

**Seventh Meeting of the 2021-2022 Board of Directors**  
**Sunday, Feb 13<sup>th</sup>, 2022**  
**Trent Central Student Association**  
**Agenda**  
**Digital Meeting**

**1. Call to Order**

**TIME:** 1:21pm

**2. Roll Call**

**Attendance:**

**Chair:** Robert Monico (he/him)

**Present:**

President Wendy Walker (she/her)  
Vice President Campaigns & Equity Zoe Litow-Daye (she/they)  
Vice President Student Health & Wellness Carter Tongs (he/him)  
Vice President University & College Affairs Ally Speed (she/her)  
Environment & Sustainability Commissioner Jocelyn Whalen (she/her)  
International Students Commissioner Wacera Muriuki (she/her)  
Mature & Transfer Commissioner Angela Slater-Meadows (she/her)  
Off-Campus Commissioner Samantha Frost (she/her, non-voting)  
Racialized Students Commissioner Aimeé-Marie Anctil (she/her)  
TABS Commissioner Priscilla Yeboaa (she/her)  
LEC Prime Minister Maya Thomas (she/her)  
CC President Emma Phillips (she/her, non-voting)  
CC Commissioner Maeve Virgo  
GC President Gina Standaert (she/her)  
OC President Casandra Tessier (she/her/they)  
OC Sr. Senator Sarah Griffin (she/they)  
OC Commissioner Ashley Merker (they/them)  
Traill College President Cameron Ewing (he/they, non-voting)  
Traill College Sr. Senator Krista Kartick (she/her)

**Regrets:**

CC Sr. Senator Campbell Deck (he/him)  
GC Sr. Senator Natnaiel Dubale (he/him)  
Indigenous Students Commissioner Fiona McKenna (she/they)  
LEC Commissioner Lilian Raus (she/her)  
Queer Students Commissioner Stevie Lanigan (they/them)  
Traill College Commissioner Amanda Owen (she/her)

**Absent:**

LEC Sr. Senator Abishek Nigam (he/him)  
GC Commissioner Alyssa Robinson (she/her)

Students with Disabilities Commissioner Alyssa Saunders (she/her)  
Women's Student Commissioner Chanel Bowen (she/her)

### **Association Staff:**

Association Resource Manager Matthew Seaby (he/him)  
Operations & Services Manager Tracy Milne (she/her)

### **Members of the Public:**

Off-Campus Housing Coordinator, Nicole Sullivan  
Arthur Newspaper Co-Editor Nick Taylor (they/them)  
OC Jr. Senator Annalise Smart

### **3. Land Acknowledgement**

Chair Monico reads the land acknowledgement aloud, “The Trent Central Student Association wishes to acknowledge that we are meeting today on the traditional territories of the Mississaugaeg Anishnaabeg people of Treaty 20 and the Williams Treaty, who have been taking care of this land since creation. As visitors to these lands, we would like to acknowledge the displacement and sacrifices of the Indigenous peoples who lived, learned, and gathered here, much like we are today. Peterborough, or Nogojiwanong, as it was originally called, has become home to many, and we would like to recognize the contributions made by other First nations, Metis, and Inuit peoples to this community. While settler-colonialism is still very evident within the structure of our society and institutions, the TCSA is committed to furthering the work of a de-colonial student union and campus, in partnership with Indigenous university staff, students, and community groups.”

### **4. Chairs Remarks**

Chair Monico states a quote to begin the meeting, “learn from everything, learn from experience.”

### **5. Approval of the Agenda**

*This motion sets the business of the meeting. Changes to the meeting’s business are discussed here.*

**MOTION:** Be it resolved that the agenda for the 2022.02.13 Board of Directors Meeting be approved.

*Moved by Wendy Walker, seconded by Zoe Litow-Daye*

### **Motion Carried**

### **6. Approval of Minutes**

*This motion approves the publication of the previous meeting’s record.*

**MOTION:** Be it resolved that the minutes from the 2022.01.16 meeting be approved with the necessary corrections.

*Moved by Carter Tongs, seconded by Zoe Litow-Daye*

### **Motion Carried**

### **7. Off-Campus Housing Support Program**

*Off-Campus Housing Coordinator, Nicole Sullivan will speak to a proposed referendum question. They are seeking to establish a University Ancillary Fee to support the Housing Department’s Off-Campus Housing Support Program.*

Off Campus Housing Coordinator Nicole Sullivan introduces herself. She states that in Fall 2019 housing received a one-time funding grant to establish off-campus housing support pilot project to assist and educates students living off campus. Since December 2021 we have helped over 170 students, developed relationships with 16 landlords and created 7 programs to help

educate off-campus student. Student concerns include finding safe and affordable rental accommodations, where and how to begin searching for off-campus housing, contacting landlords and areas of the city they should live in. The off-campus housing program will address these issues for students and help students. Consultation with landlords has created a positive relationship between landlords and Trent rental community. From this position she has been able to advocate for student interests while landlords support this service to provide options for mediation with students and a direct relationship with Trent Housing. Off campus housing has developed partnerships with Fleming College, Trent's Colleges, Trent International, the City of Peterborough, The Peterborough Community Legal Centre. We collaborate to provide resources to students. One example is a landlord campaign to encourage landlords to rent to Trent students, as well as assisting residence students moving off campus, where to search for off campus living, roommate support and mediation and living in the Peterborough community. We are also planning to deliver additional programming later in February with local community organizations. Additional resources such as roommate agreements and creating a budget when living off campus. The coordinator role is also expected to facilitate roommate mediation and residential tenancy act support. Through this referendum we are looking to establish an ancillary fee of \$5.25 per student per term (fulltime) or \$1.40 per course (part-time). The funds secured through this fee will support the position of the off-campus housing coordinator. It will also fund 2-3 student staff positions (1 in durham) and assist in funding an emergency housing fund for all students and supporting educational programming costs. Housing services has consulted with many student groups including the housing advisory committee, TDSA, TGSA, college cabinets and upper management and there has been encouragement for this to move forward. She advocates to vote yes for this referendum question.

VP Tongs asks what portion of this position will be funded by the housing department if they are requesting to also ask for student funding?

Off Campus Housing Coordinator Sullivan states that the university funded the position for the current year as well as providing office space and equipment. Aside from the office space and equipment that will be the extent of the funding.

President Walker asks what portion of the funding will be used to provide emergency funding?

Off Campus Housing Coordinator Sullivan states that the fund will operate a lot like the Trent International Emergency Fund. It would likely function in a bursary format. However, with COVID-19 those isolation concerns (causing them to be unable to attend work) have resulted in them not being able to attend work and this impacts their ability to pay rent. Short term assistance to make up for this lost income is thought to be helpful.

International Students Commissioner Muriuki requests the slide deck for the Housing presentation to be emailed.

VP Litow asks what extent the emergency fund will be supported by the Housing Department? Based on requests the Association receives for students in housing crisis there is usually a significant number of applications that results in a large amount of financial support.

Off Campus Housing Coordinator Sullivan states that the fund for student emergency assistance is budgeted at \$10,000. The hope is that this fund would help multiple students.

Arthur Co-Editor Taylor observes that this is a very beneficial position for the University to have. The student body would benefit from it, as well as Trent by supporting students attending it. If this proposal isn't approved will the university continue to fund the off campus housing program after the pilot project?

Off Campus Housing Coordinator Sullivan states that any additional funding is being directed toward academic supports from the University's central fund leaving very little to fund this project further. She does not believe that it would be funded after this year based on conversation with administration.

OC President Tessier ask what safeguards are in place to stop students from taking advantage of this program? How specifically will this program ensure the money will be put toward rent and how do you know if students require support?

Off Campus Housing Coordinator Sullivan states that all logistics haven't been worked out yet. However, she believes that the program should coordinate with other stakeholder to determine if additional sources of support have been used. She would also follow up to collect information from the students to verify that the requests are in good faith.

VP Tongs states that as Trent is expanding, he would like to know what Trent's plan for that will be as it will impact housing costs? It seems like the university is expanding without providing support services for students such as this one. For example, is the university raising resident prices why wouldn't they put more toward helping student secure housing after residence terms have ended.

Off Campus Housing Coordinator Sullivan states that a lot of the focus is going to be on building new residence.

VP Tongs states that the university allocating more funding to residence buildings without supporting existing students housing needs seem poorly thought out. It does not seem like building a new residence is the best option given that current students also require support related to off campus housing and services related to that are not yet being supported.

Off Campus Housing Coordinator Sullivan states that she cannot necessarily speak to the university's longer term plans. However, cost are rising. She is not sure how much remains with housing at the end of the financial year, but she sees the need for the service and hope it can continue to be offered.

President Walker states that the university is projecting a 17% increase in enrollment next year. What is the longer-term plan to help all the students the university is welcoming?

Off Campus Housing Coordinator Sullivan states expanding existing programs with landlords is beneficial to address this problem. Having the community understand that renting to students is a benefit to the community. It helps Trent expand options for student housing both within the Peterborough community and the region.

Arthur Co-Editor Taylor ask how much the levy will collect in total?

Off Campus Housing Coordinator Sullivan states that the full amount of the ancillary fee is roughly \$100,000. The referendum is also being presented to the TDSA and TGSA.

Arthur Co-Editor Taylor states that the University's housing budget creates a lot of revenue, and that the relative amount to fund this position is nominal in comparison. Keeping in mind that a residence building hasn't broken ground yet and is a multi-million-dollar endeavour. This is a complicated issue with moving parts that the focus on housing for Trent Students exacerbates for the local community. With a significant increase in enrollment next year, it seems likely next year will result in a very bleak picture for housing availability and affordability. It is hard to believe that there isn't capacity for this to be funded in the budget.

Off Campus Housing Coordinator Sullivan states that having no student support is worse than having something provided. Many students struggle to find housing. Many international students are being scammed or showing up without housing. Her role is to help people get through this.

Arthur Co-Editor Taylor feels strongly that the university should be funding this given how essential it is for students.

VP Litow feels that the Association supports the direction to provide off-campus housing to students but would like to know if there is an opportunity to provide student feedback on this proposal. There needs to be an individual to point students to for support. She is finding it difficult to understand why funding for this isn't being guaranteed by the housing department itself.

Off Campus Housing Coordinator Sullivan states that the original fee was planned to be \$7.00 per term. As housing costs are already an ancillary charged to first year students and sharing that cost with the entire student population helps to offset that cost.

Racialized Commissioner Anctil asks how this program be publicized to students? Are there any future plans for an expanded program to aid student/tenant relations beyond the funding for the one year?

Off Campus Housing Coordinator Sullivan states that programming for students is being advertised to students regularly. Future planning is dependent on the continuation of programming as we will not know if there will be a budget to deliver these initiatives in the future.

TC President Ewing thanks Nicole for the presentation and states that it leads them to wonder about the new residence project to address the housing shortage. Why is Trent focusing on more residence buildings for first- and second-year students? Once you get out of residence there isn't anywhere for students to live. Residence is important and an awesome experience, but why isn't it being supported for upper year students?

Off Campus Housing Coordinator Sullivan states that many students come to Trent from distance places and the University wants to provide a safe place for them to live. She speculates that many students may continue to live in residence if more rooms are available.

VP Speed asks if visits to the housing provided by landlords occurs to properly vet property that Trent is helping landlords to facilitate to prospective students?

Off Campus Housing Coordinator Sullivan states she hasn't visited locations lately, but was attending viewings over the Christmas break while students were remote. In one case she identified a place that smelled like smoke and the student was able to move on.

VP Speed asks if it is just her in the position?

Off Campus Housing Coordinator Sullivan states that she and a student assistant for social media currently work on this. In the future a summer position will be highlighted, and the plan is to hire two student positions for the year and one more position in Durham.

CC President Philips asks if students can submit reports on experiences with bad landlords to make students aware and blacklist bad landlords from this program (i.e., those who seem okay taking advantage of students) if they do not understand appropriate dynamics in landlord/tenant relationships? She thanks Nicole for taking the time to speak with the Board today.

Off Campus Housing Coordinator Sullivan states that her landlord campaign encouraged posting focused on students. In an instance where the student was scammed, she did report that account to Kijiji. A rating system is something she would be interested in developing. If she receives the landlords name it give her an idea of good and bad landlords and she can direct students better as a result. She encourages the Board to reach out to her going forward so that she can make the case for this ancillary fee going forward.

## **8. Referendum Questions for 2022 Spring Elections**

*Referenda related to ancillary fees and Association fees are being presented to the Board.*

**MOTION:** Be it resolved that the Association including questions for the following referenda topics in the Association's Spring Elections:

1. Trent Student Wellness Centre – Ancillary Fee Change
2. Trent Housing – New Ancillary Fee
3. TUEFRT/Walkhome– Fee Recategorization & Combination
4. Trent Nature Areas – Fee Recategorization
5. Trent International Scholarship Fund – Fee Recategorization
6. Warming Room – Defunct Levy, One Roof Community Centre Donation
7. TCSA Rental Assistance Funding – Defunct Student Housing Coop Levy
8. TCSA Health Benefits – Association Fee (Billing threshold)

Be it further resolved that the final wording for all referendum questions appearing in the Association's Spring Elections be presented to the Board of Directors at the March 6th Meeting.  
*Moved by Zoe Litow Daye, seconded by Ally Speed*

Association Resource Manager Seaby states that the question moves the topics forward to referendum. The specific questions will be brought back to the Board at the next meeting. The questions and preambles have been sent to the Board of Directors already. The first question is to combine the various health services ancillary fees to create a more flexible health service fee. The housing referendum question is also included in the package. There are a number of changes to fees currently listed as levies that will become ancillary fees if the referendum questions in the package are successful. TUEFRT and Walkhome are being requested to be combined and reassigned as an ancillary fee, the Nature Areas Fee is being reassigned, as is the Trent International Scholarship Fund. There are a couple levy related questions that are being petitioned onto the ballot for Spring Elections. The former Warming Room Levy is no longer charged, but an outstanding amount is being requested to be donated to One Roof Community Centre. The Student Housing Coop is another defunct levy organization, and the question is presenting a question to reallocate outstanding amounts to be spent by the Association toward a related cause, student rental assistance and supports. A final question



being presented concerns the billing threshold for the health and dental benefits plan to lower it so that students registered as full time with accessibility service can be automatically enrolled on the benefits plan each year. He will yield his time for the Board to consider.

**Motion to Amend** the question to separate the housing referendum question from the rest of topics being presented for referendum for a separate vote.

*Moved by Wendy Walker seconded by Zoe Litow-Daye*

VP Speed supports the amendment as well.

### **Amendment Approved**

Arthur Co-Editor Taylor (they/them) is seeking to add Arthur Newspapers levy to the list of referendum questions being voted onto the elections ballot by the Board. Since 1966 Arthur Newspaper has been connecting students with the wider Peterborough/Nogojwanong community, holding Trent University Administration to account, and serving as the paper of record for Trent University. During these 56-year Arthur has employed countless students to report, design, research, communicate, etc. the list goes on. This experience has jumpstarted the careers of many students. This year Arthur's TWSP funding for student positions from the University was cut by 50% without warning. This has been a definite dent in the Arthur's ability to employ students. Employing students is the most important thing Arthur can do. To address the shortfall in funding a levy increase is being proposed, being conscious of going to students and asking for more money. The organization has campaigned hard for this in person around campus, but with the recent increase in Omicron has made it difficult to continue collecting signatures. Classroom visits that were once in person became virtual making it tricky to connect with students and secure their signature. We are hopeful that the Association will consider moving forward with this question given our efforts to make it happen. Unfortunately, we are expecting to not reach the required number of signatures. The Arthur has been a critical voice in student issues such as accurate information about the Lands Plan, how the online delivery of courses impacts students with disabilities, how the pandemic response has disproportionately affected international students through the barriers they face re-entering the country, contextualized reporting about Peterborough housing and drug related programs, reports about how Trent responds to instances of sexual violence, published a full length investigative podcast about the corporatization of Trent University (with important stories about the cleantech commons project and Trent's Board of Governors), reports about decolonization on campus including the renaming of Champlain College, we have worked with many community organization to bring representation to the Trent/Peterborough community. He requests for this question to move forward and is happy to take questions. Moving from online to in-person, and back and forth has been a challenge. Right now, students aren't feeling safe on campus, so it makes it difficult to pass a paper petition around and get the required support.

VP Zoe asks for clarification about the signature requirement and putting the question on the ballot.

Association Resource Manager Seaby states that the by-laws of the Association allow for referendum questions that have been started by petition to be approved by the Board of Directors to appear on the ballot (even if they do not meet the mandatory threshold for the question to just appear on the ballot).

VP Tongs asks how Arthur measures student engagement and what has that looked like over the previous couple years?

Arthur Co-Editor Taylor states that under Brazil and Nick's editorship student engagement has been a critical focus. When Nick started it was print paper and it has been redeveloped to have a more significant digital focus. This included a new website, social media strategy, multimedia focuses, more content being put out to socials. How students have engaged with the paper has changed a lot, and it is an exciting time for Arthur.

VP Tongs has noticed Arthur's presence more, he was wondering how engagement has been and expresses thanks for the information.

President Walker would like to add a separate vote for Arthur question

Chair Monico calls for a vote on the current motion for the seven other referenda questions (excluding housing) before proceeding to vote on other items of business.

### **Motion Carried**

**MOTION:** to add housing referendum question to the Association's Ballot for Spring Elections.

*Moved and seconded by amendment*

### **Motion Carried**

**MOTION:** to have Arthur Newspaper's referendum question added to the Ballot for Spring Elections.

*Moved by Wendy Walker, seconded by Zoe Litow-Daye*

### **Motion Carried**

## **9. Approval of the 2020-2021 Financial Statements**

*After a review of the Association's Draft 2020-2021 Financial Statements at the Winter Semi-Annual General Meeting the draft statements are being presented for final approval.*

**MOTION:** Be it resolved that the Board approve the 2020-2021 Financial Statements.

*Moved by Carter Tongs, seconded by Zoe Litow-Daye*

### **Motion Carried**

## **10. Trent Anti-Racism Task Force Update**

*The Association's BIPOC Student Organizer, Moriah Hillyer, will speak to the Board of Directors regarding Trent's Anti-Racism Task Force's Final Report and Recommendations.*

BIPOC Student Organizer Hillyer states that the original report is 75 pages. However, she has summarized key takeaways from the document. The Anti-Racism Task Force (ARTF) was struck following the events that occurred in summer 2020, including the murder of George Floyd. The ARTF was established by the Provost and VP Academics to evaluate the campus environment and experiences of racialized students, staff, and faculty. The committee sought to identify issues with current environment related to equity, diversity and inclusion on campus as well institutional and systemic barrier related to race. The plan provided recommendations to provide solutions to the problems that were identified through an action plan. Three different methods were used to collect data on these issues. The first was a campus climate survey through their Trent emails. 1200 students responded to the survey. Racialized students were dissatisfied at higher rates than other categories. Staff and faculty said they felt unprepared to deal with race-based issues when they occurred in classrooms and professional settings. They also collected confidential written submissions. These reports described critical incidence on campus. 25 reports were submitted through this method. The final method included facilitated listening sessions. Recommendations were split into five categories: budgeting and planning,



representation and hiring, training and professional development, community engagement partnerships, and support for the Trent Community.

*For a full description the report please see appendixes.*

VP Tongs states many of these recommendations are focused on BIPOC students. Did the task force speak to anti-Asian or anti-Islamic racism?

BIPOC Student Organizer Hillyer those topics were included in the feedback that was received. The ARTF tried to address these as well.

VP Litow states that many white identified people were on the committee because of the positions they held at Trent. At times this was concerning because it limited representation for racialized folks. Trent's staff and faculty is not very diverse, even though many of the racialized staff and faculty at Trent participated in the committee.

VP Tongs asks Moriah what her take on the committee is?

BIPOC Student Organizer Hillyer states that there was significant emotional labour. At one point the use of the term 'BIPOC' was debated for a significant amount of time. As the recommendations are implemented, she does hope that the work does not get disproportionately put on racialized people going forward even though that's who advocated for these changes.

VP Litow states that the recommendations are quite broad and specific feedback from the Association encouraged specific commitments in the recommendations. She wishes that student feedback was more fully incorporated and explicit commitments were made.

Association Resource Manager Seaby thanks Moriah for this report and emphasizes the value that the Association has record of it. He asks what commitments to timelines did Trent make toward implementing these recommendations? What key areas should the Association pay attention to determine if the University is making progress following through on the report?

BIPOC Student Organizer Hillyer states that from the start of the committee a very timeline was established but there were several delays. The Association is in a good position now, she would advise on continuing work with CHREA to launch the discrimination and harassment form that the Association previously advocated for with the University. She believes that the Association should keep the University accountable to the task force's recommendations.

VP Litow also supports the initiation of the discrimination reporting form. It took about 3 months of work in the summer to sort it out only to have it vetoed by Sr. Admin because of the ongoing work of the ARTF. VP Litow would like to see an Association seat on the renaming committee for CC and have the Association be further involved in these conversations on campus.

Arthur Co-Editor Taylor requests Moriah for a story on this topic in the Arthur.

## **11. Executive Reports**

*Executive will provide updates to the board about activities of the Association.*

**MOTION:** Be it resolved that Executive update be approved.

*Moved by Ashley Merker, seconded by Krista Kartick*

VP Tongs states that sexual violence prevention week was a success. There was great student engagement and feedback. After that he was largely focused on Trent's COVID-19 response. He first sent the report out to Directors for feedback and then onto the membership. He is looking forward to transitioning the portfolio to the next VP Health. Furthermore, he is planning a terrarium building event. He has been discussing an event related to mental health

for racialized and international students with representatives and individuals on campus. The light therapy (make it bright) funding line has been launched. We are excited about what this program offers students. Student health ambassador Amber has been working on a food security cookbook for students. The Trent Social Work Society has reached out to establish an on-campus food bank. This will be potentially piloted in the summer but need to carry over to the incoming VP Health.

OC President Tessier asks if any guidance is being provided to students on where to purchase sun lamps?

VP Tongs states that Amazon is the most accessible, but we are also looking at educating about sun lamp brands and effectiveness ahead of students going out and purchasing these items. We are also in conversation with health services so they can refer students to this funding line to provide additional support to student referrals.

President Walker states that the go-bus meeting with Dave Smith, the MPP. An Express GO Bus route is being discussed for Trent and Fleming. Roughly 1 hour route time from Peterborough to Richmond Hill. A meeting with Peterborough Transit occurred recently. Cameras are being installed on the buses for driver safety. They will be implementing a tracking system by next Fall for the ridership to better plan their travels. There are ongoing conversations about a new bus loop being developed on campus. There are an increased number of bus routes coming to campus and the Sr. Admin wants to build a new loop between the Student Centre and Athletic Centre rather than the current location in front of Bata Library.

VP Litow states that Black History Month has been very busy. There is a Black Joy Event with Sandy Hudson, the founder of Black Lives Matter Canada. IT will be introducing computers into the Student Centre. There will be 5 workstations introduced and a new colour printer. The Planet and Bata bean have closed permanently. Dining halls are opening in line with provincial mandates. The Association collaborated with food services to promote the Boost App and secured \$1500 in grocery assistance funding by helping to promote the app. There are prizes to the University Book Store for students that enter a raffle related to the promotion. For international women's day a "Time in Her Shoes" event is in the works, and she has been collaborating with Community Coordinator Debeyer to host the spring Vendor market.

VP Speed reports back about Frost Week going well despite being last minute. She is working on planning a Roommate Conflict Event. There have been ongoing meetings with CASSC. The Student Award of Excellence applications are now live. Buddy Tree and Trent IT have been introduced and are connecting directly about digital resources. She has also secured Hello Fresh codes for free meals and SPC cards. She is working on a residence safety recommendation to have more cameras installed near residence buildings for student safety.

## **Motion Carried**

### **12. Operating Resolution Amendments.**

*Amendments to the following Operating Resolutions: Duties of Directors, Standing Committee on Events, Standing Committee on Organizational Review and Development, and TSHDBP Special Committee are being presented to the Board for Approval. Notice of these changes was provided at the previous Board Meeting.*

**MOTION:** Be it resolved that the Board Approve the proposed Operating Resolution amendments.

*Moved by Wendy Walker, seconded by Ally Speed*

Association Resource Manager Seaby states that these amendments were presented at the last meeting. Several revisions were presented since then. Mature and Transfer Students Commissioner has changed to Student Integration Commissioner in collaboration. Language for Students with Disabilities, Queer Students Commissioner and Gender Issues Commissioner were also updated. There other changes are the same from the previous meeting.

#### **Motion Carried**

#### **13. Any other Business**

*An opportunity for Directors or members to bring an item of business up with the Board if they have not yet had the opportunity to do so.*

Association Resource Manager Seaby requests any Directors seeking re-election to follow up with him by email.

#### **14. Adjournment**

*...to end the meeting*

**MOTION:** Be it resolved that the 2022.02.13 Board of Directors Meeting be adjourned.

*Moved by Krista Kartick, seconded by Carter Tongs*

#### **Motion Carried**

**TIME: 3:35pm**

**Minutes Respectfully Submitted by,  
Matthew Seaby  
Association Resource Manager**

### Appendix I – Potential Referendum Questions

Group / Fee Category	Proposed Question	Method of Initiation
Trent Student Wellness Centre – Ancillary Fee Change	<p>When the student fees for counselling, health services, and accessibility services were first established, these were all separate university departments. Over the past number of years, Trent has recognized that student needs, particularly with respect of mental health, are better met when these services are consolidated, so that students can be more seamlessly supported.</p> <p>To help ensure that service levels are balanced across these departments, we would like to merge the three separate fees into a single Wellness Services fee. The current fees vary considerably between the different services, which can result in unequal resource allocation. Any future budgets and fee increases would continue to be determined in consultation and with the approval of the TCSA and other student associations.</p> <p>Current Model: Health - \$69.26; Counselling \$ 15.15; Accessibility Services \$1.12 (<b>Total annual fees = \$85.53</b>)</p> <p>Proposed Model: Annual <b>Wellness Services Fee</b> - \$85.53 (<b>billed in halves for the Fall &amp; Winter terms</b>)</p> <p><i>Do you agree with consolidating the Counselling, Health Services and Accessibility Services fees into one Wellness Services fee?</i></p>	Board Approval
Trent Housing – New Ancillary Fee	<p><b>Preamble:</b> Over the past number of years, the City of Peterborough has seen a significant drop in the overall vacancy rate to below 1.5%, which has affected the student rental market. At the same time rental costs in Peterborough and Oshawa have increased between 27% and 35%. Due to these circumstances, Trent University has seen a significant rise in students seeking individualized support surrounding their off campus living arrangements.</p> <p>In responding to these increasing student support requests, Trent would like to create a dedicated staff position to provide direct support, programming, and education to all students around off campus housing. This would include resources and support around tenant rights, as well as providing support in navigating finding safe and affordable housing and the Residential Tenant Act.</p> <p>With the need for enhanced off campus housing support to students, the university is proposing a new student ancillary fee to help continue to enhance these services and ensure students are supported and safe.</p> <p><b>The Fee:</b></p>	Board Approval

	<p>\$5.25 per student per term for a full-time student and \$1.40 for a part time undergraduate &amp; graduate student to be assessed in the academic year. The fee will be increased by CPI annually.</p> <p><b>Question</b> <i>Do you support an annual non-refundable Off Campus Housing Support Fee of \$5.25 per term for full time and \$1.40 per course for part time undergraduate &amp; graduate students?</i></p>	
TUEFRT/Walkhome – Fee Recategorization & Combination		Board Approval
Trent Nature Areas – Fee Recategorization	<p>When the student fee to support Trent University's Nature Areas (currently \$2.40 per year) was established in 1997 it was established as a refundable student levy. Annual funds collected for the Nature Areas have been used to ensure the preservation of Trent's natural beauty, which is an integral part of our campus. However, levy fees are usually only created on behalf of <i>independent organizations</i> that secure support through student referendum for annual funding.</p> <p>Due to the way in which this fee is administered directly by the University we recognize that it would be most appropriate to recategorize it as a <i>University Ancillary Fee</i>. This categorization better reflects the way the Nature Areas Stewardship Fee is collected and spent through the University. If successful, this administrative change will not impact the way these funds are managed or their intended use to preserve Trent University's Nature Areas.</p> <p><i>Do you support recategorizing the refundable Trent Nature Area's Stewardship Levy as a University Ancillary Fee?</i></p>	Board Approval
Trent International Scholarship Fund – Fee Recategorization		Board Approval
Trent Apiary – Levy Initiation	<p>Hello! We are the Trent Apiary, a student-led, small scale apicultural organization situated on the Peterborough/Nogojiwanong Trent campus in and amongst its' flourishing agricultural scene! We have been on campus as a facility for more than 10 years, and are striving to become a levy group, ensuring more security in funding for our endeavours to serve both the bees, and fellow volunteers! We manage 10 hives on a predominantly volunteer-based nature, with a focus of education surrounding beekeeping and pollinators.</p> <p>Through completing this form, you would be adding your support in our asking of a \$1.00 (non-refundable) levy fee which would enable the increased facilitation of student engagement at the Trent</p>	Petition

	<p>Apiary, through means such as events, official structures in place on-site, health of our colonies, and many others. We would greatly appreciate your support, and all we require to show this is your name, valid student number and Trent email address, proving that you are a student at Trent.</p> <p><i>Do you support <b>establishing</b> a \$1.00 non-refundable levy fee (<b>\$0.50 per fall/winter terms</b>) for the Trent Apiary?</i></p>	
Arthur Newspaper – Levy Increase	<p><i>Do you support a \$1.52 increase to Arthur Newspaper's <b>current</b> non-refundable levy fee of \$11.29 (<b>\$5.645 per fall/winter terms</b>)?</i></p>	Petition
Warming Room – Defunct Levy, One Roof Community Centre Donation	<p>The Warming Room is a former emergency shelter program in the Peterborough community. A sister organization, <i>One Roof Community Centre</i>, is currently in operation and provides regular meals, social, health and personal services to community members in need.</p> <p>After concluding their operations and discontinuing their levy fee, the Warming Room requested that the remaining levy funds (\$19,869.87) be provided to One Roof Community Centre to support their operations.</p> <p><i>Do you support providing the Warming Room's remaining funds to One Roof Community Centre as a one-time donation to support their operations?</i></p>	Board Approval
TCSA Rental Assistance Program – Defunct Student Housing Coop Levy	<p>The Student Housing Cooperative is no longer a functioning organization. After formally concluding their operations and discontinuing their levy, the organization requested that the remaining levy funds (\$61,924) be used to serve Trent University students in a manner that aligns with the Peterborough Student Housing Coop's mandate and goals:</p> <p>"To provide students with an affordable, safe, and supportive housing community that blends academic and extra-curricular learning with resources, programming and support so that students can get the absolute most out of their experience living downtown. ... We also run programming in the community such as workshops and panels and help students and community members find housing."</p> <p><i>Do you support entrusting the Trent Central Student Association with the Student Housing Coop's remaining levy funds to establish a rental assistance program for Trent's undergraduate students until the funds are spent?</i></p>	Board Approval
TCSA Health Benefits – Association Fee (Billing threshold)	<p>When TCSA members register in fewer than 1.5 credits for the first semester of the academic term they are not automatically enrolled on the Trent Student Health and Dental Benefits Plan. In some cases, this disadvantages students who are registered with Student Accessibility Services. SAS registered students are recognized as full-time students</p>	Board Approval



	<p>but are not automatically registered for the student benefits plan due to their lower credit threshold.</p> <p>To ensure ease of access to the benefits plan, the Association proposes lowering the automatic enrolment threshold for the benefits plan to 0.5 credits for TCSA members. This change will not impact anyone who wishes to opt-out of the benefits plan offered by the Association.</p> <p><i>Do you support changing the threshold for automatic enrolment on the Trent Health and Dental Benefits Plan to 0.5 credits for TCSA members?</i></p>	
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**Appendix II- Operating Resolution Amendments Package**  
**Prepared by: Organizational Review & Development Committee**

**Committee Members:**  
**Wendy Walker (Chair)**  
**Zoe Litow-Daye**  
**Moriah Hillyer**  
**Fiona McKenna**  
**Danielle Adderley**  
**Samantha Frost**  
**Aimee-Marie Anctil**  
**Matthew Seaby (non-voting)**

**1. Be it resolved that the Duties of Directors Resolution, listed in the TCSA's Policy Book, be amended as follows:**

**Duties of Directors**

**All Directors**

All Directors, are expected to:

- i. Act in accordance with Association's By-Laws and Policies unless such by-laws or policies conflict with the by-laws or policy of the College Cabinet they represent.
- ii. Sit on at least one Standing Committee of the Association and at least one other Committee that may be of the University or the Association. Directors are expected to attend meetings of these Committees regularly and create written reports that can be presented to the Board of Directors, if required.
- iii. Attend the Board of Directors Orientation Retreat or Fall Training organized by the Association Resource Manager.
- iv. Attend and assist with one (1) Association event or campaign per semester.
- v. Attend meetings of the Association Board of Directors and provide a brief, verbal report detailing work completed on behalf of the Association as necessary.
- vi. Be responsible for promoting an equitable, and inclusive campus climate. Furthermore, directors will be proactive in opposing all forms of oppression including but not limited to homophobia, sexism, racism, anti-Black racism, anti-Indigenous racism, Islamophobia, xenophobia, antisemitism, transphobia, ableism, classism, or any other kinds of discrimination.

**Equity Commissioners**

All Equity Commissioners, in addition to that stated in the section entitled "All Directors" will:

- i. Run at least one (1) awareness campaign or one (1) event pertaining to their portfolio per year.
- ii. Represent the interests and concerns of their constituency in Association business and assist in the development Association policies that apply to students who are relevant to their portfolio.
- iii. Be a member of the Association's Orientation Week programming, if available.
- iv. Wherever applicable, work with related Canadian Federation of Students caucuses and components on activities related to their portfolios.

~~All Directors, excluding Ex-Officio Directors, shall:~~

- ~~i. Act in accordance with Association By-Laws and Policy as determined by the Board of Directors, or the general membership through petition and subsequent referendum, unless such by-laws or policies conflict with the by-laws or policy of the College Cabinet they represent;~~
- ~~ii. Sit on at least one Standing Committee of the Association and at least one other Committee that may be of the University or the Association, attend meetings of these Committees as required and create a written report that can be presented to the Board of Directors;~~
- ~~iii. Attend the Board of Directors Orientation Retreat or Fall Training organized by the Association Resource Manager;~~
- ~~iv. Participate in one (1) or more office hours each week in the Student Centre front desk in which they will be available to check-in with executives of the association and be available to their constituents;~~
- ~~v. Assist with and attend two (2) Association events per semester;~~
- ~~vi. Attend meetings of the Association Board of Directors and provide a brief, verbal report detailing work completed on behalf of the Association when necessary;~~
- ~~vii. Attend Events committee or check in with an executive regarding planning and expenditure for events and campaigns;~~
- ~~viii. Be proactive in educating the membership on issues of oppression and power, and opposing all forms of oppression including, but not limited to, ableism, homophobia, racism, sexism, transphobia, and xenophobia.~~

## **Equity Commissioners**

All Equity Commissioners, in addition to that stated in the section entitled Directors, shall:—

- v. — Run at least one awareness campaign or three events pertaining to their portfolio per year (unless otherwise specified);
- vi. — Represent the interests and concerns of their constituency regarding regular Association business;
- vii. — Be a member of the Association's Orientation Week staff, if available;—
- viii. — Be entitled and encouraged to form working groups related to the issues of their portfolio;—
- ix. — Wherever applicable, work with related Canadian Federation of Students caucuses and components on activities related to their portfolios;—
- x. — Assist in the development of issues policy related to their portfolio.

## Racialized Students Commissioner

The Racialized Students Commissioner must be a student who self-identifies from a historically marginalized racial group and shall:

- ~~i. Work to address and raise awareness of issues of racism on campus and in the Peterborough Community;~~
- ~~ii. Work with relevant groups and organizations on and off campus such as the Ontario Public Interest Research Group and the Race Relations Committee of Peterborough;~~
- ~~iii. Act as a liaison between the Board of Directors, the Office of Student Affairs, the Human Rights Advisor, and the Ontario Public Interest Research Group on campus regarding issues of racism;~~
- ~~iv. Assist racialized students in pursuing a barrier-free education through representation and advocacy.~~
  - i. Assist racialized students in pursuing a safe barrier-free, anti-racist, and decolonial education through representation and advocacy, educational presentations, specific community events, rallies/campaigns, etc.
  - ii. Work to address issues of racism with relevant individuals, groups, and organizations on and off campus such as the Ontario Public Interest Research Group and the Community Race Relations Committee of Peterborough.
  - iii. Act as a liaison between the Board of Directors, the Office of Student Affairs, the Human Rights Advisor, and the Ontario Public Interest Research Group on campus regarding issues of racism.
  - iv. Work closely with the TABS Commissioner, the International Students Commissioner, and Indigenous Students Commissioner to create programming surrounding anti-racism and anti-oppression.
  - v. Work closely with the BIPOC Student Organizer to plan at least one event in collaboration with the Freedom Lounge.
  - vi. Work with outdoor organizations (i.e., Diverse Nature Collective, BIPOC Growing Collective, etc.) to promote the connection of racialized students to nature and food from the land.

## Ethical Standards Commissioner

~~The Ethical Standards Commissioner shall:~~

- ~~i. Act as a liaison between the Association and the Trent University Administration to ensure fair and ethical standards in the procurement of goods and services by the University and in the operation of Trent University;~~
- ~~ii. Ensure compliance with policies on ethical purchasing including non-sweatshop apparel and fair-trade certified products;~~
- ~~iii. Promote solidarity campaigns that support labor unions and fair working conditions, both within and outside of the University;~~
- ~~iv. Engage in outreach activities to Trent University student organizations to raise awareness about ethical procurement practices;~~
- ~~v. Work with allied Trent University and Peterborough community groups to further issues of social and economic justice;~~
- ~~vi. Sit as the Association's representative on the Fair-Trade Task Committee of the Colleges and Student Services Committee.~~

## Environment & Sustainability Commissioner

The Environment & Sustainability Commissioner shall:

- i. Act as a liaison between the Association Board of Directors and various environmental organizations within Peterborough and Trent University such as the Trent Nature Areas, Sustainable Trent, and the Ontario Public Interest Research Group, on the organization of events actively publicizing environmental concerns and promoting environmental preservation.
- ii. Sit as the Association representative on the University Environmental Advisory Board.
- iii. Work with the University's Physical Resources Department and the University's food service provider to ensure environmentally friendly operations and advocate for changes as necessary.

### **Student Integration Commissioner**

The Student Integration Commissioner shall be a student at Trent University who is enrolled under special admission requirements or criteria (i.e., a transfer student or a mature student, other categories of students may be permitted in this role as well):

- i. Act as a liaison between the Board of Directors and groups working to help welcome specific categories of students to Trent's student community (i.e., mature students, transfer students, part-time students, out of province students, international students, Indigenous students etc.), such as the Office of Student Affairs, the Traill College Office, or other organization tasked by the university to facilitate integration programming.
- ii. Assist specific categories of students at the undergraduate level in pursuing a barrier-free education by advocating for their interest on university committees.
- iii. Organize community-building events and provide resources to address the needs of specific categories of students related to this position.
- iv. Work with the Part-Time Students' Commissioners to plan events and actively represent adult learners who study on a part-time basis.
- v. Work with the Vice President University and College Affairs to create Orientation week programming that supports specific categories of students who are new to the University.

### ~~**Mature & Transfer Students Commissioner**~~

~~The Mature & Transfer Students Commissioner shall be a student who is registered as a mature student with the University and shall:~~

- ~~i. Act as a liaison between the Board of Directors and groups working on issues relevant to mature students on campus, in Peterborough, and nationally, and provincially;~~
- ~~ii. Assist mature students in pursuing a barrier-free education through advocacy and representation;~~
- ~~iii. Work with the Part-Time Students' Commissioners on issues relating to mature students.~~

### **Queer Students Commissioner**

The Queer Students Commissioner shall be a self-identified member of Trent's 2SLGBTQ+ community who shall:

- i. Act as a liaison between the Board of Directors and individuals and groups working on issues relevant to the 2SLGBTQ+ student community including the VP Student Health and Wellness, VP



- Campaigns & Equity, BIPOC Student Organizer, Trent's Out on Campus program, the Trent Queer Collective, etc.
- ii. Work to create “positive space” and 2SLGBTQ+ and Transgender-specific support services both within the Association and Trent University, this includes working with the Indigenous Students Commissioner and FPHL toward *two-spirit* related programming.
  - iii. Work with local 2SLGBTQ+ organizations to deliver meaningful resources and programming to students.
  - iv. Work to inform the Trent community on issues of sexual health and safety, as well as to publicize information on local health support services.
  - v. Coordinate 2SLGBTQ+ and Transgender-specific positive events during Orientation Week and, if possible, to be present on campus as a resource for new 2SLGBTQ+ students during Orientation Week.

~~The Queer Students Commissioner shall be a self-identified member of Trent's queer and / or trans community who shall:~~

- ~~i. Act as a liaison between the Board of Directors and individuals and groups working on issues relevant to the queer community on campus such as the Association's Women Students Commissioner, the Trent Queer Collective, the Centre for Gender and Social Justice, and the Office of Student Affairs;~~
- ~~ii. Work with relevant off-campus organizations such as the Rainbow Service Organization, Parents Family & Friends of Lesbians and Gays Peterborough, the Peterborough AIDS Resource Network, and the Peterborough Pride Commission;~~
- ~~iii. Work to create “positive space” and queer and trans support services both within the Association and Trent University;~~
- ~~iv. Work to inform the Trent community on issues of sexual health and safety as well as to publicize information on local health support services;~~
- ~~v. To co-ordinate queer and trans positive events during Orientation Week and, if possible, to be present on campus to serve as a resource for new queer and trans students during Orientation Week.~~

### **Students with Disabilities Commissioner**

The Students with Disabilities Commissioner shall be a student who lives with a visible or invisible disabilities. They shall:

- i. Foster a sense of inclusion for students with disabilities through events, campaigns, or initiatives that address issues faced by students with disabilities on campus.
- ii. Act as a liaison between the Board of Directors and groups that provide support to disabled communities on campus.
- iii. Act as a liaison between the Board of Directors and the Student Wellness Centre as an advocate for services that contribute to an accessible learning environment and key services that accommodate students with disabilities.
- iv. Advocate to the university broadly, to create an accessible, barrier-free education for students.

~~The Students with Disabilities Commissioner shall be a student who self-identifies as a student who has disabilities and shall:~~

- ~~i. Act as a liaison between the Board of Directors and groups working on issues relevant to students with disabilities on campus, in Peterborough, provincially and nationally.~~
- ~~ii. Work with on-campus organizations such as the Trent Student Accessibility Services.~~
- ~~iii. Assist students with disabilities in pursuing a barrier-free education through advocacy and representation.~~

### **Women's Issues Commissioner**

The Women's Issues Commissioner will identify as a woman and shall:

- ~~i. Act as a liaison between the Board of Directors and the Centre for Gender and Social Justice and other women's groups on campus, women's groups in the City and County of Peterborough and external women's issues organizations;~~
- ~~ii. Inform students of women's issues and events through the campus media;~~
- ~~iii. Work with Trent's Sexual Violence Prevention Coordinator & other women's groups on the organization of events actively publicizing women's issues.~~
- ~~iv. —~~

### **Gender Issues Commissioner**

The Gender Issues Commissioner will identify as a woman or individual whose gender or gender expression does not conform with traditional gender norms. They shall:

- i. Act as a liaison between the Board of Directors and individuals and groups such as the Association's Queer Students Commissioner, the Office of Student Affairs, Counseling Services, and Health Services.
- ii. Coordinate Trans and or gender variant positive events for Orientation Week to create a visible presence for new students within these communities.
- iii. Coordinate Trans and or gender variant awareness campaigns and events such as the Trans Day of Remembrance.
- iv. Work with Trent's Sexual Violence Prevention Manager (or Consent at Trent) & other groups such as the Kawartha Sexual Assault Centre, or other community organizations to plan events and develop resources to actively address issues faced by women, gender nonconforming and Trans communities.

~~The Gender Issues Commissioner will identify as a member of Trent's trans and or gender variant community and shall:~~

- ~~i. Act as a liaison between the Board of Directors and individuals and groups such as the Association's Queer Issues Commissioner, the Women Students Commissioner, the Centre for Gender and Social Justice, the Office of Student Affairs, Counseling Services, and Health Services;~~
- ~~ii. Work with relevant off-campus organizations such as the Peterborough AIDS Resource Network and the Rainbow Service Organization;~~
- ~~iii. Work to create a positive and inclusive space within the Association and Trent University;~~
- ~~iv. Work to develop trans and or gender variant resources within the Association and Trent University;~~
- ~~v. Coordinate trans and or gender variant positive events during Orientation Week and create a visible presence for new students;~~
- ~~vi. Coordinate trans and or gender variant awareness campaigns and events such as the Trans Day of Remembrance or Trans Access.~~

### **First-Year Commissioners**

~~One of the First-Year Commissioners will serve as the On-Residence First-Year Commissioner and must be living in a residence owned or operated by Trent University. One of the First-Year Commissioners will serve as the Off-Residence First-Year Commissioner and must not be living in a residence owned or operated by Trent University. Each First-Year Commissioner will be elected in the fall by election and shall be in their first year of studies at Trent University while in office, and shall:~~

- ~~i. Consult with First-Year Representatives on College Cabinets on matters of mutual concern through such channels as are available;~~
- ~~ii. Endeavour to liaise with other first-year students for the purposes of outreach, polling, and other related matters;~~
- ~~iii. Run at least one activity or service for first-year students;~~

- ~~iv. Work to educate and inform first-year students about such issues and information as necessary including items related to Trent University, and the activities, services, advocacy and political work of the Association and the Canadian Federation of Students.~~

### **Off-Campus Commissioner**

The Off-Campus Commissioner is a student who must not be living in a residence owned or operated by Trent University. They Shall:

- i. Act as a liaison between the Board of Directors to address issues that are relevant to off-campus students.
- ii. Assist off-campus students in pursuing barrier-free education through advocacy and representation, relating (but not limited to) transit, housing services, food services and parking services-related challenges.
- iii. Include outreach specifically to first year off-campus students: run at least one activity or service for first-year students a term.
- iv. Work with the Vice President University and College Affairs and other directors to ensure the availability of Orientation week programming that supports off-campus students attending Trent University.

### **On-Campus Commissioner**

The On-Campus Commissioner is a student who live in a residence building owned by or affiliated with Trent University. They Shall:

- i. Act as a liaison between the Board of Directors to address issues that are relevant to on-campus students.
- ii. Assist on-campus students in pursuing barrier-free education through advocacy and representation, relating (but not limited to) transit, housing services, food services and parking services-related challenges.
- iii. Include outreach specifically to first year residence students: run at least one activity or service for related to first-year students per term.
- iv. Work with the Vice President University and College Affairs and other directors to ensure the availability of Orientation week programming that supports residence students at Trent University.

### **Part-Time Student Commissioners**

~~Each~~The Part-Time Student Commissioner shall be a student registered in 1.5 credits or less (per semester) with the University and, working together, shall:

- i. Endeavour to liaise with other part-time students for the purposes of outreach, polling, and other related matters.
- ii. Run at least one activity or service for part-time students.
- iii. Sit on the Nominating and Governance Subcommittee of Senate.
- iv. Work to educate and inform part-time students about such issues and information as necessary including items related to Trent University, and the activities, services, advocacy and political work of the Association and the Canadian Federation of Students.

## Ex-officio Directors

### Indigenous Students Commissioner

The Indigenous Students Commissioner should be a North American Indigenous student (status or non-status) appointed by the Trent University Native Association to represent Indigenous students on the Board of the Association. They shall:

- i. Act as a liaison between the Board of Directors, First Peoples House of Learning, Indigenous groups in the local community, national organizations such as the National Circle of First Nations, Metis & Inuit Students, and the Indigenous Student Alliance of Ontario.
- ii. Work with the Trent University Native Association on the organization of events, initiatives or campaigns actively publicizing Indigenous student issues here and around Turtle Island.
- iii. Attend, if possible, the annual standalone meeting of the National Circle of First Nations, Metis, and Inuit, as well as the annual gathering of the Indigenous Student Alliance of Ontario.
- iv. Work closely with the Racialized Students Commissioner and the TABS Commissioner in creating programming surrounding anti-racism and anti-oppression.
- v. Act as a liaison between the TCSA and the Powwow Committee, to further the support that the TCSA may be able to offer during Pow Wow set up.

~~The Indigenous Students Commissioner should be a North American indigenous student (status or non-status) and is appointed by the Trent University Native Association to represent indigenous students on the Board of the Association. They shall:~~

- ~~i. Act as a liaison between the Board of Directors and aboriginal groups on campus, in the Peterborough community, and national organizations such as the Circle of First Nations, Metis & Inuit Students;~~
- ~~ii. Work with the Trent University Native Association on the organization of events actively publicizing aboriginal student issues;~~
- ~~iii. Attend, if possible, the annual meeting of the Aboriginal Caucus of the Canadian Federation of Students.~~

### International Students Commissioner

The International Students Commissioner is a student with experience living abroad, who is appointed by the Trent International Student Association to represent international students with the Association. They shall:

- i. Investigate and act on disputes concerning the international student body both within and outside of the University.
- ii. Act as a liaison between various organizations representing the interests of international students within the University, such as the Trent International Students Association, the Trent International Program, Amnesty International, and the Trent Chapter of the World University Service of Canada, and the Association.
- iii. Represent and promote international education at Trent University and within the Peterborough community.
- iv. Act as a liaison between the Association and various internationally oriented organizations within the Peterborough community such as the Kawartha World Issues Centre, The New Canadians Center and the Ontario Public Interest Research Group.
- v. Act as liaison between the Association and the International Students Constituency Group of the Canadian Federation of Students
- vi. Attend CFS General Meetings and Trainings, if possible

~~The International Students Commissioner should be a student holding citizenship in a country other than Canada who has lived abroad for the majority of their life and is appointed by the Trent International Student Association to represent international students on the Board of the Association. They shall:~~

- ~~i. Investigate and act on disputes concerning the international student body both within and outside of the University;~~
- ~~ii. Act as a liaison between various organizations representing the interests of international students within the University, such as the Trent International Students Association, the Trent International Program;~~

- ~~Amnesty International, and the Trent Chapter of the World University Service of Canada, and the Association;~~
- ~~iii. Represent and promote international education at Trent University and within the Peterborough community;~~
- ~~iv. Act as a liaison between the Association and various internationally oriented organizations within the Peterborough community such as the Kawartha World Issues Centre and the Ontario Public Interest Research Group.~~

### Senate Liaison

The Senate Liaison is a student representative elected to Trent University's Senate Executive. They shall:

- i. Act as a liaison between the Board of Directors, Student Senate Caucus, and the Senate as a whole.
- ii. Advise the Board of Directors on issues of academic policy and Senate governance.
- iii. Work to inform students about the ongoing activities of Senate where permitted to do so.
- iv. Bring forward topics of concern to Senate as raised by students, regarding matters within Senate's purview.

### College Senators

Each College Senator shall:

- ~~i. Act as a liaison between the Board of Directors, the Student Senate Caucus, and Senate;~~
- ~~ii. Work in conjunction with the College Commissioner from their College Cabinet to act as a liaison between their College Cabinet and the Board of Directors;~~
- ~~iii. Advise the Board of Directors on policy matters within the purview of Senate;~~
- ~~iv. Work to inform the students of their College about the activities, services, advocacy and political work of the Association and the Canadian Federation of Students.~~

### College Cabinet Presidents / Prime Minister or Designate

Each College Cabinet President shall:

- i. Represent the position of their College Cabinet to the Board of Directors.
- ~~ii. May vote if they receive a proxy from either the commissioner, or senator from their respective college.~~

### College Commissioners

Each College Commissioner shall:

- i. Act as a liaison between their College Cabinet and the Board of Directors.
- ii. Attend College Cabinet meetings of their college.
- iii. Be fully informed of all business pertaining to their College in relation to the Association, should such information be required by the Board of Directors.
- iv. Distribute Association material to their College.
- v. Work to inform the students at their College about the activities, services, advocacy, and political work of the Association and the Canadian Federation of Students.

### Trent Association of Black Students (TABS) Commissioner

The TABS Commissioner must be a student who identifies as black or/ and is of black descent who is appointed by the Trent Association of Black Students to represent that constituency on the Board of the Association. They shall:

- i. Work to address and raise awareness of anti-black racism and oppression on Trent Peterborough campus and within the Peterborough Community.
- ii. Work with relevant individuals, groups, and organizations on campus, such as the Trent Association of Black Students, Trent African and Caribbean Student Union and the Black Student Support Group, as well as off campus organizations such as the Ontario Public Interest Research Group and the Community Race Relations Committee of Peterborough to advocate and support Black Students

- iii. Act as a liaison between the Board of Directors, the Office of Student Affairs, Black Student Support, Black Lives Matter Peterborough, and other student groups on campus and within the Peterborough Community.
- iv. Act as point of contact for all events and/ campaigns within the TCSA for Black History Month. Work with the VP Campaigns and Equity to create at least one event/campaign for Black History Month in addition to the one other event or campaign in the academic year.
- v. Assist Black Students in pursuing a barrier-free education.
- vi. Work closely with the Racialized Students Commissioner and the Indigenous Students Commissioner in creating programming surrounding anti-racism and anti-oppression.
- vii. Attend the Black Caucus Meeting hosted by the Canadian Federation of Students and support the collaboration between the National Circle of First Nation Metis and Inuit Students and The Black Caucus.
  - ~~i. Work to address and raise awareness of anti-black racism and oppression on Trent Peterborough campus and within the Peterborough Community.~~
  - ~~ii. Work with relevant groups and organizations on campus, such as the Trent Association of Black Students, Trent African and Caribbean Student Union and the Black Student Support Group, as well as off campus organizations such as the Ontario Public Interest Research Group and the Race Relations Committee of Peterborough to advocate and support Black Students.~~
  - ~~iii. Act as a liaison between the Board of Directors, the Office of Student Affairs, Black Lives Matter Peterborough and other student groups on campus and within the Peterborough Community.~~
  - ~~iv. Act as point of contact for all events and/ campaigns within the TCSA for Black History Month. Work alongside the VP Campaigns and Equity to hold an event or campaign per academic year, to bring awareness to issues that are unique to the black student experience.~~
  - ~~v. Assist Black Students in pursuing a barrier-free education.~~

### Speaker

The Speaker, who shall be the Association Resource Manager (or the President, in the case the Association Resource Manager cannot attend the meeting) and will in no circumstances hold the power of a vote, shall:

- i. Call and chair meetings of the Board of Directors in accordance with the provisions of the by-laws.

### Rationale:

Updating to reflect potential by-law changes and include up to date description of activities planned for specific roles.

**Date reviewed by committee: 21.12.2021**

**Page Number in Policy Book: 32-38**



**2. Be it resolved that the Standing Committee on Events Resolution, listed in the TCSA's Policy Book, be amended as follows:**

**Standing Committee on Events**

**Mandate:**

The Standing Committee on Events shall be responsible for matters pertaining to the events, socials, and campaigns organized and executed by the Association. The Committee shall:

- i. Oversee the execution and organization of at least one social, campaign, or educational activity per month during the Fall and Winter semesters.
- ii. Assist in the implementation of the Executive Strategic Plan.
- iii. Assist in the development and implementation of the Association's Campaigns Delivery Strategy.
- iv. Assist the Brand Ambassador Team and the Association's various taskforce groups.
- v. Create timelines for events and assist in attending to the details of event planning.
- vi. Receive proposals from, and seek to collaborate with, other groups to organize and execute events.

**Membership:**

The Committee's membership shall include at least the:

1. Communications Manager to act as Chairperson
2. President
3. Vice President Campaigns & Equity
4. Vice President Student Health and Wellness
5. Vice President University and College Affairs
6. BIPOC Student Organizer
7. Community Coordinator

**Meetings:**

The Committee shall meet weekly throughout the year.

**Rationale:**

Adding the BIPOC Student Organizer to the committee's official composition.

**Date reviewed by committee: 21.12.2021**  
**Page Number in Policy Book: 60**

3. **Be it resolved that the Organizational Review and Development Committee Resolution, listed in the TCSA's Policy Book, be amended as follows:**

**Standing Committee on Policy and Governance Organizational Review and Development**

**Mandate:**

The Standing Committee on **Policy and Governance** ~~Organizational Review and Development~~ acknowledges that ~~only effective~~ supports the ongoing review of the Association's by-laws, policies and operating resolutions ~~will ensure accountability and transparency~~. The Standing Committee on **Policy and Governance** ~~on Organizational Review and Development~~ shall:

- i. Review, develop, and make recommendations, ~~as needed, to the Semi-Annual~~ for Association General Meetings regarding the function and effects of the Association's By-Laws and Policy Resolutions.
- ii. Review, develop, and make recommendations to the Board regarding the function and effects of the Association's Operating Resolutions.
- iii. Track the expiry of both Operating Resolutions and Policy Resolutions and bring them to the attention of the Board or Membership in a timely manner.
- iv. Hold at least two engagement opportunities for the purpose of soliciting recommendations about the Association from the membership (not to occur during examination periods or the summer semester).

**Membership:**

The Committee's membership shall include:

- i. President, to act as Chairperson
- ii. One (1) Vice President
- iii. One (1) Equity Commissioner
- iv. One (1) College representative
- v. One (1) member external to the Board of Directors, appointed by the Executive Committee
- vi. **BIPOC Student Organizer (non-voting)**
- vii. The Association Resource Manager (non-voting)

**Meetings:**

The Committee shall hold the first meeting prior to the start of the academic year, and at least once a month after that until the Winter Semi-Annual General Meeting.

**Rationale:**

Rename the committee to make it clear what its purpose is and clarify specific passages. Officially recognizes the BIPOC Student Organizer in a non-voting role within the committee's composition.

**Date reviewed by committee: 21.12.2021**

**Page Number in Policy Book: 61**

4. **Be it resolved that the TSHDBP Resolution, listed in the TCSA's Policy Book, be amended as follows:**

**TSHDBP Special Student Health and Dental Benefits Committee**

**Mandate:**

The ~~Trent~~ Student Health & Dental Benefits ~~Plan (TSHDBP) Special~~ (SHDB) Committee is ~~primarily~~ responsible for overseeing the negotiation and operation of ~~the TSHDBP SHDBs~~ as offered and contracted ~~for~~ by the Trent Central Student Association on behalf of its membership, the membership of the Trent Graduate Student Association, and the membership Trent Durham Student Association. The TCSA Board of Directors ~~will shall~~ strike the committee when necessary. The Committee shall:

- i. To perform an annual review of ~~the TSHDBP~~ operations **related to Student Health and Dental Benefits**.
- ii. To receive and seek solutions for complaints or recommendations issued about **Student Health and Dental Benefits** ~~the TSHDBP~~ from any member of the TCSA, TGSA, ~~and~~ or TDSA.
- iii. To determine if an annual review of the market for student benefit plans should occur.
- iv. Make recommendations as decided by majority vote regarding **Student Health and Dental Benefits** ~~the TSHDBP~~ to the TCSA's Board of Directors. The TCSA Board of Directors shall receive recommendations at the next available meeting and will vote to approve or disapprove as outlined ~~by~~ current TCSA bylaws and policies. The TCSA ~~Board Chair~~ will distribute the results of the vote to the Presidents of the TGSA and TDSA **through and to the TSHDBP SHDB Committee**.
- v. Meetings shall be held in an accessible location.

**Membership:**

1. Vice President of Student Health & Wellness to act as chair (non-voting)
2. Three members of the TCSA Board of Directors (voting)
3. One member of the TDSA (voting)
4. One member of the TGSA (voting)
5. TCSA Operations & Services Manager (non-voting)

**Meetings:**

The committee shall meet at least once each academic year or as required by the Board of Directors. Meetings shall operate in accordance with the by-laws of the **Trent Central Student** Association.

**Rationale:**

Simplify committee name, correct spelling/grammar, and clarify specific passages.

**Date reviewed by committee: 21.12.2021**  
**Page Number in Policy Book: 66**

## **Appendix III - TCSA's Student Report of *Anti- Racism Task Force Final Report, A Path Forward***

### **Background and Purpose**

On October 1st, 2020, the Anti-Racism Task Force (ARTF) was struck by the Provost and VP Academic as a working group to more directly and systematically address the effects that racism has on our campuses, Peterborough and Durham included. The task of the working group was to make recommendations that the University should adopt to remove racist and discriminatory practices, policies and barriers to create a more equitable campus for all students, faculty and staff.

Student Leadership from the Trent Central Student Association (TCSA), Durham Student Association (TDSA), Graduate Association (TGSA) and the Trent International Student Association (TISA) were all included at the point of the committee's origin, excluding an Indigenous student or representative of the Trent University Native Association. Hence forth, the lobbying of the committee from students on and off the committee began. For three months while the committee was meeting, Indigenous student voices were not included but insinuated, until a TUNA representative received a seat in the committee in February of 2021.

The ARTF was tasked to consider the current environment of equity, diversity, and inclusion (EDI) at Trent University and formulate recommendations for improvement by:

- Evaluating the campus environment (learning, living, working) as experienced by racialized students, faculty and staff, with a view to identifying the present University race-related culture which may include steps such as data collection and other means as determined by the Task Force.
- Identifying institutional and other barriers (systemic and individual) faced by racialized members of the Trent community.
- Recommending an Anti-Racism Action Plan to remove these identified barriers and provide a comprehensive move-forward agenda to ensure equity, diversity, and inclusivity at Trent.

### **Consultation and Data Collection**

The Anti Racism Task Committee carried out a consultation process from April to October 2021 virtually in three different ways, with the help of various external facilitators and organizations.

#### **1. HEDS Diversity and Equity Campus Climate Survey**

Through the HEDS (Higher Education Data Sharing Consortium), the ARTF administered an online "campus climate" survey that allowed all students, faculty, and staff members to provide feedback anonymously regarding their perceptions of Trent University's climate, how the university supports diversity and equity, and their experiences with discrimination and harassment at Trent University. Total respondents for the survey (including forty questions) were over 1200 students, staff, and faculty. Students made up the majority of respondents, weighing 70% of respondents. Survey topics included questions related to campus climate, institutional diversity and sense of community belonging, and addressing discrimination and harassment.

Students, faculty and staff who identified as Black, Indigenous and People of Color (BIPOC) reported being dissatisfied or very dissatisfied at higher rates than white identifying respondents for survey items related to the overall campus climate, diversity on campus and sense of belonging and community. While the proportion of BIPOC and racialized respondents reporting that they had experienced discrimination and harassment was almost twice that of non Racialized respondents. Overall, more than 50% of respondents reported hearing discriminatory or insensitive remarks about marginalized and racialized groups by a member of the Trent community sometimes or often. In terms of reported discrimination and harassments on campus, 50% of respondents indicated that the process for reporting was unclear, while only 32% of respondents agreed that the current process for reporting discrimination and harassment at Trent is effective. *Please see Appendix B of the Official ARTF Report for a full report of the findings.*

## 2. Confidential Written Submissions

In addition to the invitation to participate in the online campus climate survey, the ARTF also invited campus community members to make confidential written submissions. These submissions provided an alternative channel for sharing observations and experiences with racism on campus and ideas for making Trent a safer, more respectful, and inclusive place.

In Total, over 20 Confidential written submissions. Some students shared personal experiences of racism and discrimination that have occurred in class, on campus and socially within the Trent Community. According to the Report, most respondents expressed that racism is a significant problem at Trent University, and that the institution is not doing enough to understand or address the issue. While few respondents indicated that they did not feel that racism was a significant problem at Trent and opposed anti racism and anti oppression efforts in general. *Please see Appendix C of the Official ARTF Report for a full report of the findings*

## 3. Facilitated Sessions

The ARTF followed with Open and Closed listening sessions with an independent diversity consultant and facilitator, Dr. Kimberley Barrett. Open sessions were available to all university community members, while closed sessions were provided at the request of any on-campus group. All ethnocultural groups (Trent International, Trent University Native Association, Trent Association of Black Students, Trent International Student Association and regional groups), additional on campus associations, departments, clubs, and or union groups encouraged to participate.

Between April 26th and September 28th, 2021, a total of 27 listening sessions were held virtually to allow students and campus active community members space to share their observations and experiences. Participation throughout the sessions ranged from attendant to 19 attendants. Student group participation was encouraged but low, with student leaders and student staff feeling alienated and uncomfortable in sessions with senior staff or faculty. All senior administrators, including the president, and Board participated in at least one of the listening sessions. The committee agreed that the sessions mirrored the demographic on campus, including Indigenous, Black, Latinx and International students, with the majority of participants identifying as white.

## **Recommendations**

Recommendations were solely developed based on the information received and collected during the consultation process. The recommendations are organized into five sections: 1) budget and planning; 2) Representation and hiring; 3) training and professional development; 4) Community engagement and partnerships; and 5) Support for the Trent community. Below is a simplified summary of the recommendations; the Full Report is available on the Trent University Website.

- Digital Release of the ARTF Final Report: A Path Forward accessible to the campus community by the end of February.
- University admin will hire a senior EDI advisor who will report and oversee the implementation of the Task Force's recommendations and report to the Provost and Vice-President Academic. Who will lead departmental EDI development and provide yearly updates to the campus community.
- Adequate resources and budget will be provided to implement the recommendations made by the Task Force.
- The creation of a University Equity, Diversity, Inclusion and Belonging (EDIB) Committee chaired by the provost starting March 2022. The committee will work with BIPOC community representatives and City of Peterborough organizations to help coordinate implementation. Budget will be set aside to pay BIPOC Student and community members who are participating in the committee on a volunteer basis.
- The University will create a statement on equity, diversity, inclusion, antiracism, and that promotes a sense of belonging.
- Create a new, clear and accessible process for reporting racism and discrimination and supporting students who experience these incidents.
- Review and develop strategies to make existing Discrimination and Harassment reporting and policies more accessible for students. Hiring externally trained advocates to assist with this work would be valuable.
- Develop EDI plans within all Departments to include anti-racism goals and practices. Consultation with Senate and University Human Resources will be the first step.
- Closer consideration on racial equity in all financial, hiring, policy decision making, with special attention to the implications of naming spaces and new practices.
- Creation of the President's Community Anti-Racism Council, a collective of Indigenous leaders and BIPOC Community groups to deepen relationships bi laterally.
- Development of BIPOC Hiring plan and further collection of race-based data for developing and setting goals for equity seeking hiring practices, to expand the diversity of staff and faculty at Trent. With special attention to the diversity of the Board of Governors.
- Creation of a campus wide self-identification survey to provide a richer realistic picture of the diversity on campus.



- Launch of an Indigenous Initiatives Strategy to provide overview and review of Indigenous actions on campus including funding, an annual review of curriculum and INDG 1000 courses, self-governance and pedagogy.
- Creation of accessible mandatory training modules for all new Trent community members including staff, students, campus security, and volunteers that covers issues of discrimination, microaggressions, anti-racism and allyship. A special focus on anti-Black and anti-Indigenous racism here in Canada. Follow up to ensure people meet this expectation and provide incentives for participation and consequences if the training is not completed.
- Develop anti-oppression and anti-racism in-person and online training modules and provide ongoing training that is meaningful, informed, and effective for students. Funding would be provided to create a webinar series to assist in this.
- Develop a mandatory undergraduate course on Anti-Oppression and Anti-Discrimination open to all undergraduate students, exploring all concepts of oppression, bias and privilege.
- Creation of a Black Studies minor, and additional courses to incorporate intersectionality within Black studies.
- Provide Students with the opportunity to record their EDI related training and participatory experiences on a co-curricular transcript.
- Create initiatives and spaces to support the professional development, community building and social well-being of racialized faculty and staff. Adequate funding will be provided yearly for these initiatives.
- Centre for Teaching and Learning will provide mandatory and developmental trainings to encourage inclusion that can foster an anti-racist, decolonial classrooms for future students and teachers.
- Highlight Radicalised Trent faculty in all disciplines to promote the work and contributions of Radicalised Scholars to improve inclusion within curriculum.
- Provide incentives to support faculty integrating inclusion and diversity pedagogy and decolonial context into already existing courses.
- Development of a pilot 24/7 Campus Wellness Check Team, for students to contact as an alternative for calling campus security.
- Creation of new student services and wraparound supports that address the unique challenges of BIPOC and international students at Trent, including food, accessibility, and transitional aspects.
- Launch an EDI Enhancement Fund, a fund open to students, faculty and staff for initiatives that create equity and inclusion on campus and within the community.
- Create scholarships and bursaries for BIPOC Students recognized BIPOC academic excellence.

- Fund and create programs to empower BIPOC and international students to influence campus culture to achieve equity, diversity, and inclusion. Such as creating employment opportunities for BIPOC Students on campus, comfort meals and recipes from other countries, celebration of all cultural events.
- Trent University will fund additional, permanent positions for BIPOC and other equity focused counselors who specialize in mental health and racism issues for students, faculty, and staff. At a minimum, two positions will be allocated for the Durham campus.

### **The Conclusion**

The information gathered during the ARTF consultation process indicates that the effects of racism are inhibiting the ability of members and students of the Trent community to reach their academic and professional potential. Students and employees who identify as Indigenous, Black and People of Colour experience discrimination and harassment at a much higher rate than their white identifying peers. Faculty, staff, students, and alumni, both BIPOC and white identifying, shared examples of how they were ill-prepared to respond to challenges presented either when being the target of discrimination or to meet the demands of an increasingly diverse workplace. Members of the Trent community also identified ways in which current practices and campus environment are inconsistent with the institutional commitment to equity, diversity, inclusion, and anti-racism and the way in which the university portrays itself

As an association, we have been and will continue to reflect on these recommendations as we lobby for the university to increase the visibility and accessibility for discrimination reporting and anti-racism initiatives. During the time on the Committee student representatives met and discussed the emotional labour of EDI work and the need for students to be paid for their time. We will continue to put pressure on the university to create a more safe and equitable campus, that is free from racism and discrimination for all students.