

**Trent Central Student Association
Seventh Meeting of the 2023-2024 Board of Directors
Sunday, February 11th, 2024, at 1:00 pm- Online**

1. Call to Order

START TIME: 1:07 PM

This meeting took place online

2. Roll Call

Chair: Rob Monico (he/him)

Present

TCSA President Aimee Anctil (she/her)
VP Health/Wellness Bri Policicchio (she/her)
VP Campaigns/Equity Alexx Bodden (she/her)
VP University & College Affairs Rovel Rehman (she/her)
Enviro/ Sustainability Commissioner Alyssa Scanga (she/they)
Queer Students Commissioner Elias Malcolm (he/him)
Off-Campus Commissioner Dustin Hannah (he/him)
GC President Emily Johnston (they/she)
OC Commissioner Jonathan Naylor (he/him)
LEC Prime Minister Noah Edwards (he/him)
LEC Commissioner Sarah Ovens (they/she)

Regrets

Racialized Students Commissioner Furo Ibisiki (she/her)
Mature Students Commissioner Chase Kilbourne (he/him)
OC President Ashley West (they/them)
Traill Commissioner Taylor Labelle (she/her)

Absent

Indigenous Students Commissioner Katie Lariviere (she/they)
International Students Commissioner Apoorva Kulkarni (she/her)
On-Campus Commissioner Moez Khawar (he/him)
Part-time Students Commissioner Khidhr Alam (he/him)
GC Commissioner Meet Rajgor (he/him)
Traill President Aidan Cooke (he/him)

Association Staff

General Manager Tracy Milne (she/her)
Resource Manager Wendy Walker (she/her)

Members of the Public

Evan Robins (she/her)-The Arthur
David King (he/him)- Levy Group Representative
Louane Morin (she/her)- The Arthur
Sam MacAndrew (she/her)- Sadlier House

3. Land and Labour Acknowledgement

Chair Monico reads, *“The Trent Central Student Association wishes to acknowledge that we are meeting today on the traditional territories of the Mississaugueeg Anishnaabeg people of Treaty 20 and the Williams Treaty, who have been taking care of this land since creation. As visitors to these lands, we would like to acknowledge the displacement and sacrifices of all Indigenous peoples who lived, learned and gathered here, much like we are today. Peterborough, or Nogojiwanong, as it was originally called, has become home to many, and we would like to recognize the contributions made by other First Nations, Metis and Inuit peoples to this community. We give further thanks to the people of Curve Lake First Nation and Hiawartha First Nations for welcoming us onto this beautiful land. While settler-colonialism is still very evident within the structure of our society and institutions, the TCSA is committed to furthering the work of a de-colonial student union and campus, in partnership with Indigenous university staff, students, and community groups.*

The Trent Central Student Association acknowledges that much of what we know of our society today, including its culture, economic growth, and development, has been made possible by the unpaid labour of Black, Indigenous, and Racialized peoples. While racism is prominent within the structure of our society and institutions, the TCSA is committed to furthering the work of an anti-racist student union and campus in partnership with Black, Indigenous, and Racialized university staff, students, and community groups.”

4. Chairs Remarks

Chair Monico begins by informing the members of the public that Roberts Rules of Order and a speakers list are followed during board meetings and that if they would like to speak to an agenda item, they have to raise their hands or comment in the chat. They then went on to remind everyone to take care of themselves during this hard time of year and emphasizing that there are resources available for people who may feel that they need additional support. Resource Manager Walker also noted that they are happy to help guide anyone to any resources should they need.

5. Approval of the Agenda

MOTION: Be it resolved that the agenda for the February 11th, 2024, Board of Directors Meeting be approved.

Moved: Vice President Policicchio moves, and Vice President Bodden seconds

Motion carries unanimously

6. Approval of Minutes

MOTION: Be it resolved that the minutes from the January 21st, 2024, Board of Directors Meeting be approved with the necessary corrections.

Moved: President Johnston moves, Vice President Policicchio

Motion carries unanimously

7. Executive Reports

President Anctil begins by speaking about their advocacy work, their support of students with HR meetings and writing letters to support referrals. They spoke about the ReFrame screening collaboration that happened in Curve Lake was a big success, and they received feedback from students about the accessibility of the venue. This is something that they are hoping happens again and will use the feedback they received to do so. They went on to speak about another personal safety training during Black History Month on February 23rd in collaboration with TI. They will be further collaborating with TI on the “Let’s Get Political” and “Write On” initiatives. They are still trying to finalize a date, and it will likely be during a Trent International (TI) Wednesday, as the information that will be shared during those sessions are quite pertinent to international student rights.

Regarding their work with Student Affairs, they have been meeting regularly with Lawrence Lam regarding the Student Center Space Committee and a collaboration for the Anti-Racism Conference. They are hoping to organize transportation for Durham students so that they can also be involved in the conference proceedings. President Anctil went on to speak about the International enrolment cap, and stated that they have received positive updates from Marylin regarding the university’s intention to put out a statement to students. It has not yet been published because they are still receiving information regarding it from the government. They have met with Louise regarding OPSEU, and have sat on the Orientation Subcommittee, which has recently presented its budget. President Anctil expressed their concern about CASSC subcommittees not accounting for the international enrollment cap in their budgeting but CASSC has planned to address that in the near future. President Anctil then discussed the student leader meeting, where training and event planning for the next year was discussed. With regard to the Anti-Racism Conference, they stated that the schedule had been put together and information about it would be published soon. It is free for both Peterborough and Durham students, and students from other universities can pay \$75 to attend.

President Anctil went on to discuss their committees. During the executive committee meetings, they discussed data collection processes, as well as how their caucuses have been moving forward. During the Board of Governors meeting, they discussed the Blue Ribbon Panel and the International Enrolment cap was briefly mentioned. They suspect that the vast majority of the discussion had already taken place in a closed session. The Sexual Violence and Prevention Response Committee gave programming and collaboration updates. The Policy and Governance Committee open meeting meeting was held where there were discussions about the bylaw changes with members of the public.

David King asked if the Association was working with other community groups for the Anti-Racism Conference. President Anctil responded, stating that Danielle from Community Race Relations (CRRC) will be attending, some staff from FPHL will also be in attendance to do the blanket training exercise and Metis dot painting, and the CFS will be attending to talk about lobbying. Student Affairs will be providing the bus and the meals.

Louane Morin would like to know more about the Policies and Governance opening meeting, particularly on the bylaws and policies discussed and what feedback was received from different groups. President Anctil responded by stating that the only group that attended was The Arthur, and they asked questions regarding referenda.

Commissioner Naylor asked what events are going to be happening during the Anti-Racism Conference, and if Trent Durham is also hosting events. President Anctil responded, stating that FPHL is hosting two events. Danielle and Ankit are hosting lobbying training. There will be black student support and anti-black racism training. They stated that they themselves are doing a campus climate training.

Louane Morin asked for more further clarification on what was discussed regarding international student caps, as it is currently a very pertinent issue. President Anctil stated that the current discussion is how best to inform students on what the status of the issue is and how adjust the budgets of committees for the future. This should not impact current international students, but will impact future international students. Moris asked for more clarification on the methods and approaches that the university is discussing. President Anctil clarified that they are unsure what the university administration is planning, as the approaches they were discussing were regarding how to inform students of the situation.

Vice President Policicchio spoke about their weekly committees, where they spoke mainly about their Gender Affirming Care event and the Food insecurity event that will be happening during Black History Month. In the Executive Committee, they discussed their survey questions and where they needed support for the upcoming week. Their survey questions were also discussed in the caucus that they ran. During the Sexual Violence Prevention Response committee that they attended with President Anctil, they discussed programming on campus as it was more of an introductory committee meeting. In the Operations and Marketing Working Group for Food Services they discussed how the Punch A Lunch program and the \$6.49 meals have been marketed together, which has been creating a stigma around both programs. Moving forward, the marketing will emphasize that those are two separate programs, but people can choose to use them together if they wish. Bell Let's Talk Day was also discussed in this committee meeting, where 100% of proceeds on specific items will be donated to the Trent Wellness Department to support mental health resources on campus. The Bata Bean frictionless market was then spoken about, where sales have been low, and it has only made \$1200 since its inception, which is about 2% of total sales going through Boost; after reading week, Chartwells will be developing a plan to create awareness about the market. Vice President Policicchio went on to speak about the Food Services Advisory Committee, where the \$4000 that was raised for the Wellness Center and the Waste Diversion contest was discussed. They then brought forth the "Giving Tuesday" initiative, where a donor had provided support for graduate students facing food insecurity, and Traill College will be spearheading this initiative unique to graduate

students. Vice President Policicchio's events and advocacy currently include the Black History Month Food Insecurity Workshop planning and the Gender Affirming Care event planning, happening on March 5th.

David King asked if any trans students had been consulted in the planning of the Gender Affirming Care event. Vice President Policicchio responded, stating that yes, there have been trans students consulted, and there will be a meeting after reading week regarding this event where they will be inviting trans students to give feedback and provide insight on where they need the most support. Commissioner Malcom stated that they have met with Vice President Policicchio multiple times regarding this event.

Vice President Rehman began by speaking about the committee meetings they attended. During the Senate meeting, they discussed the Nominating and Governance Subcommittee, where the number of voting seats in the Senate was decreased from 53 to 49, due to the bylaws of the Senate stating that there could only be a maximum of 51 voting seats. The Undergraduate Studies Committee and the Graduate Studies Committee provided the Senate with an update on the curriculum changes to be approved. During the Student Leader meeting, there were discussions on ongoing projects and events. TUNA spoke about their need for volunteers at their annual PowWow. Furthermore, there was a discussion on how College Cabinets could be better supported. During the Undergraduate studies committee, several courses were revised as presented by the two subcommittees. They then spoke about their weekly committee meetings, where they discussed their Black History Month Events, which included a Food Festival with Trent International and Trivia Night planning. They spoke about the Student Senate Caucus, where the survey questions about academics were discussed. Lastly, Vice President Rehman discussed who they have been collaborating with for upcoming events.

Louane Morin asked for clarification on what the changes are for the Undergraduate Studies committee. Vice President Rehman stated that a few of the programs that underwent changes were Nursing, Financial Science and Forensic Science, where some of the changes included prerequisite changes, and larger changes were the addition of courses. In large, they discussed the addition of a new placement course in the Nursing program.

Vice President Bodden began by discussing the Committee for Undergraduate Petitions (CUP) where confidential petition cases were brought forward. They discussed their weekly committees, where they brought forth the idea of purchasing menstrual products from CITRON Canada to stock a menstrual tower for students to take monthly menstruation kits as a menstrual campaign. They discussed hosting a waistbead workshop for Black History Month and making a "What's in my Hair" kit so that a braiding workshop can be held during Black History Month as well. The "Time in My Shoes" workshop has been moved to March 12th. During the Policy and Governance Committee meeting, they went through election bylaws and proposed changes to them. Lastly, during the Housing Advisory Committee, they approved the On-campus Housing budget for the upcoming academic year, in tandem with the creation of a new college.

Vice President Bodden's events and advocacy this week included an interview with Global News regarding the implementation of the International student cap. The Challenging

Islamophobia event held in collaboration with Spiritual Affairs on the 25th of January had over 40 attendees in person and on Instagram live on the Freedom Lounge Instagram account. The Black History Month Waist Bead workshop was on the 6th of February and was successful, and lastly they spoke about their collaboration with the Council for Persons with Disabilities to do a building evaluation to determine the accessibility of the Student Center. They are still going through the report, and they will be sending the relevant sections to the parties in question.

Louane Morin directed a question to Vice President Policicchio. They would like to know if there are going to be any resources put towards helping people access Hormone Replacement Therapy (HRT) and other forms of trans care. Vice President Policicchio responded by stating that there will be multiple community groups, including local businesses and organizations from Toronto present, that will be presenting the resources they have available pertaining to trans care.

David King followed up with Vice President Rehman about the Student Engagement Committee minutes. They would like to know if they can speak to it further. Vice President Rehman responded, stating that they had reached out to the secretary of the committee and had not yet received a complete package of the minutes to send.

Commissioner Malcom continued to speak on the Gender Affirming Care event, stating that the best that they can do is have someone present at the event who can speak on their experiences accessing HRT resources. They state that Trent has doctors who specialize in HRT and trans care and assist with students who are beginning their medical transition and can recommend other doctors not involved with Trent. They are trying to find a way to offer other resources, such as binders for free at the event.

Commissioner Scanga would like to know if Vice President Rehman will be bringing mental health, COVID and long COVID concerns to the Student Engagement Committee taking place on Monday. Vice President Rehman responded that yes, they will be bringing these concerns forward, and directors are welcome to email them any other concerns on the email chain they started regarding this issue.

President Anctil also informed the Board that the Health and Dental Funding line administered by the TCSA covers surgeries that are not completely covered by Blue Cross and is available for students who need gender-affirming surgery, and the gender-affirming care grant also covers additional products that may be needed.

President Johnston would like to know if there have been any safety considerations for the attendees and presenters at this workshop due to the current increasing violence towards gender non-conforming people. Vice President Policicchio responds, stating that they have been in contact with the head of security to have them present throughout the day in the building.

Louane Morin also asked if there will be administrative resources available to students to help them navigate things such as name changes within the Trent system. Commissioner Malcom responded stating that this is another example where experiential knowledge is the best and there will be people present that can speak to this and help guide students in doing so. They stated that they can help students in this endeavour but cannot go through the process for them.

Morin followed up by asking if there has been contact with Trent about student concerns regarding the bureaucratic aspect of gender change processes within the system. Vice President Policicchio responded, stating that they have not been in contact with Trent Administration as they are taking the approach of providing students with resources and experiential knowledge to help them and advocate for them after the event.

Vice President Bodden clarified what they felt had been missing earlier in their directors report. It was regarding CFS, where their AGM has concluded, their elections have taken place and are now operating as they should be. Vice President Bodden will be sending a revised version of the report, and the current motion will be changed to reflect that.

Commissioner Naylor thanked Vice President Policicchio for ensuring that a security guard will be present. Louane Morin asked if the security present will have training regarding trans care and transphobia. Vice President Policicchio responded stating that trans specific training is already included when preparing to get a security license. They plan on chatting with Keith to determine which security guard will be the best fit for the event. They have also included their email in the chat for any further questions.

MOTION: Be it resolved that the Board of Directors accept the Executive Reports with modifications.

Moved: President Johnston moves, Vice President Bodden seconds
Motion carries

8. Audited Financial Statements

General Manager Milne began by apologizing for the absence of Joanna from Baker Tilly. Milne highlighted the letter that was provided with the financial statements, stating that there were significant issues, errors, concerns and fraudulent undertakings within the financial statements. Joanna will also be presenting this information during the SAGM, and will be able to answer any questions at that time. General Manager Milne is willing to take any questions by email to forward them to Joanna so that she is ready to answer them at the SAGM. General Manager Milne would like to know if the board would like to abstain from passing it at this time, given that the author of the document is not present, or if they would like to continue with the motion. President Johnston feels that it is not appropriate to pass this currently, especially as the author is not present to answer questions that the board has, and they would prefer to abstain until they are able to have a greater understanding of the document based on further context provided by the author. Prime Minister Edwards suggests that the document be passed on to the SAGM without any recommendations or endorsements.

General Manager Milne stated that they would be able to answer the questions, but understand that the board may want their questions answered by more of an authority to affirm that they agree with what is in the document.

President Johnston stated that the precedent has been receiving information on a document by the author, and approving a document without doing so would be going against that precedent. Commissioner Scanga notes their agreement. Vice President Bodden highlights the importance of the opportunity to ask questions and how that is not present in this case, hence why they would like to abstain from passing this motion currently.

President Anctil asks how the motion would be updated to reflect the feelings of the board.

Vice President Policicchio moves to rescind their motion, and Vice President Rehman seconds that.

Chair Monico clarifies stating that the motion is to demonstrate, at the SAGM, that the board accepts the financial statements. Chair Monico states that if there is no further discussion at this time, they recommend that the board move on to the next agenda item.

Vice President Bodden suggests the motion “be it resolved that the vote goes to the SAGM.”

They stated that this could be moved to the SAGM anyway because if the board had no questions after reading the material prior to coming to the meeting, they would likely have voted in favour of the prior motion. Vice President Policicchio motions that the financial statements go to the SAGM without recommendation, and President Johnston seconds the motion.

MOTION: Be it resolved that the board is sending the audited financial statements to the SAGM without recommendation due to the unavailability of Baker Tilly

Moved: Vice President Policicchio moves, President Jonhston seconds.

Motion carries

9. SAGM Materials

Resource Manager Walker begins by stating that this motion is for an endorsement of the SAGM resolutions. It demonstrates what the will of the board is based on the resolutions, the resolutions will be taken to the membership on Wednesday, February 14th. The first section that Resource Manager Walker discussed was regarding decolonization on Turtle Island, and further down on a global scale. There were also updates on the policing and militarization policy, where some oppositions were added, and lastly, there was clarification on TCSA resources and space. Some policies contain minor edits and some additions in stances on certain issues, such as class size and faculty support, where recommendations were made to faculty.

The largest change is in the divestment policy that Commissioner Scanga has been working on, and any questions on that policy can be forwarded to them. They included some changes in Exam Period policy with focus on the Senate, and are renewing policies that are expiring. The Online Course Tools, Public Education and Public Universities policies are expiring this year. The two other policies that cover similar materials as the Online Course Tools and Public Education Policies, and here these will be allowed to expire as the Digital Infrastructure and Learning Resources at Trent University and the Privatization of Post-Secondary Institutions policies are much more comprehensive.

Resource Manager Walker went on to speak about the bylaw package which is focussed on the elections proceedings following the elections audit held by Matt Sealby. The first proposed changes are increasing the Health and Dental Plan and the Transit pass fee by CPI automatically every year instead of being brought to the board to be increased by 3% annually, particularly as all other fees increase with CPI. These amendments will also be taken to referendum during the election season. They also spoke about the language clarification changes being included in the bylaw package. Another change included the removal of the Senate Liaison and having the second Senate seat be filled by another director. The chair of the board is being updated to one appointed by the Executive Committee, as compared to it being the Association Resource Manager, as that is not reflective of current practices. There are further clarifications on these changes and how they will be put into place outlined below. A

clarification on ex officio directors was made to include TUNA and TISA, rather than solely focusing on College Cabinets. Resource Manager Walker then went on to speak about additions to the Termination from Office Bylaw, which outlines how many documented absences may lead to the immediate assumption of resignation. They have also clarified the difference between Removal from Office compared to Impeachment, and have been working on a Director Code of Conduct to ensure that they are aware of the expectations of their positions. They then went on to clarify a few ambiguities in the meeting and election policies. They are removing the enrolment requirement for the President position. They have updated the naming of the Lead Electoral Officer. They then went on to speak about the referenda and petitions bylaw and the consideration change from 10% to 5%. They also outlined the power of the elections committee and the timeline that needed to be considered. Similar changes are included in the Petitions bylaw. Resource Manager Walker mentioned that digital positions need to be done with them so that they can have access to the back end. Binding petitions have a threshold of 10%. Meetings of the membership need to be held before reading week, the proposed change is for November 1st and March 1st.

David King would like to know why the proposed changes to the initiation of referenda and petition policy were not discussed during the Levy Council meeting on Friday, as the relevant student associations are responsible for communicating changes to their bylaws regarding levy fees, and this may have an impact on future levy fees. Resource Manager Walker stated that these changes had been discussed for a while, and since the situation regarding the Levy Representative has been uncertain for the last few months, there was a meeting that was scheduled for November and hence would have been discussed sooner. However, because the meeting on Friday was only 30 minutes, the discussion would have been tabled. It is worth noting that these changes have been publicly available on the TCSA website for two weeks. King went on to express their discomfort with the lack of communication and stated that they had been the Acting Levy Council Representative, with established communication with Resource Manager Walker. They would like to know why it was not mentioned in the Other Business portion of the Levy Council meeting, especially as the changes to petition thresholds are important to their organizations. Resource Manager Walker stated that they are working within their timelines, and because there has not been a meeting, excluding the one on Friday since before November, and hence they have not had the opportunity to discuss this with the Levy Council.

Commissioner Malcom would like to know if CPI is more, less or roughly equivalent to 3%. Resource Manager stated that it varies every year as it is a measure of inflation; some years have been as low as 1%, while last year was over 6%.

Prime Minister Edwards commented that a lot of the policy changes are in favour of Levy Groups, and they come from the recommendations of Matt Seaby, and have been discussed for a while now prior to being brought forward as formal changes. Many of them are just clarifications to processes.

Evan Robbins asks Resource Manager Walker if the TCSA has access to all the Levy Group contact information and, if so, why a meeting was not called to discuss the changes. Furthermore, Levy groups would not have felt the need to look on the website due to the lack of

precedence in doing so. They went on to express their disagreement with Prime Minister Edwards, due to the lowered threshold, particularly because smaller groups can bring forth petitions to fees. Resource Manager Walker states that yes, the TCSA has access to Levy Group contacts, but they were waiting for a Levy Group meeting to be called, as the last meeting was in September. They further state that it is not within the scope of their responsibilities to call Levy meetings as they are not the Levy Representative.

Louane Morin asks to what extent the policies are representative of Levy Groups, due to the communication difficulties. Resource Manager Walker states that these proposed changes were initially presented a year ago, and they have always remained open to communication, furthermore would not like to comment on the capacity of individual groups to be made aware of changes, as it varies. She states that the TCSA is a representative of Trent undergraduate students and not levy groups.

David King would like to apologize for interrupting earlier, they would also like to express their need for more direct communication about policies like these.

President Johnston states that there have been multiple valid critiques, and ask if there is a possibility for an emergency Levy Group meeting prior to the SAGM for them to be made aware of the policy changes being brought forward. David King responds that this can be arranged and was one of their proposed solutions to this.

Louane Morin would like to know if this is leaving Levy Groups at risk of being defunded by smaller groups of students and if there are planned policies to protect Levy Groups from these. Resource Manager Walker states that the 5% threshold only makes the board obligated to discuss the petition; the 10% threshold for it to be binding remains the same. As 5% is still a substantial number of students, the board has the option to discuss and allow or not allow a petition that has met the 5% threshold to go to referendum. Groups are able to register opposition committees and the vote would need to also meet the 15% quorum threshold.

MOTION: Be it resolved that the Board of Directors endorse materials for the Spring 2024 SAGM.

Moved: Commissioner Scanga moves, Vice President Bodden seconds
Motion carries by majority

10. Notice of Referendum

Resource Manager Walker presented the two board-moved referendum questions for the Spring 2024 Electoral period. The first one was discussed in the previous discussion. The first referendum question states that the Health and Dental Benefits fee and the Transit fee be increased by CPI like all other Association fees rather than be brought to the board to increase by 3% annually. The second question is regarding Electric City Hacks, which has gone defunct and now meets the requirements to be dissolved. Their stated-dated funds will be reallocated into new and current funding lines, and anywhere else that the board sees fit. Sadleir House is requesting funding from these stale dated funds.

Prime Minister Johnston would like to comment that the proposal sent from Sadleir House is well done, and was sent no more than 2 hours after the Levy group meeting held on Friday,

which shows their commitment to using the funds for the betterment of the student experience. Prime Minister Edwards echoes these sentiments. Vice President Bodden would like to know if the proposal can be shown to the board. Chair Monico then reads the proposal to the board. President Johnston moves to modify the motion to accommodate the approval of Sadleir House's request.

MOTION: Be it resolved that the board approve the following referendum questions for the Spring 2024 electoral period with the addition of Sadlier Houses funding request..

Moved: Prime Minister Edwards moves, Vice President Policicchio seconds
Motion carries unanimously

11. Any Other Business

Vice President Rehman states that they have received the membership of the committee for the Student Award of Excellence. They would like to review the membership.

Resource Manager Walker announces the membership of the committee. The committee will contain Ashley West from OC, Ishita Gurav from LEC, Ainsley MacPherson from Gzowski and Taylor Labelle from Traill. There has been no news from the Champlain Cabinet or the College Office.

MOTION: Be it resolved that the board strike and approve the membership of the Student Award of Excellence Committee.

Moved: Vice President Rehman moves, Commissioner Scanga seconds
Motion carries unanimously

Commissioner Scanga thanks Sam MacAndrew for the initiative.

12. Adjournment

MOTION: Be it resolved that the February 11th, 2024, Board of Directors Meeting be adjourned.

Moved: President Johnston moves, Prime Minister Edwards seconds
Motion carries

END TIME: 3:02 PM

Respectfully submitted,

Lisa Ramsamy (she/her)

Board Secretary

Tuesday February 6th 2024

To the attention of the Trent Central Student Association (TCSA) Board of Directors and membership: below encompasses the President's Executive Report for the period of January 21st, 2024 to February 6th, 2024.

Events/Advocacy

Student Support

- Ongoing support for students with HR meetings, letters of support, and referrals for legal consultation.

ReFrame Collaboration: Wshkiigmong Dibaajmownan Curve Lake Storytelling Screening & Panel

- On Jan. 27th, the event was a success with all 50 tickets claimed and seats filled. Had an interview with Trent Comms. and Arthur about the films and the importance of recognition and funding for Indigenous centred research and arts-based initiatives.

SWORD Personal Safety Training Black History Month Edition

- On Jan. 23rd discussed with Miguel Capilla collaboration for training session and catering.

Let's Get Political & Right On!

- On Jan. 23rd coordinated with Trent International for upcoming events (late February/early March).

Student Affairs

- On Jan. 24th and Feb. 7th met Lawrence L. following up regarding university's stance on international enrolment cap, upcoming student centre space committee, and Anti-Racism Conference collaboration.

International Enrolment Cap

- On Jan. 24th met Glennice Burns with General Manager Tracy Milne, and spoke about the implications of the cap and the new requirement for attestation letters for incoming international students.
- On Jan. 26th met with Leo Groarke and Marilyn Burns to discuss Trent's statement and how the cap may impact Trent's future finances.

OPSEU Local 365

- On Feb. 1st met with OPSEU President Louise Campbell, discussing the past term, and plans to meet with additional union representatives.

Committees

Orientation Sub-Committee

- On Jan. 31st reviewed Orientation Team's budget plan for the upcoming academic year.

Student Leader Meeting

- On Jan. 31st discussed issues students are experiencing, ideas for training, and upcoming events.

Anti-Racism Conference

- On Feb. 5th reworked schedule, created programme, and Bata Library collaboration poster.

Executive Committee

- On Jan. 24th, Jan. 31st and Feb. 7th met to discuss results from respective caucuses and ongoing initiatives for February.

Board of Governors

- On Feb. 2nd, the board had discussed the Blue Ribbon Panel, the international enrolment cap, and announced the incoming President. Had an interview with Global News after to discuss incoming President's priorities.

Sexual Violence Prevention and Response Committee

- On Feb. 2nd discussed SV/GBV programming updates and programming collaborations.

Policy and Governance Open Meeting

- On Feb. 9th attended open meeting to discuss by-law and policy updates with the membership.

Respectfully submitted,
Aimee Anctil (she/her)



President
Trent Central Student Association

Sunday February 11, 2024

To the attention of the Trent Central Student Association (TCSA) Board of Directors and membership: below encompasses the Vice-President Student Health and Wellness (VPSHW) Report for the period of January 21, 2024 to February 11, 2024.

Committees

Finance Committee

- We read through applications of funding lines and approved those that met the criteria

Office Updates

-We mainly discussed where we needed support that week such as the committees that I sat on, brainstormed some ideas, and supported others where needed.

Events Committee

- We discussed different events that we were running to assess if we needed any assistance or if there were additional pieces that needed to be supported, I mainly discussed the BHM cooking workshop

Executive Committee

- met weekly with executives to discuss what was going on that week and where support was needed.

Health and Disability Caucus

- meeting on Tuesday, January 23, 2024, via Google Meet concluded without concerns, and all participants unanimously approved the survey questions.

Sexual Violence Prevention & Response Committee Meeting

- an introductory meeting where we discussed where different components on campus were lacking, and what needed to be done to make campus safer as well as what further training can be offered to different individuals on campus.

Operations and Marketing Working Group

- discussed the new punch a lunch cards, The concern was raised that the connection of the \$6.49 value menu to food insecurity was problematic. It may stigmatize users. discussed the need to make sure that we keep the two items separate. Also discussed that dietary options are available, for example vegetarian and should be marketed as such.

- Bell Let's Talk Day, Trent Food Services, will be participating in Bell Let's Talk Day again this year, on January 24, 100% of the proceeds from the below give-back items + some additional snacks within our dining halls will be donated to the Trent Wellness Department to support student mental health services on campus.

- Bata Bean frictionless market was discussed, sales are low, about \$1,200 since inception, which is about 2% of sales. After reading week Chartwells will undertake another round of developing awareness of the frictionless market.

Food Services Advisory Committee

- discussed bell lets talk day and \$4,065 was raised in support of the Wellness Centre
- Winter waste diversion contest in the works, the pre-audit is complete, holding a competition to see which college can complete it best.
- Through “Giving Tuesday” a donor has provided support for food insecurity for graduate students. Traill College will lead a program unique for graduate students.

Events/ Advocacy

BHM Food Insecurity Workshop Planning

- planning for an event with the BIPOC organizer and the seasoned spoon which will be a cooking workshop where students learn about cooking on a budget and helpful tips that come alongside that. The dish will be prepared by a local black chef with one of her favourite traditionally black dishes.

Gender Affirming Care Event Planning

- planning for an upcoming gender-affirming care event. This initiative will have self selected care packages, gender affirming haircuts, strategic collaborations with community partners, and the facilitation of a clothing exchange.

Training

no training to report.

Respectfully submitted,
Bri Policicchio (she/her)



Vice-President Student Health & Wellness
Trent Central Student Association

Sunday, February 11th, 2024

To the attention of the Trent Central Student Association (TCSA) Board of Directors and membership: below is the Vice-President Campaigns & Equity (VPCE) Report from January 21st, 2024, to February 11th, 2024.

Committees

Committee for Undergraduate Petitions (CUP)

- We discussed multiple confidential petition cases.

Finance Committee

- We went through applications for funding lines.

Office Updates

- I spoke about purchasing menstrual products from CITRON Canada to stock a menstrual tower for students to make monthly menstruation kits.
- Spoke about the CFS National Annual General Meeting being finalized and elections have taken place.

Events Committee

- Spoke about the waistbead workshop for black history month.
- I spoke about making the “What’s in my Hair” kits for black history month.
- I have moved the Time in My Shoes workshop to the 12th of March.

Policy and Governance

- Went through election by-laws and policy and edited/made changes.

Housing Advisory Committee

- They approved the on-campus housing budget for the upcoming school year.

Events/Advocacy

- I interviewed with Global News about the government's implementation of the International Student Cap.
- Challenging Islamophobia with Spiritual Affairs on the 25th of January had over 40 in attendance in person and via Instagram Live on the Freedom Lounge account.

- The black History Month Waistbead workshop is on the 6th of February, and 15 people are registered.
- I worked with the Council for Persons with Disabilities to do a building evaluation to determine the accessibility of the Student Centre.

Respectfully submitted,
Alexx Boddden (she/her)



Vice-President Campaigns & Equity
Trent Central Student Association

Bylaw Amendments Package

Prepared by: The Policy & Governance Committee

TCSA President Aimee Ancil
VP Campaigns & Equity Alexx Bodden
Environment & Sustainability Commissioner Alyssa Scanga
LEC Prime Minister Noah Edwards
BIPOC Organizer Sofiat Olabimtan
Association Resource Manager Wendy Walker

BYLAW 4: Membership & Fees

Supplemental Service Fees

IV.4 Health and Dental Plan

IV.4.1.3 ~~The Board of Directors shall, with a two-thirds (2/3) majority vote, have the authority to increase the Health and Dental Plan fee by no more than three percent (3%) each year, as approved by referendum in the 2005 academic year. Increases greater than three percent (3%) must be approved by referendum subject to the by-laws herein.~~ The Health and Dental plan fee is increased to the Consumer Price Index as determined by Statistics Canada each year.

IV.4.3 Transportation

IV.4.3.3 ~~The Board of Directors shall, with a two-thirds (2/3) majority vote, have the authority to increase the Transportation fee by no more than three percent (3%) each year, as approved by referendum in the 2011 academic year. Increases greater than three percent (3%) must be approved by referendum subject to the by-laws herein.~~ The Transit pass fee is increased to the Consumer Price Index as determined by Statistics Canada each year.

IV.6 Approval, Amendment and Removal of Fees

IV.6.1 The approval of all new fees and the amendment or removal of all existing fees must be approved by a referendum in accordance with the by-laws herein.

IV.6.1.1 The Board reserves the right to initiate referenda by two-thirds (2/3) majority vote ~~The Board may, by two-thirds (2/3) majority vote, approve referendum~~ pertaining to the amendment or removal of its Annual Membership Fee (By-Law IV.1) and Supplemental Service Fees (By-Law IV.4), as well as the creation of new supplemental service fees.

IV.6.1.2 The Board reserves the right to initiate referenda by two-thirds (2/3) majority vote to initiate referenda to remove the Levy Group Fee for any Levy Group who has not deposited their levy cheque for two consecutive academic ~~years~~ terms due to inactivity. Such referenda will include a destination for the remaining funds ~~in that group's University account~~ held by the university.

IV.6.1.3 If a Levy Group provides the Board with a signed resolution proving that the group no longer wishes to receive a levy fee (due to inactivity or otherwise) the Association reserves the right to request that Trent University remove said fee without going to referenda.

IV.6.2 All referenda regarding the approval, amendment, or removal of fees, with the exception of those fees mentioned in By-Law IV.6.1.1 and IV.6.1.2, and IV.6.1.3, must be initiated by a petition requesting the said referendum in accordance with the by-laws. ~~Herein:~~

~~IV.6.2.1 Petitions requesting a referendum to approve, amend, or remove a levy group fee must be binding on the Association as per By-Law XIV.9 Petitions:~~

~~IV.6.2.2 Petitions requesting a referendum to approve, amend, or remove a fee must be received by the Association by the close of the nomination period of the Spring General Elections:~~

IV.6.3 All referenda and petitions relating to fees may only refer to individual fees. The Association will not normally accept a petition or allow a referendum that seeks to create, remove, or amend multiple fees at one time.

IV.6.3.1 Referenda and Petitions will be accepted for multiple fees only if said referenda/petition relates to indexing said fees to CPI (or equivalent cost of living indicator), is the result of a contractual obligation of the University or the Association or relates to another appropriate administrative amendment made on behalf of the University or the Association.

IV.6.4 The Board may, on two-thirds (2/3) majority vote, and on the recommendation of the ~~Operations and Services~~ **General** Manager and an Association Standing Committee, request that Trent University not charge members for any fees described by section “IV.4. Supplemental Service Fees” for one academic year. This power excludes the fee corresponding to By-Law “IV.4.5 Student Centre” which cannot be altered.

By-Law 5: Board of Directors

V.2 Number of Directors

V.2.1 The Board of Directors shall be composed of:

i) One (1) director (*ex officio*), named the College Commissioner, or another designated position elected by the students of that residential college, who sits as a representative on that College's Cabinet.

ii) One (1) director (*ex officio*), named the College Cabinet President, or another designated position, elected by the students of that residential college, who sits as an executive on that College's Cabinet.

~~iii) One (1) director (*ex officio*), named Senate Liaison, who is a student representative elected to Trent University's Senate Executive.~~

iv) Four (4) directors to be elected by the general membership of the Association, who constitute the Executive, who shall hold the following titles:

- a) President
- b) Vice President Campaigns & Equity
- c) Vice President University & College Affairs
- d) Vice President Student Health & Wellness

v) Nine (9) directors to be elected by the general membership of the Association who shall be known as Equity Commissioners, and who shall hold the following titles:

- a) Environment & Sustainability Commissioner
- b) Gender Issues Commissioner
- c) Off-Campus Commissioner
- d) On-Campus Commissioner
- e) Part-time Students Commissioner
- f) Queer Students Commissioner
- g) Racialized Students Commissioner
- h) Mature Students ~~Integration~~ Commissioner
- i) Students with Disabilities Commissioner

vi) One (1) director from the Trent University Native Association (*ex officio*), named Indigenous Students Commissioner, elected by and to represent students of that organization.

vii) One(1) director from the Trent International Student's Association(*exofficio*), named International Students Commissioner, elected by and to represent students of that organization.

viii) One(1) director from the Trent Association of Black Students(*exofficio*), named Black Students Commissioner, elected by and to represent students of that organization.

ix) The Speaker, who shall be appointed by the Board on the recommendation of the Executive Committee ~~normally be the Association Resource Manager~~, shall have no vote. The Association shall also recognize the following:

- a) The President shall be the Deputy Speaker when required.
- b) In circumstances where it is advantageous to do so the Board may appoint an Acting Speaker at a meeting of the Board of Directors by two-thirds (2/3) majority vote.

V.2.2 A position on the Board shall be held by no more than one (1) person at any given period of time. V.2.3 A director shall hold no more than one (1) office at any one (1) time except as an emergency replacement as authorized by the Board and until such time as a replacement is elected. Such a director shall only have one (1) vote, regardless of the number of offices held.

Speaker

V.6.1 It shall be the duty of the Executive to appoint, subject to Board ratification, a Speaker. The Speaker shall act as Chairperson of the meetings of the Board, or other such meetings provided by the by-law herein, or other such meetings as determined by the Board.

V.6.2 The person appointed as Speaker need not be a member of the Association at the time of appointment but by the act of appointment becomes a member of the Association for the duration of their time as speaker, pursuant to the by-laws hereof.

V.6.3 The Speaker is required to provide no public comment of personal belief on matters before the Board while serving as speaker. They must remain impartial at all times on matters before the Board and its committees while acting as Speaker of the Board.

V.6.4 The Association Resource Manager shall be the Interim Speaker until one is appointed

V.6.5 The President shall be the Deputy Speaker when required.

V.6.6 The Board may appoint an Acting Speaker.

V.6.7 A 2/3rds majority vote is required to remove the Speaker.

V.7 Length of Term and Date of Transition

The official date of transition to the newly elected Board shall be the first (1st) Saturday after the final day of classes in April. No director shall serve beyond this point, with exception of ex-officio directors ~~those~~ re-elected to an additional term by the membership and those reappointed from their organization ~~residential colleges~~.

V.8 Miscellaneous

V.8.1 Each voting director's right to vote is granted on the condition that they have been duly elected to the office that they hold. In the case of ~~College Commissioners and Cabinet Presidents~~ ex-officio directors, confirmation of election and the appointment to the Board by their college organization must be received in writing by the Association from the ~~College Cabinet~~ organization President prior to being acknowledged as a director.

V.8.2 Directors shall perform their duties prescribed by the by-law hereof and by the parliamentary authority designated in by-law IX.4 hereof, by any policy or operating resolution, or by any other such lawful resolution or any revision thereof that is adopted by the Board.

V.9 Vacant Positions

V.9.1 Should the position of President become vacant at any time; it shall fall to another member of the Executive to act in the capacity of President. The Acting-President shall be remunerated accordingly until such time as a new President can be elected.

V.9.2 Should any of the positions of Vice President become vacant at any time, it shall be at the discretion of the Board to appoint a current director to act in that capacity with appropriate remuneration until such time as a new Vice President can be elected.

V.9.3 Should any other "at large" position of the Board become vacant at any time, it shall be at the discretion of the Board to call a by-election, provided the by-election is concluded no later than the first (1st) day of December or the end of classes in the fall term or whichever comes first. After this date the said position shall remain vacant for the remainder of the Board's term.

V.9.4 Should any ex-officio position filled by an ~~College Cabinet or Council~~ organization become vacant it shall fall to that ~~Cabinet or Council~~ group to fill that vacancy and to provide written notice of such to the ~~President~~ Association Resource Manager on letterhead of the ~~College Cabinet or Council~~ Organization.

By-Law 7: Termination from Office

VII.1 Resignation of Office

Directors resign their office by the submission of a signed letter to the Association Resource Manager. The resignation may take effect at such time as specified in the letter of resignation, or when the Executive Committee has accepted the letter from the Association Resource Manager, whereupon the office shall become vacant. Until such time, the director remains responsible for all duties, obligations and tasks resulting therefrom. Resignations of office are to be reviewed by the Board of Directors at duly constituted meetings.

VII.1.1 If there are more than three (3) documented absences for any meetings, committees or director-related obligations and regrets or notice is not received by the Association Resource Manager, President or relevant Committee Chair, the Association will assume immediate resignation.

VII.2 Termination of Office

VII.2.1 Any director who has been elected by the members may be impeached ~~removed~~ from the Board and shall cease to be a director in the event that the members have passed an ordinary resolution (a simple majority) to impeach ~~remove~~ the director at a meeting of the members called and held for that purpose.

VII.2.2 Prior to the vote being held to ~~removal~~ impeach the director, the director shall have the opportunity to address the meeting of the members for the purpose of giving reason for opposing their ~~removal~~-impeachment from the Board. In addition to addressing the meeting of the members, the director may, at any time prior to the meeting of the members, provide the Association with written reasons for opposing their ~~removal~~ impeachment and the same shall be circulated to the members as soon as possible following receipt of the written reasons by the Association.

VII.3 Removal from Office

VII.3.3 If the Director Review Committee determines a director is in violation of the Director Code of Conduct, the committee may bring a request to the Board to have the director removed by a two-thirds ($\frac{2}{3}$) majority secret ballot in closed session. Prior to the vote the director shall have the opportunity to address the board for the purpose of giving reason for opposing their removal.

VII.3.3 If a director has been impeached or removed from office, they will be ineligible to run for office in TCSA elections for one (1) academic year.

By-Law 9: Meetings

IX.1.2 **Voting;** All directors of the Board shall have the right to vote except where removed in the by-law hereof. In the event of a tie vote, the President shall break the tie.

By-Law 13: Elections of Directors

XIII.1 Candidate Eligibility

XIII.1.1 Only an eligible member of the Association who has paid the membership fee shall be allowed to run for a position on the Board of Directors. To be considered an eligible member of the Association for Elections, the member must meet the following criteria:

- I. No member of the Association who has been removed from office with the Association in the last academic year shall be eligible for election.
- II. The member must be in Good Academic Standing during the electoral nomination period.
- III. The member must not have any unresolved Student Charter complaints at the time of nomination.

XIII.1.2 Only eligible members of the Association shall be allowed to vote in the Association's elections and referenda.

XIII.1.3 Honorary members and those who otherwise pay the Association's membership fee shall not be eligible to run for positions on the Board of Directors or vote in the Association's elections or referenda.

XIII.1.4 No member of the Association who is under the age of eighteen (18) after the date of elections ratification shall be allowed to occupy a position on the Board of Directors.

XIII.1.5 No member of the Association who has declared bankruptcy shall be allowed to run for a position on the Board of Directors.

XIII.1.6 A member of the Association who has been found incapable (or incapable of managing property) by a court in Canada or elsewhere shall be ineligible to run for a position on the Board of Directors.

~~XIII.1.7 The President shall not be enrolled in no more than three (3) full credits between the months of September and April of their term.~~

XIII.2 Elections Committee

XIII.2.1 Membership;

An Elections Committee shall be ~~comprised~~ composed of three (3) directors in accordance with operating policy. In addition, there shall be a Lead ~~Chief~~ Electoral Officer who shall act as Chair of the Committee, and a Deputy Electoral Officer, both appointed for a term coinciding with that of the Board in accordance with operating policy, subject to revision as required.

XIII.2.2 Powers of the Elections Committee for the Election of Directors;
the Elections Committee is authorized to:

- i. Set guidelines for campaigning and approve campaign materials.
- ii. Select elections staff.
- iii. Impose disciplinary actions to be taken against candidates, in the event of election infractions.
- iv. Determine voting and counting mechanisms for the election of Directors.

XIII.2.3 Responsibilities of the Elections Committee for the Election of Directors:

- i. Ensure that elections are conducted in accordance with the by-laws and any resolutions.
- ii. Recommend an elections schedule to the Board.
- iii. Consider complaints from and against candidates.
- iv. Produce a report on each set of Director Elections.

XIII.2.4 Misconduct by the Committee or a committee member therein shall be investigated by a Special Committee called for that purpose by the Board.

XIII.2.5 The Board reserves the right to review all operations of the Elections Committee or the Lead ~~Chief~~ Electoral Officer at its discretion.

XIII.3 Timing of Elections

XIII.3.1 Spring General Elections; The voting period for the spring general election shall be held during the month of March for the purpose of electing all at-large positions.

XIII.3.2 Fall Elections By-Elections;

The voting period for the Fall By-Election shall occur before the fall reading week for any vacant positions created by resignation, removal or those not otherwise provided for in the Spring General Election.

XIII.3.3 Special Elections; The office of any director, where said office is held by and for the Association and is not ex officio, that becomes vacant pursuant to the terms of the by-laws hereof

may be filled by a Special Election to be held on a timeline as determined by the Board of Directors. Special elections shall not take place in the winter term.

XIII.3.3.1 If a director currently holding a seat on the Board wishes to declare his/her candidacy in the Fall By-Election or a Special Election, it shall be mandatory for the Director to take a leave of absence from the Board once their candidacy is confirmed.

XIII.3.4 Selection of Ex Officio Directors;

Appointment of all ex officio Directors shall be conducted in accordance with the electoral procedures of the organizations appointing them to the Board, where possible.

XIII.4 Notice of Elections and the Registration Period for Candidates

XIII.4.1 Notice of the Spring General Elections and the registration period for candidates shall take place over four (4) weeks coinciding with the month of February.

XIII.4.2 Notice of Fall By-Elections and the registration period for candidates shall take place following Labour Day, through the remainder of the month of September.

XIII.4.3 No less than one (1) teaching week may be designated as the registration period for candidates for any Special Election after notice has been given.

XIII.4.4 Candidacies received after the registration period has ended will not be accepted. The deadline to become registered as a candidate shall be decided by the Elections Committee so long as it does not take place outside of the months indicated as registration periods.

XIII.5 Campaign Period and Campaigning for Candidates

XIII.5.1 The campaign period shall be from the point at which the nomination period closes until the close of the voting period.

XIII.5.2 Candidates shall not begin actively campaigning until they have met all conditions required by the Elections Committee to participate in elections. Candidates shall only campaign during the official campaign period pursuant to the by-laws hereof.

XIII.5.3 All campaign materials must conform with the standards expected by the Elections Committee. Candidates shall ~~endeavour to~~ have their materials approved by a member of the Elections Committee prior to use.

XIII.5.4. Candidates shall adhere to a campaign spending limit set by the Elections Committee

XIII.6 Voting

XIII.6.1 Voting will be conducted as determined by the Elections Committee for a period of not less than five (5) days and for a period not exceeding seven (7) days.

XIII.6.2 The voting mechanism for all eligible members shall be determined by the Elections Committee.

XIII.7 Interpretation of Results

A candidate achieving the greatest share of votes cast will be determined to be the winner of that election. In the event of a sole candidate, the candidate must receive a majority of affirmative votes, fifty percent (50%), plus one (1) vote, ~~in a ratification election~~ to be deemed the winner. If two (2) candidates are tied for a position a revote will take place within 14 days following the close of the original voting period.

XIII.8 Ratification of Results

Results of all elections remain unofficial until such time that the Board has, upon reviewing the report of the Elections Committee and finding acceptable adherence to the by-laws and policy, ratified the results. Ratification shall occur at the next meeting of the Board following the close of the voting period as defined in the by-laws hereof pending successful completion of any recounts, investigations, etc.

XIII.9 Electoral Disputes

Any member who believes there may have been an infraction of voting rules may inform the Elections Committee of this alleged infraction. The Committee shall investigate the charge and take such action deemed appropriate. In the event of a complaint against the Committee or any member thereof, the infraction shall be referred to the Board. It is the right of any candidate determined to have lost by less than five percent (5%), and without specific charge, to request an official recount within two (2) ~~week~~ days of the notification of results.

By-Law 14: Referenda and Petitions

XIV.1 Purposes of Referenda

A referendum of the members may be called for the following purposes:

- i) To determine the stance of the membership on issues of major importance.
- ii) To determine membership in, or commitment to pay any corollary Association or University fees, or fees of other organizations.
- iii) To overturn decisions of the Board; and
- iv) To enact or amend the by-laws of the Association.

XIV.2 Initiation of Referenda

XIV.2.1 The membership may initiate a referendum through the presentation of a petition to the Board. Such a petition must be supported by not less than ~~five~~ **ten** percent (~~5~~**10**%) of the membership to be deemed valid and considered by the board. A petition should state the reason for the referendum and suggest wording of the question.

XIV.2.2 The Board may, at any time, initiate a referendum by a two-thirds (2/3) majority vote, except for referenda pertaining to the initiation, removal, or specific charges of Levy Group Fees (described in By-Law IV.5), which must be initiated by petition in accordance with By-Law IV.6 Approval, Amendment and Removal of Fees.

XIV.2.3 All referenda concerning Levy Group Fees shall coincide with the Spring General Elections of the Association.

XIV.3 Supervision of Referenda

XIV.3.1 It shall be the duty of the Elections Committee to supervise referenda subject to the general rights, terms and conditions of the by-laws hereof.

XIV.3.2 Powers of the Elections Committee over Referenda; the Elections Committee is authorized to:

- i. Determine the exact wording of referendum questions that appear on the ballot.
- ii. Set guidelines for campaigning and approve campaign materials.
- iii. Select staff for referenda.
- iv. Impose disciplinary actions to be taken against referenda committees, as deemed necessary.
- v. Determine voting and counting mechanisms for referendum.

XIV.3.3 Responsibilities of the Elections Committee toward Referenda:

- i. Ensure that Referenda are conducted in accordance with the by-laws and any resolutions.
- ii. Ensure proper notice for the registration of referendum groups is given.
- iii. Consider complaints from and against referenda groups.
- iv. Produce a report on referenda processes and outcomes at the conclusion of the voting period.

XIV.4 Notice of Referenda

Public notice of referenda must be issued at least ~~not less than one (1) teaching week~~ fourteen (14) days prior to the Election Committee's registration ~~of~~ deadline for referendum committees. Where possible the Association will endeavor to have referenda coincide with the ~~regular~~ usual electoral periods of the Association.

XIV.5 Debate of the Question(s)

If a referendum is called pursuant to the by-laws hereof, whether initiated by the Board or by petition of the membership, the Association shall hold at least ~~two (2) meetings~~ one (1) Meeting of the Membership for the purpose of debate and discussion, if opposing referendum groups register themselves with the Elections Committee to debate the issue(s) to be decided by referendum.

XIV.6 Interpretation of Results

A majority decision, fifty percent (50%), plus one (1) vote, of those votes cast toward a ~~in the~~ referendum question shall be binding upon the Association, provided that the total number of votes cast represents more than fifteen percent (15%) of the total membership of the Association.

XIV.7 Ratification of Results

Results of all referenda remain unofficial until such time that the Board has, upon reviewing the report of the Elections Committee and finding acceptable adherence to the by-laws and policy, ratified the results. Such consideration should occur at the next meeting of the Board.

XIV.8 Referenda Disputes

Any member who believes there may have been an infraction of voting rules may inform the Elections Committee of this alleged infraction. The Elections Committee shall investigate the charge and take such action deemed appropriate. In the event a complaint against the Elections Committee or any member thereof, the infraction shall be referred to the Board. It is the right of any referendum committee whose position has been determined to have lost by less than five

percent (5%), and without specific charge, to request an official recount within two (2) ~~weekdays~~ of the notification of results.

XIV.9 Petitions

XIV.9.1 Petitions are requests by the membership for the Board to act on a particular ~~problem~~ matter. They may be binding or non-binding on the Board according to the terms and conditions of the by-laws.

XIV.9.2 Members who wish to petition for a new levy fee or to amend the terms of an existing levy fee must ~~make an application~~ give notice to the Association by the first day of February ~~Board of Directors before the start of the Spring Electoral Period~~. The ~~application~~ notice must ~~contain~~ include:

- i. Why the levy fee is being requested or amended, including its intended use(s) of additional funds.
- ii. Suggested wording of the question to appear on the ballot.
- iii. A list of ~~three (3)~~ two (2) officers (individuals and their positions) responsible for the ~~organization~~ group's activities during the referendum process.
- iv. If applicable, instigators should confirm that the existing levy group which the petition concerns has been contacted. Not doing so does not invalidate the requirement to give notice to the Association.

XIV.9.3 Registered TCSA Clubs ~~or Groups~~ seeking a levy group fee are subject to the additional requirement of having clubs ~~or group~~ status with the Association for the two (2) previous calendar years.

XIV.9.4.1 Petitions must contain the following information fields:

- i. "NAME (printed)"
- ii. "SIGNATURE" (may be excluded or incomplete if petition is digital)
- iii. "STUDENT NUMBER"
- iv. ~~"TRENT UNIVERSITY EMAIL ADDRESS"~~

XIV.9.4.2 Petitions must also comply with the following format:

- i. All petitions must be addressed to the Board of Directors.
- ii. Petitions must be written in clear language.
- iii. The subject matter of the petition must be indicated on every sheet, if printed.

IV. If the petition is being conducted digitally, the form shall be created in consultation with the Association Resource Manager and shared with the referendum initiators.

XIV.9.5 It is the responsibility of the instigator(s) of the petition to ensure the following:

- I. That the petition is undertaken in good faith for a legitimate reason.
- II. That each person filling out the petition is clearly informed of what they are signing, by the instigator(s) of the petition.
- III. That, to the best efforts of the instigator(s) of the petition, each signatory is of sound mind (i.e., not under the influence of drugs or alcohol) and that said signatories are capable of understanding what they are signing.
- IV. That the instigator(s) ensure that each signatory is a Peterborough campus undergraduate student at the University and therefore, a member of the Association (includes School of Education).
- V. That any petitions are submitted in a timely manner, in the original format, so that they can be verified by the Association through membership records, as necessary.
- VI. That each signatory has clearly and legibly submitted their information under each required heading, with the exception of those entries under the signature heading.
- VII. That no false, incomplete, or duplicate entries are made on the petition.

XIV.9.6 Action called for within petitions must be within the jurisdiction of the Board.

XIV.9.7 Petitions must be first sent to the Association Resource Manager who will certify the petition, confirming that the conditions required herein are met and will present the petition to the Board for its consideration or action.

XIV.9.8 Completed petitions requesting a referendum to approve, amend, or remove a fee must be received by the Association Resource Manager before the close of the nomination period of the Spring General Elections.

XIV.9.9 Unless otherwise defined in the by-law hereof, a binding petition must contain the valid signatures of no less than ten percent (10%) of the members of the Association as of the date of submission.

XIV.9.109 Instigator(s) of the petition are responsible for the conditions as detailed in the by-laws hereof. Failure to comply with any of these conditions shall invalidate the entire petition.

XIV.9.11 Once a petition is submitted, the Association Resource Manager is responsible for keeping it on file, in the original format, with the Association until the ratification of referendum results by the Board of Directors.

IX.5 Meetings of the Membership

IX.5.1 Meetings of the Membership are open to any person who wishes to attend.

IX.5.2 All members of the Association have the right to speak at a Meeting of the Membership or General Meetings. Members may endorse non-members to receive speaking rights.

IX.5.3 Only members of the Association have the right to vote at a Meeting of the Membership or General Meeting.

IX.5.4 The Speaker of the Board or any other person determined by the Board will chair Meetings of the Membership and General Meetings. They will be referred to as the Chair.

IX.5.5 The Association will have two (2) General Meetings each year. One (1) will occur in the Fall Semester, and one (1) will occur in the Winter Semester. These meetings will abide by the following guidelines

- i. The Fall General Meeting of the Association must be held prior to **November 1st** ~~the start of the fall term reading week~~ of each academic year.
- ii. The purpose of the Fall General Meeting is to appoint an auditor for the Association if required and consider any proposed by-law amendments or policy resolution amendments that have been served with due notice.
- iii. The Winter General Meeting of the Association must be held prior to **March 1st**. ~~the start of the winter term reading week~~ of each academic year.
- iv. The purpose of the Winter General Meeting is to receive audited financial statements appoint an auditor for the Association if required and consider any proposed by-law amendments or policy resolution amendments that have been served with due notice. At the Winter General Meeting all Directors of the

Association shall present a report on their activities during their term in office. Director reports will be included in the appendices of the meeting's minutes.

- v. There will be at least ten (10) days' notice, but not more than fifty (50) days' notice for any General Meeting of the Association. The Association Resource Manager will ensure notice of the meeting is posted widely throughout the university community.
- vi. General Meeting documents will be made available seven (7) days prior to any General Meeting.

IX.5.6 In addition to General Meetings, a Meeting of the Membership can be called by the Association Resource Manager, the President, or by a petition signed by five (5) voting board members, or fifty (50) members of the Association provided that there is at least ten (10) days' notice, but no more than fifty (50) days given before the meeting is held.

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Electric City Hacks/ Accessible Technology

Electric City Hacks is no longer a functioning organization, having not completed financial reporting requirements for 2+ years, not collecting their levy funding, and ceasing activity on campus. The TCSA Board of Directors has moved to remove this fee and allocate remaining levy funds (\$109,604.13) to be used to serve Trent University students (TCSA Members) through direct funding lines.

Question:

Do you support entrusting the Trent Central Student Association with the Electric City Hack's remaining funds to establish new, and support current direct funding lines for students?

Health & Dental + Transit

The Trent Central Student Association collects fees to provide eligible students at Trent with a Health and Dental Plan (\$318.77) and a universal transit pass (\$324.26). These fees are currently increased by CPI with a maximum increase of 3% annually. To maintain consistency with all other fees collected by the TCSA, the Association has proposed that these fees be increased annually by the Consumer Price Index (CPI) and remove the 3% cap to keep them in line with inflation.

Question:

Do you support the Transportation fee and Health & Dental Plan fee being increased by CPI annually?