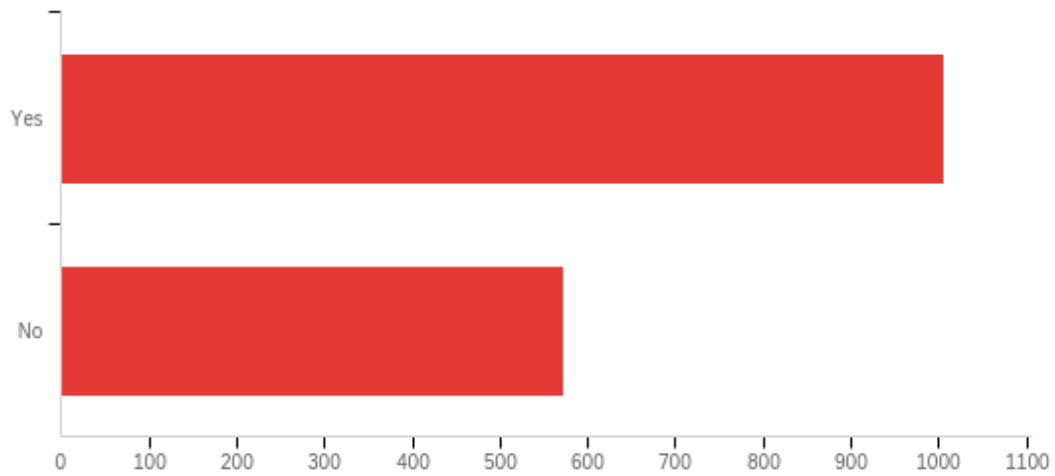
Question: Do you support recategorizing the refundable Trent Nature Area's Stewardship Levy as a University Ancillary Fee?



| # | Answer | % | Count |
|---|--------|--------|-------|
| 1 | Yes | 69.25% | 1099 |
| 2 | No | 30.75% | 488 |
| | Total | 100% | 1587 |

Q8 - When the student fee for the International Scholarship Fund was established in 1994 (currently \$5.98 per year) it was created as a non-refundable student levy. This fee has been a continual source of academic and financial support for Trent’s international students. However, levy fees are meant to be collected by independent organizations. Because this fee is administered directly by the University through Trent International, it would be most appropriate to re-categorize it as a University Ancillary Fee. If successful, this administrative change will not impact the way these funds are currently managed or their intended use to provide scholarships and bursaries to undergraduate international students attending Trent University.

Question: Do you support recategorizing the non-refundable International Scholarship Fund Levy as a University Ancillary Fee?

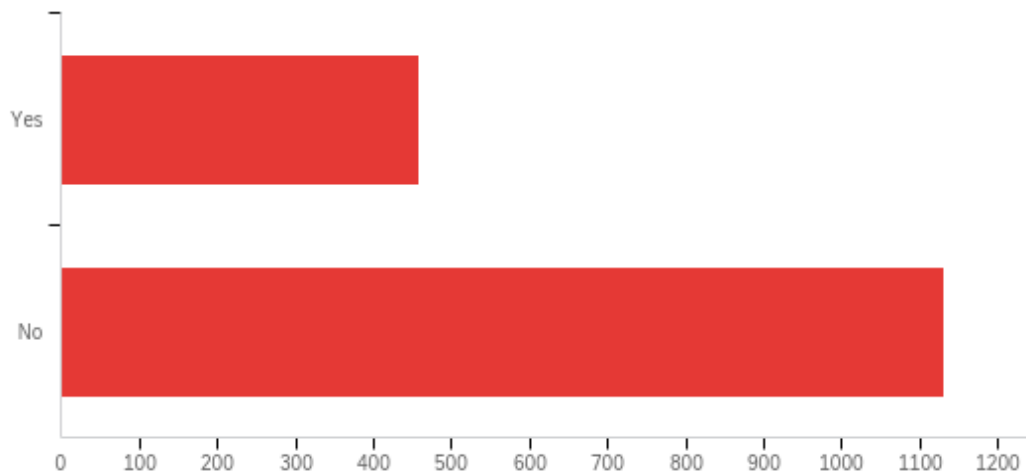


| # | Answer | % | Count |
|---|--------------|-------------|-------------|
| 1 | Yes | 63.71% | 1006 |
| 2 | No | 36.29% | 573 |
| | Total | 100% | 1579 |

Q9 - Over the past number of years, the City of Peterborough and Oshawa has seen a significant drop in the overall vacancy rate to below 1.5%, which has affected the student rental market. At the same time rental costs in Peterborough and Oshawa have increased between 27% and 35%. Due to these circumstances, Trent University has seen a significant rise in students seeking individualized support surrounding their off campus living arrangements. In responding to these increasing student support requests, Trent would like to create a dedicated staff position to provide direct support, programming, and education to all students around off campus housing. This would include resources and support around tenant rights, as well as providing support in navigating finding safe and affordable housing and the Residential Tenant Act. With the need for enhanced off campus housing support to students, the university is proposing a new student ancillary fee to help continue to enhance these services and ensure students are supported and safe.

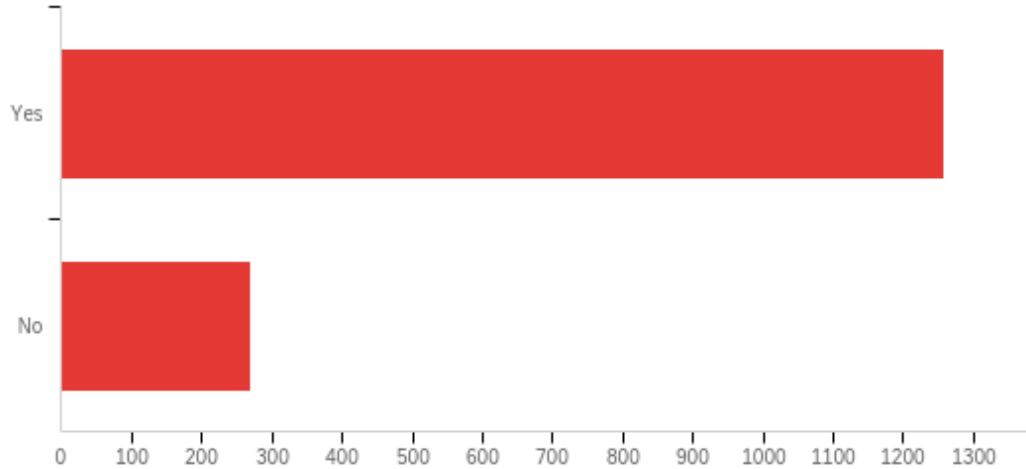
The Fee: \$5.25 per student per term for a full-time student and \$1.40 per course for part time undergraduates & for graduate students. The fee will be governed by the University ancillary fee protocol and not increased by more than the cost of living/3% (whichever is less) each year without student approval.

Question: Do you support an annual non-refundable Off Campus Housing Support Fee of \$5.25 per term for full time and \$1.40 per course for part time undergraduate & graduate students?



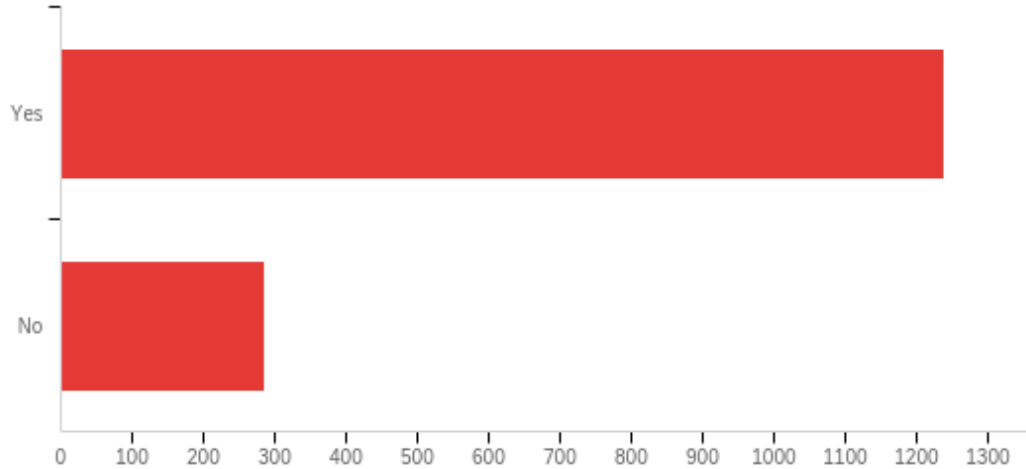
| # | Answer | % | Count |
|---|--------|--------|-------|
| 1 | Yes | 28.78% | 457 |
| 2 | No | 71.22% | 1131 |
| | Total | 100% | 1588 |

Q10 - Do you support Craig Stoddart (he/him) becoming your 2022-2023 On-Campus Commissioner?



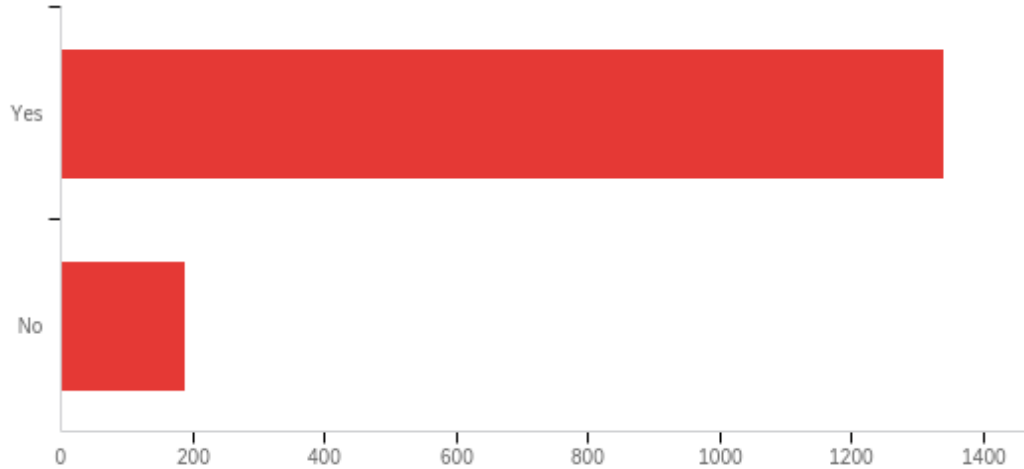
| # | Answer | % | Count |
|---|--------|--------|-------|
| 1 | Yes | 82.38% | 1258 |
| 2 | No | 17.62% | 269 |
| | Total | 100% | 1527 |

Q11 - Do you support Harshit Jain (he/him) becoming your 2022-2023 Off-Campus Commissioner?



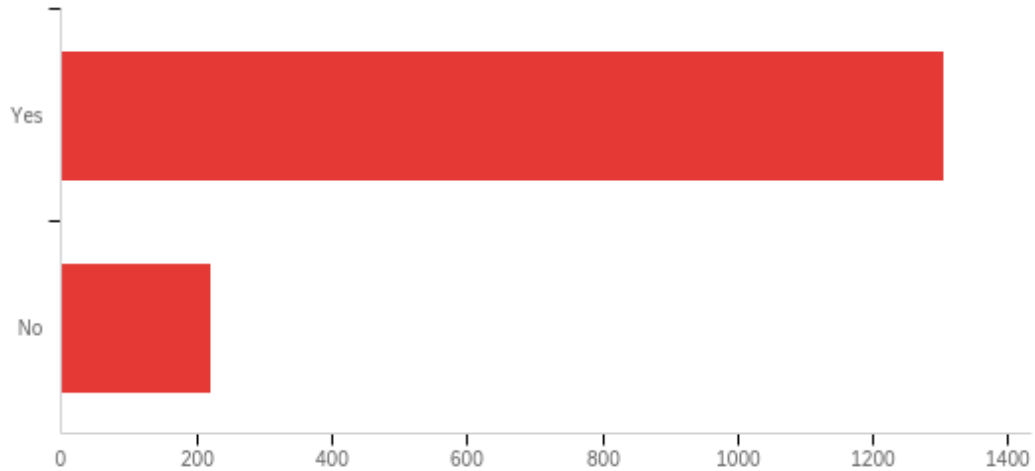
| # | Answer | % | Count |
|---|--------|--------|-------|
| 1 | Yes | 81.26% | 1240 |
| 2 | No | 18.74% | 286 |
| | Total | 100% | 1526 |

Q12 - Do you support Angela Slater-Meadows (she/her) becoming your 2022-2023 Student Integration Commissioner?



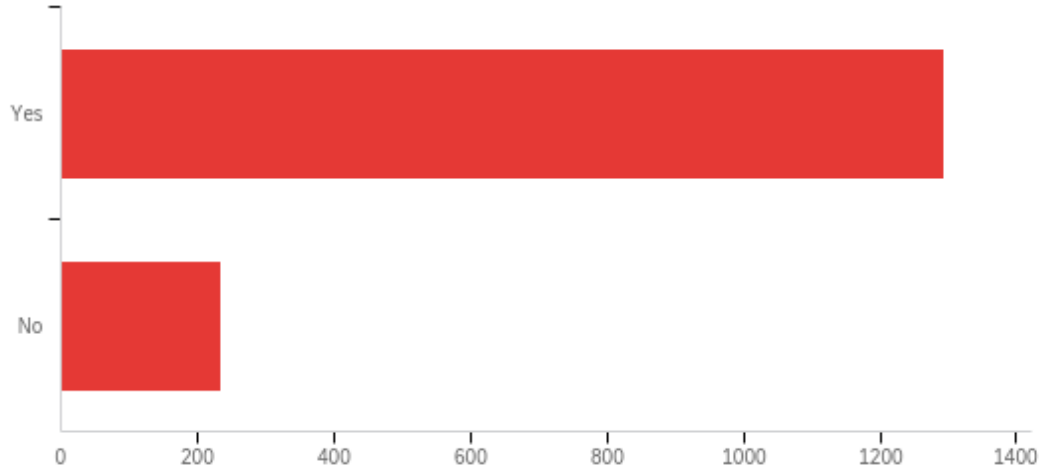
| # | Answer | % | Count |
|---|--------|--------|-------|
| 1 | Yes | 87.64% | 1340 |
| 2 | No | 12.36% | 189 |
| | Total | 100% | 1529 |

Q13 - Do you support Aimee Anctil (she/her) becoming your 2022-2023 Vice President of Campaigns & Equity?



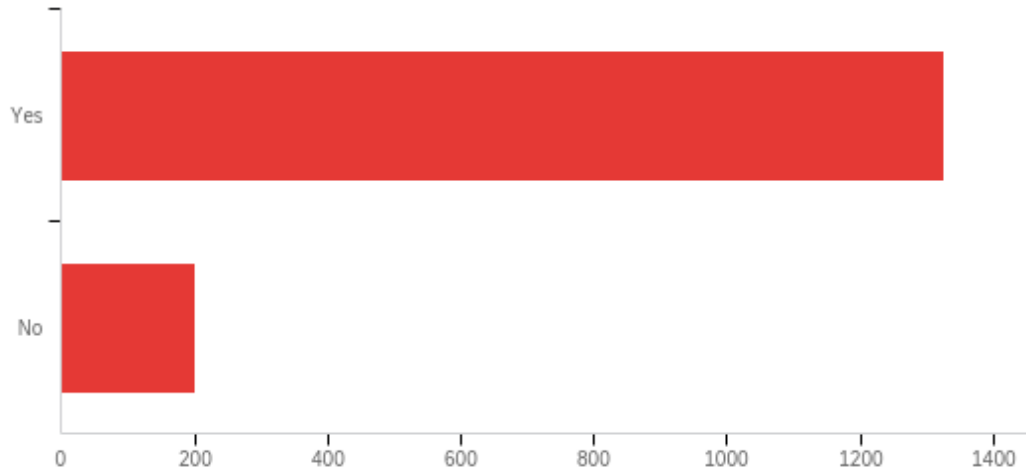
| # | Answer | % | Count |
|---|--------|--------|-------|
| 1 | Yes | 85.46% | 1305 |
| 2 | No | 14.54% | 222 |
| | Total | 100% | 1527 |

Q14 - Do you support Shay Surujnarain (She/They) becoming your 2022-2023 Vice President University & College Affairs?



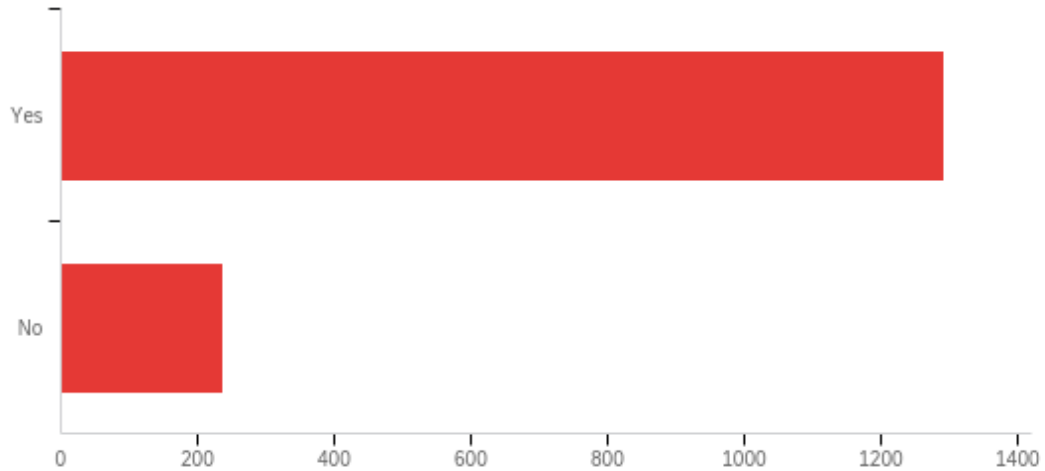
| # | Answer | % | Count |
|---|--------|--------|-------|
| 1 | Yes | 84.74% | 1294 |
| 2 | No | 15.26% | 233 |
| | Total | 100% | 1527 |

Q15 - Do you support Holly Naraine (she/her) becoming your 2022-2023 Vice President Student Health & Wellness?



| # | Answer | % | Count |
|---|--------|--------|-------|
| 1 | Yes | 86.78% | 1326 |
| 2 | No | 13.22% | 202 |
| | Total | 100% | 1528 |

Q16 - Do you support Zoe Litow-Daye (she/they) becoming the TCSA President for 2022-2023?



| # | Answer | % | Count |
|---|--------|--------|-------|
| 1 | Yes | 84.50% | 1292 |
| 2 | No | 15.50% | 237 |
| | Total | 100% | 1529 |

Appendix II - Operating Resolution Amendments Package
Prepared by: Organizational Review & Development Committee

Committee Members:
Wendy Walker (Chair)
Zoe Litow-Daye
Moriah Hillyer
Fiona McKenna
Samantha Frost
Aimee-Marie Anctil
Matthew Seaby (non-voting)

1. Be it resolved that the Appointments to University Committees Resolution, listed in the TCSA's Policy Book, be renewed as follows:

Appointments to University Committees*

University Committees that have seats allocated for Association representatives are appointed by the Association. This resolution governs the appointment process for those seats:

1. Appointments to University Committees shall be ratified by the Board of Directors no later than the second meeting of the Board in October, subject to the following:
 - a. Appointments to all committees which report regularly to the Senate and Senate Executive Committee shall be made by the Association Resource Manager in consultation with Board Members who sit on Senate.
 - b. Appointments to the Colleges and Student Services Committee, its subcommittees, and issues-based committees shall be made by the Association Resource Manager in consultation with the Association's Executive Committee.
 - c. Appointments to all other University Advisory Committees shall be made by the Association Resource Manager in consultation with the Executive Committee.
 - d. The Association Resource Manager will distribute a master list of committee representatives to the Board of Directors following the Fall By-Elections.
2. In the event of the vacancy of a student seat on a University Committee, the Association Resource Manager shall have the authority to appoint a student as an interim replacement to fill the vacancy. Such appointments shall be brought to the next Board of Directors meetings for ratification. .
3. The Association Resource Manager will inform student representatives upon their appointment to committees that they shall be required to report back to the Board in either oral or written form at regularly scheduled meetings. Any Director who represents the Association on a committee may be asked to report to the Executive at any point, given reasonable notice.
4. The Association Resource Manager is responsible for the circulation of committee lists and descriptions to the Board of Directors no later than the first week in September.

*** Includes grammatical changes**

**Date reviewed by committee: 25.02.2022
Page Number in Policy Book: 28**

2. Be it resolved that the Elections Committee Operating Resolution, listed in the TCSA's Policy Book, be amended as follows:

Elections Committee

Mandate:

The Elections Committee shall be responsible for the execution of any election, by-election, or referenda held by the Association for the Association or on behalf of its members. These elections shall be conducted according to the procedures outlined in this and other resolutions and in the by-laws of the Association. Any situation or occurrence that cannot specifically be applied to the resolutions or the by-laws of the Association shall be at the discretion of the Elections Committee.

The Elections Committee shall also be responsible, at the close of each election or referendum, to review elections procedure and make recommendations to the Association's Board of Directors for the future.

Membership:

The membership of the Elections Committee shall be the following:

- i. One member, external to the voting Board of Directors, selected as the Chief Electoral Officer, to act as Chairperson.
- ii. One member, internal to the Board of Directors, selected as the Deputy Electoral Officer, to act as Deputy Chairperson.
- iii. Three members, internal to the Board of Directors, selected to be At Large Members of the Elections Committee.
- iv. **The Association's BIPOC Student Organizer, to advise on issues of inclusion and diversity within the Associations electoral processes.**

Duties and Responsibilities of Members:

1) Chief Electoral Officer

The Chief Electoral Officer shall be ultimately responsible for the execution and coordination of all Association elections, by-elections and referenda:

- i. The Chief Electoral Officer shall act as the Chair of the Elections Committee.
- ii. The Chief Electoral Officer shall be familiar with and act in accordance with Association policy and by-laws regarding elections.
- iii. The Chief Electoral Officer shall be responsible for enforcing compliance with Association procedures and policies by all nominees, candidates, or referenda committees, with the aid of the Deputy Electoral Officer. This shall be done in consultation with the Elections Committee when the punishment being considered is disqualification. Minutes of said decision(s) shall be documented and available upon request.
- iv. The Chief Electoral Officer shall be responsible to, and report directly to the Board of Directors. The Chief Electoral Officer shall make a formal written report to the Board at each meeting while elections/referenda are in progress. At the conclusion of each election/referendum the Chief Electoral Officer shall make a formal written report to the Board of Directors that shall contain a detailed summary of the election and/or referendum process followed, and shall include:
 - The names and positions of all candidates or referenda that appear on the ballot.
 - The total voter turnout (including a breakdown of votes cast on each day of the voting period).
 - A breakdown of the total number of votes for each position or referenda.
 - A summary of all Electoral events, promotions and an overall evaluation of the election.
 - including the Committee's recommendations for the future.

2) Deputy Electoral Officer

- i. The Deputy Electoral Officer shall act as the Deputy Chair of the Elections Committee.
- ii. The Deputy Electoral Officer shall aid the Chief Electoral Officer in their duties and in their absence shall fulfill said duties and shall be vested with the same authority as the Chief Electoral Officer during this time.
- iii. The Deputy Electoral Officer shall be familiar with and act in accordance with Association policy and by-laws regarding elections.
- iv. The Deputy Electoral Officer shall be responsible for enforcing compliance with Association procedures and policies by all nominees, candidates, or referenda committees. All disciplinary action against parties must be done in consultation with the Chief Electoral Officer.

3) At Large Members

- i. At Large Members shall aid the Chief Electoral Officer and Deputy Electoral Officer in any and all aspects of the execution and coordination of all elections and referenda of the Association.
- ii. At Large Members shall be familiar with and act in accordance with Association policy and by-laws regarding elections.
- iii. At Large Members shall be responsible for enforcing compliance with Association procedures and policies by all nominees, candidates, or referenda committees. All disciplinary action against parties must be done in consultation with the Chief Electoral Officer and the Deputy Electoral Officer.

4) BIPOC Student Organizer

- i. Encourage the involvement of Racialized student groups, student-led regional groups and student constituency organizations within the Association's elections to increase the diversity of representation elected to student leadership positions.
- ii. Help to promote understanding of the electoral process, including regular communication of significant dates and deadlines and understanding of major student issues as necessary.
- iii. Assist the elections committee in planning and delivering culturally conscious candidate outreach initiatives.

Meetings:

The Elections Committee shall meet for the first time within one week from the date it is struck. The first order of business of the Elections Committee shall be to review all resolutions and by-laws of the Association relating to elections and referenda and ensure that all members of the Elections Committee have a full understanding of the Association's procedures and practices. The Elections Committee shall then meet at least once per week during the elections period and at least once after the close of the elections/referendum period.

Term:

The Elections Committee shall not be a standing committee of the Trent Central Student Association and as such shall be struck on an ad-hoc basis for each election/referendum initiated by the Board of Directors. The term of the Chief Electoral Officer and the Deputy Electoral Officer shall commence upon their selection in September and will cease with the conclusion of the Trent Central Student Association Spring Elections and the subsequent elections report to the Board of Directors.

Date reviewed by committee: 25.02.2022
Page Number in Policy Book: 38-39

3. Be it resolved that the Elections Procedures Operating Resolution, listed in the TCSA's Policy Book, be amended as follows:

Elections Procedures

The Association and all registered candidates and committees shall adhere to the following procedures for elections and student referendum facilitated by the Association.

All-Candidates Meeting

The All-Candidates Meeting shall take place shortly after the close of the ~~nomination~~ registration period. All candidates, or an authorized representative for each candidate (the candidate must confirm a delegate to act in this capacity) will attend the All-Candidates Meeting in its entirety or arrange to meet with the Chief Electoral Officer within seventy-two (72) hours of the close of the registration nominations period. Furthermore:

- i. It is the candidate's responsibility to obtain all information provided at the meeting through the authorized representative or from the Chief Electoral Officer. It is the responsibility of each candidate to understand all information provided at the All-Candidates Meeting.
- ii. Any candidate who fails to attend or send an authorized representative to the All-Candidates Meeting, or fails to meet with the Chief Electoral Officer, may ~~shall~~ be disqualified from the election.
- iii. The topics at the All-Candidates Meeting shall include, but are not limited to:
 - a. The elections process established in the Association's By-laws, Operating Resolutions and Best Practices Manual.
 - b. The Elections schedule.
 - c. The duties and functions of the Elections Committee.
- iv. Each candidate, or authorized representatives must agree to a code of conduct, ~~will sign a Code of Conduct~~ before campaigning that indicates they understand the rules and regulations governing the Association's elections.
- ~~v. It is the responsibility of each candidate to understand all information provided at the All-Candidates Meeting.~~

Referenda Meeting

- i. A Referenda Meeting will be scheduled at the close of the ~~registration-nomination~~ registration period. All members of a referendum committee must attend the Referenda Meeting or arrange to meet with the Chief Electoral Officer within seventy-two (72) hours of the meeting. A specific meeting for referendum groups may be combined with the All-Candidates Meeting at the discretion of the Chief Electoral Officer.
- ii. The topics of the Referenda Meeting shall include, but are not limited to:
 - a. The elections process with regards to the Association By-laws, Operating Resolutions and Best Practices Manual.
 - b. The elections schedule.
 - c. The duties and functions of the Elections Committee.
- iii. Each committee member campaigning on behalf of the referenda question will agree to a code of conduct and ~~sign a Code of Conduct before leaving the meeting that~~ indicate they understand the rules and regulations governing the elections.

Candidates, Campaign Team Members, and Referendum Committees

All candidates, campaign team members, and members of referendum committees shall sign a code of conduct after understanding the following regulations:

- i. All campaign staff members and all members of a referendum 'yes' or 'no' committee must be identified to the ~~registered~~ with the Elections Committee and agree to abide by any agreements made on behalf of a specific campaign groups. ~~must sign their respective code of conduct, separate from the code of conduct provided to candidates.~~

- ii. There may be no more than four (4) 'yes' or 'no' committees for any single referendum question. For election candidates there may be a single 'no' committee. However, this may only occur if the candidate is running uncontested.
- iii. A campaign spending limit of \$15000 for elections candidates and \$15000 for each referenda committee shall be set.
- iv. All publicity materials must be approved by a representative of the Elections Committee and must bear a symbol of the Association prior to being ~~mass~~ produced.
- v. All publicity materials must be acceptable under the Trent University policy on Human Rights and the Association's policies surrounding Discrimination, Harassment, and Oppression.
- vi. Email publicity is permitted but is subject to the following conditions:
 - a. Emails must clearly state the date that the campaign period closes with the understanding that forwarding after that date is not permitted.
 - b. Emails must be pre-approved by a representative of the Elections Committee before being sent.
 - c. The Chief Electoral Officer must be 'cc:'d' on any email publicity being sent by a candidate, campaign team member, or referendum committee member.
 - d. Candidates and campaign team members are not permitted to use **previously established** distribution lists that may be available to them for the purposes of campaigning **without the approval of the Elections Committee**.
 - e. Referendum committees shall be permitted to use distribution lists of the organizations that they represent for the purpose of contacting members after seeking approval from a representative of the Elections Committee.
- vii. Other forms of Online campaigning are permitted but are subject to the additional following conditions:
 - a. Any URL made specifically for a campaign must be taken offline by the date and time that the campaign period closes.
 - b. All forms of social media campaigning must be pre-approved by a representative of the Elections Committee prior to being posted online.
- viii. The campaign expense form, accompanied by all receipts for campaign materials must be **submitted handed in** to the Chief Electoral Officer by the time indicated on that form.
- ix. Materials that are either donations or owned by the candidate or referenda committee prior to the elections will be assigned a dollar value based on fair market value by the Chief Electoral Officer and shall be calculated as campaign expenses but will not be considered in the calculation of a refund-for campaign expenditures.
- x. All candidates and committees are permitted one scrutineer to be present during ballot counting. The name, telephone number and email address of the scrutineer must be given to the Chief Electoral Officer by noon on the last day of the polling period. If the requested information is not provided to the Chief Electoral Officer, the individual may not be permitted to act as a scrutineer.
- xi. All candidates and committees must submit valid contact information, including telephone number and email address, for the duration of the election period.
- xii. All publicity material must be taken down and campaigning ceased by the end of the designated campaign period. Any publicity material found outside of this time period may be grounds for disciplinary procedures that are beyond the authority of Elections Committee.
- xiii. Discussion of other candidates must be limited to the **public record or easily verifiable information**. Defamation, or slander of opponents or other candidates may result in disciplinary procedures.
- xiv. Any candidate, campaign team member, or referendum committee member who is found directly or indirectly tampering or disfiguring the publicity of another candidate or committee will be subject to disciplinary procedures.

- xv. All candidates, campaign team members, or referendum committee members shall not provide personal electronic devices to voters to conduct voting or linger in any area that may be perceived as tampering with the fairness of elections.
- xvi. All candidates and committees are required to submit an outline of their platform to the Elections Committee in advance of the beginning of the campaign period. Late platform submissions may be grounds for an infraction being issued by the Elections Committee.

Information

The following information shall be communicated to all candidates and referendum committees in writing and attached to their nomination/registration form:

- i. Copies of all elections by-laws, operating resolutions, and policies determined by the Elections Committee.
- ii. In the case of candidates, copies of all policies and by-laws pertaining to the duties of the position for which they are running.
- iii. A Code of Conduct.
- iv. Mention of the applicability of the Trent University and the Association's policies relating to Human Rights, Discrimination, Harassment, and Oppression and links to them for further context.
- v. The dates, times and locations of all elections related events.
- vi. Registration forms for campaign team members.
- vii. Contact information for each member of the Elections Committee.

Disciplinary Procedures

If any part of the rules outlined herein are reported to be violated by a candidate, a campaign team member, or a referendum committee member the Elections Committee may choose to ~~shall~~ initiate the following disciplinary process:

i. Investigation:

The Elections Committee shall request a meeting with those involved to discuss the alleged infraction for the purpose of the action taken by the Elections Committee. Meetings to discuss alleged infractions should be held within 48 hours of the time the infraction was reported. In the event that the infraction has been reported by someone other than a member of the Elections Committee, it will be the responsibility of the Elections Committee to investigate the allegation prior to setting up a meeting of those involved.

ii. Discipline:

If the Elections Committee determines that an infraction has taken place, the infraction will be noted next to the candidate's or committee's platform on the Association's website as a notice to members. The indication of the infraction may not appear on the ballot. If a candidate or committee has accumulated a total of three (3) infractions, the Elections Committee has the power to remove them from the election process. Furthermore, if a candidate or committee has engaged in behaviours or actions in violation of Trent University and the Association's policies related to Human Rights, Discrimination, Harassment and Oppression, they will forthwith be removed from the elections process regardless of number of infractions incurred.

Other Elections Procedures

The following procedures shall be observed surrounding elections:

- i. All parts of the Association Election's shall be publicized widely throughout campus and online during the Electoral period.

- ii. The means of distributing ballots to Association Members and counting all ballots cast during the voting period shall be decided by the Elections Committee but is subject to review by the Board in the event of any complaint.
- iii. The Chief Electoral Officer shall compose the ballot before the start of the voting period in consultation with the Elections Committee after confirming the eligibility of each candidate.
- iv. Students are permitted to cast spoiled or declined ballots.
- v. Students wishing to vote in person shall:
 - a. Write in advance of the voting period to the Chief Electoral Officer indicating that they should be taken off the email distribution list.
 - b. Present themselves to a member of the elections committee in the TCSA Office during office hours specified during the voting period.
 - c. Present a valid Trent ID card indicating status when they present themselves to vote.
 - d. Cast their ballot privately and place it in an envelope that shall be sealed with a sticker on the outside of the envelope. The sticker will include the date they cast their ballot, a reference number assigned by the Chief Electoral Officer, and the signature of the Chief Electoral Officer.

Ballot-Counting Reporting Procedures

- i. Counting ballots and reporting of unofficial results shall be conducted within twenty-four (24) hours of the close of voting.
- ii. Counting shall occur in the TCSA Office.
- iii. In the event of a change of location for counting ballots all candidates, campaign team members, and referendum committee members shall be notified at least forty-eight (48) hours in advance of the new location where possible.
- iv. Final ballot numbers that are presented to scrutineers shall be reported as the unofficial results to the Board of Directors for ratification.
- ~~iv. Anyone found loitering around the area where ballot counting shall occur without the permission of the Elections Committee may be subject to penalties if they are asked to leave and refuse to do so;~~
- v. Counting shall be conducted by a minimum of three members of the Elections Committee, including the Chief Electoral Officer, in the presence of all registered scrutineers.
- vi. Any envelopes containing ballots shall not be opened by anyone other than the Elections Committee when they gather to count ballots.

Security

- i. The Chief Electoral Officer shall be the only person with access to the voting mechanism unless the elections committee approves another individual(s).
- ii. Whenever possible, the Association Eligibility List shall be secured separately from the voting mechanism.
- iii. The Chief Electoral Officer shall request the Association Eligibility List from the Office of Student Affairs and Trent Finance in time for the beginning of the nomination period and shall keep this information confidential in the following ways:
 - a. Ensure the Association Eligibility List and any copies are kept password protected.
 - b. Access to student information will be kept secure by the Chief Electoral Officer and/or any other individuals that the Elections Committee designates.

Ratification

With the exception of quorum in the case of a referenda, the only due cause for elections and or referendum results not being ratified shall be a breach of the processes and duties outlined in the policies and by-laws of the Association due to an unreasonable or irreconcilable error by the Elections Committee.

Date reviewed by committee: 25.02.2022
Page Number in Policy Book: 39-43

4. Be it resolved that the Association’s Expenditure Approval Operating Resolution be Amended as follows:

Expenditure Approval

The Association shall abide by the procedures set herein for the approval of all expenditures. An expenditure is defined as any activity that incurs a charge against the Association. This includes ~~any and~~ all invoices, purchase orders, and journal entries against the Association’s accounts with Trent University, TD Canada Trust, or any other creditor:

- i) All expenditures shall be documented in the “actuals” of the Association’s annual budget in a reasonable and timely manner.
- ii) Expenditures that can be associated to a specific budget line must be approved by two (2) members of the Executive; expenses above \$500.00 dollars must be circulated to the Board ~~at the next Board Meeting~~ in a timely manner at a duly constituted Board Meeting (i.e., semi-regular presentations of the first, second and third draft budgets).
- iii) Expenditures greater than four thousand dollars (\$4000.00), that cannot be associated with a specific line, must be approved by a motion of the Board of Directors.
- iv) All expenditures of the Summer Committee must be approved by a majority vote of the Summer Committee.
- v) Any expenditure less than four thousand dollars (\$4000.00) which cannot be associated to a specific line item can be approved by the Executive Committee as a whole; expenses above \$500 must be circulated to the Board at the next board meeting.
- vi) Any expenditure in section ii) or iii) that is refused approval by the means outlined in the respective sections can be appealed to the Board of Directors.
- vii) Staff of the Association may be required to make expenditures on behalf of Association in accordance with their duties and responsibilities. Expenditures by staff shall follow as closely as possible the procedures outlined herein but the Association recognizes this may not be possible in certain contexts. Staff shall communicate any expenditures that ~~do not follow this~~ ~~occurred excepting this~~ policy in a timely manner for ~~final~~ for approval by the Executive or the Board of Directors where required.

| Expense | Under \$500.00 | Above \$500.00 | Above \$4000.00 |
|------------------|--------------------------------------|--|--|
| With budget line | Needs the approval of two executives | Needs the approval of two executives, and notice given to board. | Needs the approval of two executives, and notice given to board. |

| | | | |
|----------------|--------------------------------------|--|---|
| No budget line | Needs the approval of two executives | The whole executive must approve, and notice given to board. | A motion from the board must approve this expense |
|----------------|--------------------------------------|--|---|

Date reviewed by committee: 25.02.2022
Page Number in Policy Book: 46

5. Be it resolved that the Hiring and Selections Operating Resolution, listed in the TCSA's Policy Book, be amended as follows:

Hiring and Selections

At such time as the Association wishes to make paid or voluntary appointments, the following procedures will be followed:

- 1) The Board of Directors shall approve a staffing plan each year, drafted by the Operations and Services Manager and the Association Resource Manager, on the recommendation of the Standing Committee on Finance and Operations.
- 2) ~~An ad-hoc~~ sub-committee comprising the Operations and Services Manager, the Association Resource Manager, and a member of the Executive shall act as the hiring or selection committee. The Sub-Committee may ask for the participation of such persons deemed to be consultants to the process when appropriate.
- 3) The Hiring or Selections Sub-Committee will meet at least once after the close of applications to establish a standard set of interview questions for each position and to create a short list of applicants.
- 4) All positions will be widely posted for a minimum of two weeks prior to the close of applications.
Postings for all advertised positions shall include:
 - a) The position description.
 - b) Education and experience required.
 - c) A summary of skills, effort and working conditions expected in the role.
 - d) The Association's Hiring Equity Statement "The Trent Central Student Association is committed to a workforce that reflects the diversity of our membership and creates equal opportunity for all applicants. The Association encourages applicants who are Indigenous, Black, People of Colour, Racialized, 2SLGBTQIA+, Disabled, multi-lingual, Trans, gender non-conforming and those who identify with other diverse communities that meet the requirements of the job posting to apply. Furthermore, we encourage applications from both international and domestic students. We suggest applicants introduce themselves, their stories and lived experiences in their cover letter to their level of comfort, particularly if lived experience provides equivalent or additional qualifications."
- 5) With the exception of any appointment to the Board of Directors, which must be done by the Board itself, the Hiring Sub-Committee shall be empowered to extend the position to the most ~~capable~~ **suitable** candidate available on behalf of the Board.
- 6) Documents related to the hiring process shall be managed in the following way:
 - a) Applications and notes from references checks of successful applicants shall be **kept on record** ~~in~~ for the candidate's personnel file.
 - b) Notes resulting from interviews and sub-committee deliberations shall be shredded & disposed of in a confidential manner.
- 7) When hiring the Association shall endeavor to create equal opportunities for all applicants, recognizing and seeking to counter the grounds of oppression, discrimination, and harassment which often inhibit applications as per standing resolutions of the Association. On the grounds of language, disability, health status, and place of residence, while effort will be made to enable all candidates to perform required duties, it is recognized that freedom from discrimination can be achieved only insofar as these qualities do not clearly prevent the performance of required duties.

Date reviewed by committee: 25.02.2022

Page Number in Policy Book: 47

6. Be it resolved that the Association's Land Acknowledgement Operating Resolution be amended as follows:

The Association will begin all official functions, including but not limited to Board Meetings, and General meetings, with a land acknowledgement by the Speaker or other representative of the Association, which will read as follows:

*The Trent Central Student Association wishes to acknowledge that we are meeting today on the traditional territories of the Mississaugueeg Anishnaabeg people of Treaty 20 and the Williams Treaty, who have been taking care of this land since creation. As visitors to these lands, we would like to acknowledge the displacement and sacrifices of all ~~the~~ Indigenous peoples who lived, learned and gathered here, much like we are today. Peterborough, or Nogojiwanong, as it was originally called, has become home to many, and we would like to recognize the contributions made by other First nations, Metis and Inuit peoples to this community. *We give further thanks to the people of Curve Lake First Nation and Hiawatha First Nations for welcoming us onto this beautiful land.* While settler-colonialism is still very evident within the structure of our society and institutions, the TCSA is committed to furthering the work of a de-colonial student union and campus, in partnership with Indigenous university staff, students, and community groups.*

Date reviewed by committee: 25.02.2022

Page Number in Policy Book: 51

7. Be it resolved that the Association renew Operating Resolutions related to Board of Directors Orientation Retreat (pg. 28), Executive Review (pg. 45), Meetings of the Board of Directors (pg. 53), Presentation of Written Material (pg. 56), and Shadow Period (pg. 57).

Appendix III – Senate Composition Proposal

Tara Harrington
Trent University
1600 West Bank Drive
Peterborough, ON
K9J 0G2

To the Attention of: Trent University Senate

Purpose

This proposal aims to demonstrate the need for better representation of Trent University's evolving student population. Currently, the majority of student senate seats are held by four of the five colleges at Symons campus, and the rest are held by the Graduate, Durham and Central student unions. While these institutions are crucial to students' success, they provide a limited scope of Trent's diverse student population.

Position Proposal -New allocation of student seats

| Colleges | Number of Voting Seats | Position Title |
|---|------------------------|--|
| CC | 1 | Sr. Senator |
| LEC | 1 | Sr. Senator |
| OC | 1 | Sr. Senator |
| GC | 1 | Sr. Senator |
| TC | 1 | Sr. Senator |
| Trent Graduate Student Association | 1 | VP Senate |
| Trent Durham Student Association | 2 | Student Executive + Trent Durham student |
| Trent Central Student Association | 1 | Vice President University and Colleges |
| Trent University Native Association | 1 | Indigenous Student Senator |
| Trent International Student Association | 1 | International Student Senator |

Position Rationale

The goal of reallocating the student senator seats is to diversify the student representation on Senate and provide a greater perspective on the Trent University student experience.

The collegiate system is vital to Trent's structure, and the cabinets that represent these students have extensive access to student feedback and academic experiences as a whole. Their fellow cabinet members also sit on various university committees, which enables them to effectively advocate across the university.

However, the current allocation of student senator seats to the colleges limits other key student organizations from participating meaningfully in Senate discussions. In the proposed amendment to Senate, the collegiate system at Trent will continue to make a positive impact on Trent's academics but a more realistic representation of Trent's evolving student population will support students to a greater degree.

Trent's college cabinets share a similar structure with their designated seats on Senate. The Sr. Senator position on a cabinet is created as a mentorship role for the Jr. Senator, resulting in the Jr. and Sr. sharing very similar perspectives on issues. By allocating one voting seat to each cabinet, the Jr senators will have a full term to understand their role and the importance of Trent's Senate.

Trent Durham has been expanding, with a new residence building; it is the future of Trent in many ways. Over the next five years, the university plans to expand development at Trent Durham to include new programs, a diverse range of courses and other influences that will impact the academic success of its students. With most senate representation falling to Symons campus, the only Durham-specific student seat goes to the TDSA. While elected representation from the associations is essential, the TDSA and Trent Durham are separate bodies and should be treated as such, in the same manner by which representation from Symons campus representation is distinct from TCSA. If continued investment in Trent Durham is set to continue, congruent with the growth it brings to Trent overall, the Durham campus needs another student senator seat.

International students are a large growing population at Trent University, intending to reach 15% enrollment over the next few years. This demographic of students have vastly different expectations and experiences for education than their domestic counterparts. International students pay on average 3x as much in tuition (it's also unregulated) compared to domestic tuition, making the importance of a quality education crucial.

Trent University prides itself on its relationship with local First Nations while being at the forefront of Indigenous studies. Having representation from Indigenous students while evaluating all academic procedures and content is crucial to this continued relationship and critical for the future of all departments, not just Indigenous and Environmental studies. For Trent to truly be decolonial in its practices, Indigenous students need a seat at the table.

As all undergraduate students can vote in the elections for TUNA (Trent University Native Association) and TISA (Trent International Student Association), undergraduate students can still decide who is representing them. An alternative if the Senate would like to maintain voting seats with more established student advocacy groups, these seats can be designated under the TCSA but explicitly allocated to our International and Indigenous student commissioners. Students are limited to 11 seats on Senate, and it is crucial that these seats reflect the Trent student population while accounting for other intersections of identity that affect access to education.

Concluding Remarks

The TCSA would like to reiterate the ongoing need for adequate student representation in university-wide decision-making bodies. The TCSA looks forward to Senate's feedback and decision.

Respectfully submitted,
Wendy Walker
President
Trent Central Student Association