

### **Board of Directors 2016-2017**

The tenth meeting of the Trent Central Student Association Board of Directors Meeting occurred on February 12, 2017 at 1:08pm in the Gathering Space of Gzowski College, Trent University, Peterborough, ON.

Present:	President Alaine Spiwak Vice President Clubs & External Pippa O'Brien Vice President Campaigns & Equity Brendan Campbell Vice President University & Colleges Anna Leonova Ethical Standards Commissioner Scott Maufront Indigenous Students Commissioner Coty Zachariah International Students Commissioner Ivana Sekularac Queer Students Commissioner Annette Pedlar Students with Disabilities Commissioner Andrew Clark CC Cabinet President Dorcas Mensah CC Commissioner Cydney Habraken GC Cabinet President Emily Cauduro GC Sr. Senator Owen Faulkner-Nolan GC Commissioner Lea Rogers-Balgobin LEC Cabinet Prime Minister Jessica Randall LEC Sr. Senator Emily Beaudin OC Sr. Senator Craig Rutherford
Regrets:	Environment & Sustainability Commissioner Jean-Luc Lemery LEC College Commissioner Brandon Rimmelgas OC Commissioner Brianna Joseph Anti-Racism Commissioner Shanese Steele CC Sr. Senator Mary Carswell-Gates
Absent:	Gender Issues Commissioner Shoshawna Hill OC President Timothy Hance

#### **1. Call to Order**

Board Chair Seaby calls meeting to order at 1:08pm.

#### **2. Roll Call**

Board Chair Seaby proceeds to take attendance.

#### **3. Land Acknowledgement**

Board Chair Seaby reads aloud the Land Acknowledgement, "*The Trent Central Student Association wishes to acknowledge the Anishnaabe and Mississauga peoples and their traditional territory, in which this meeting is taking place*", as an expression of gratitude.

#### 4. Chair's Remarks

None

#### 5. Approval of the Agenda

**MOTION:** Be it resolved that the 2017.02.12 Agenda be adopted as presented.

*Moved by: Alaine Spiwak; Seconded by: Lea Rogers-Balgobin*

**MOTION to AMEND:** Be it resolved that the 2017.02.12 Agenda include section to add an Item of Impeachment for the next meeting.

*Moved by: Andrew Clark; Seconded by: Owen Faulkner-Nolan*

**Amendment Carried.**

**Carried.**

#### 6. Approval of Minutes

**MOTION:** Be it resolved that the minutes from the 2016.01.29 meeting be adopted with necessary corrections.

*Moved by: Lea Rogers-Balgobin; Seconded by: Owen Faulkner-Nolan*

Vice President Campbell requests that his apology to the Equity Commissioners for sharing their perspectives without their permission be included under Equity Caucus.

**Carried.**

#### 7. President's Report

**MOTION:** Be it resolved that the 2017.02.12 President's Report be approved.

*Moved by: Anna Leonova; Seconded by: Pippa O'Brien*

President Spiwak apologizes for her late report as she was away in Ottawa on Monday and Tuesday for the Converge Conference meeting with the Prime Minister and the commissioners of the Canadian Government.

President Spiwak states that the TCSA released a statement reiterating that we stand with the Muslim Community now and always following the tragedy in Quebec. She met with the TMSA and the TCSA helped to facilitate for them to meet with security. They also assisted with finding spaces for Islam Awareness Week events.

President Spiwak will be meeting with President Groarke this week. Please bring forth any topics of concerns. Her main concerns are reconciliation on university campuses and discussing housing concerns.

President Spiwak indicates that Trent will be filming its Christmas Video on Monday February 13 at 3pm on the Faryon Bridge. The first 25 students to join will receive a Trent scarf and a chance for a gift card and afterwards can help to drop off food donations to Kawartha Food Share.

President Spiwak met with the Mark Murdock. He stated that the manager's salary was based off similar positions at the University regarding Food Services. He also stated that although the administration budget is large, the unused portion will be included back into the total budget if not used. The manager position and supervisor position will not be students but all other positions are for students.

**Carried.**

### **8. VP Clubs and External Affairs Report**

**MOTION:** Be it resolved that the 2017.02.12 VP Clubs and External Affairs Report be approved.

*Moved by: Owen Faulkner-Nolan; Seconded by: Andrew Clark*

Vice President O'Brien has met with levy groups twice. There is concern that with two opt-out periods, they will have extra work for refunds. A pan levy bursary has been suggested from which to withdraw refunds for levies for those students who request one. This would take the pressure off of the individual groups. The attendees of the second meeting were not as agreeable regarding the pan levy bursary however they agreed that something needed to change. According to levy groups, the refund requests can cost the group a lot of money in terms of work hours. The second opt out period also presents an opportunity for more people to opt out. Currently the levy opt out process is long and inaccessible. President Spiwak states that more groups are applying to become levy groups. She states that having non-refundable levy groups puts students in financial need at a disadvantage.

**Carried.**

### **9. VP University and Colleges Affairs Report**

**MOTION:** Be it resolved that the 2017.02.12 VP University and Colleges Affairs Report be approved.

*Moved by: Owen Faulkner-Nolan; Seconded by: Ivana Sekularac*

Vice President Leonova met with the Colleges Sub Committee. They discussed increased enrollment and how that will increase the college's fee. Contact her regarding the college's budget, and if you have any questions about how spaces on campus will be repurposed following the closure of the library and if you have any specific recommendations.

Vice President Leonova comments on the success of the TMSA Islam Awareness Week. She thanks Vice President Campbell for contacting CFS for support materials. At the

event on Friday night Anti-Racism Commissioner Steele spoke at the beginning and 50 people attended throughout the evening. The weather impacted attendance.

**Carried.**

### **10. VP Campaigns & Equity Report**

**MOTION:** Be it resolved that the 2017.02.12 VP Campaigns & Equity Report be approved.

*Moved by: Andrew Clark; Seconded by: Owen Faulkner-Nolan*

Vice President Campbell indicated that although Lobby Week was a success, the TCSA should only send one delegate next year as there are not enough meetings to send two.

Vice President Campbell indicates that he is doing too many things at once and encourages the next Vice President Campaigns & Equity to gather a list of Board members interested in taking on projects. Unfortunately they weren't able to meet with Maryam Monsef at Lobby Week but he will email her this week. He will also reach out to TGSA for graduate perspectives. He suggests women and non-binary folks to meet with Monsef as she requested being put in contact with other non-male leaders.

Vice President Campbell reminds the Board there is WENDO on February 15<sup>th</sup> 2:30-5:15pm in Bailey Fitness Studio.

He will be meeting with the Special Committee on Indigenous Education and TUNA on Tuesday.

Vice President Campbell reminds students that there is a Free tax service through CFS called UFile.

**Carried.**

### **11. Commissioner Reports**

Students With Disabilities Commissioner Clark will be launching his Visible and Invisible Disabilities Campaign. Students can report areas that aren't accessible for the TCSA to lobby to make accessible.

Ethical Standards Commissioner Maufront is still working with clubs for the Ethical Sourcing Grant. He was hoping to have 4 applications but no groups/clubs have applied yet. He is still reaching out to clubs.

International Students Commissioner Sekularac reports on the TIP Camp forum. There was lower attendance than expected. She intends on hosting more forums on how to file taxes, find housing, etc. She is hoping to host an International Week after reading week to create international presence on campus. Vice President Campbell suggests contacting

Peterborough Student Housing Co-op as support for the housing forum. Champlain President Mensah suggests adding a forum on banking and how to apply for credit cards.

Commissioner Zachariah indicates that he is meeting with the Special Committee on Indigenous Education on February 14<sup>th</sup>. He is also involved in a Trent RISE Summit and will provide more details at next meeting.

## **12. Committee Reports**

Champlain President Mensah informs the Board of a meeting of the Elections committee. The committee went through by laws and policies and the tentative time line for elections. All is going well and they will update the BOD at the next meeting.

Commissioner Maufront met with PACHREA about the past Campaign for Inclusion Week to promote diversity and inclusion on campus. Active Minds, TCSA and TACSU were all involved. The events were a success and he apologizes for missing the last meeting and not being able to promote the events to the BOD.

Commissioner Pedlar met with UAPC this past week. For nursing students attempting to get readmitted, you must have an overall average of 75%, not 65% in each class.

Senator Faulkner- Nolan met with CASSC this past week. They talked about the University Budget. Salary and pension discussions. It appears wages are going up. They are hiring more teaching staff. There will be a 3% increase in tuition. Discussions regarding library closure are still happening. They are seriously considering renting the old Shoppers and Giant Tiger. Books will be delivered to an access point on campus 2-3 times/day. Archives and periodicals will be available downtown. There have been no discussions regarding how this will impact Trent Durham students that already wait 2-3 days for books. The University has yet to discuss using the Student Centre as an access point for book pickup.

Commissioner Rogers-Balgobin requests that an up to date version of Student Centre plans be posted to the TCSA website and Trent website.

President Spiwak indicates that the Student Centre is on time and on budget. The TCSA is planning on moving in mid-August with the Centre opening for the first day of classes.

President Spiwak met with the Trent Board of Governors. Sustainable Trent gave a presentation regarding Innovation Park and how the biodiversity of the area will be impacted by the buildings and construction. They are unhappy with how Trent is undertaking the project. They are doing an Environmental Impact Assessment after already starting construction plans. There is also a lack of Indigenous consultation, going against Trent's general beliefs. She also met with the University Housing committee. They are looking for a company to come up with a 5, 10 and 15 year housing plan. The board presented concerns with keeping the colleges as a hub and not spreading out too

far. Consultations with companies are starting in April. It is important to get students to come out to the housing forums. President Spiwak indicates that the CASSC Mental Health Sub Committee is meeting on Thursday March 2 from 10am-11am in the AJM Smith Room.

### **13. Staffing Plan**

**MOTION:** Be it resolved that the 2017-2018 TCSA Staffing plan be approved.

*Moved by: Cydney Habraken*

*Seconded by: Owen Faulkner-Nolan*

President Spiwak recaps the changes made to the staffing plan. The VP of University and College Affairs will be the primary person responsible for Orientation Week and Frost Week. The sick days clause includes additional paid sick days for due medical cause and extenuating circumstances. The Clubs and Groups Coordinator has been re-added as this year the front desk/ clubs and groups coordinator did not leave enough time for work. Next year there will be spaces and lockers to manage for clubs and groups in the Student Centre. The Brand Ambassador Team will move back down to 3 from 4 staff as there is not enough work for 10 hours/week. The BAT leader and Events coordinator have merged into one position as there was too much overlap this year that could contribute to conflict between the positions. Under Operations and Service Managers Position a salary increase can be noted for the addition of responsibilities of Sponsorship and Advertising. This is to ensure that things are consistent and that the TCSA maintains good relationships with vendors, etc. The summer student position for Sponsorship and advertising has been eliminated.

Vice President Campbell has included lines within the Vice President Campaigns & Equity portfolio emphasizing their responsibility for CFS budget and services.

President Spiwak indicates that there is a line in the budget for the Student Centre Coordinator although it was not included in the current version of the Staffing Plan. Once the position has been confirmed it will be added.

**Carried.**

### **14. 2<sup>nd</sup> Draft Budget**

**MOTION:** Be it resolved that the 2016-2017 2<sup>nd</sup> Draft Budget be Approved  
*Moved by: Lea Rogers-Balgobin; Seconded by: Alaine Spiwak*

President Spiwak indicates that the Revenue from the ATM has been continuously falling. They have looked into having Bank specific ATMs on campus but they take a higher percentage of the revenue. She indicates the addition of Mileage for Association Work budget line. Any mileage used to be claimed under charters, but created specific budget line to reflect the actual use of the money. There may be potential increases to Apple due to an increase in funding applications. President Spiwak indicates that there was a renaming of the RISE Budget Line to Directors Conference Opportunities.

Consultation with Commissioner Steele or Commissioner Zachariah regarding the change should have happened. They have re added the RISE Budget line to the 2<sup>nd</sup> draft but there is still a budget for all students to apply for funding. President Spiwak indicates that Line 540 shows the \$5 withheld from benefit opt outs as an admin fee for processing the opt outs. This was mistakenly counted twice but caught by the accountant. The correction has been reflected in the 2<sup>nd</sup> draft budget. President Spiwak indicates that with more student enrollment there is a significant increase to levy checks. Although there is a deficit to transit, the levy should cover this.

**Carried.**

### **15. Sacred Heart College Benefits Request**

**MOTION:** Be it resolved that the students of Sacred Heart College be included in the TCSA Benefits Plan (at a suggested rate of \$325.00), and allowed to purchase the Trent Transit Pass (charged at the non-member rate of \$297.59).

*Moved by: Finance & Operations; Seconded by: Pippa O'Brien*

Vice President O'Brien indicates that the Sacred Heart Bible College Students want to be included in our benefits plan. Trent has a strong relationship with them. There are only about 20 students at the school and they would pay a slight premium on the benefits. They won't have any representation on our benefits committee.

**Carried.**

### **17. Questions From the Public**

#### **18. Item of Impeachment**

Commissioner Clark indicates that there was a breach of confidence within the Grocery Assistance Program. VP Campbell asked another student to let a student receiving grocery assistance know that their email wasn't working and to contact him regarding grocery assistance.

Vice President Campbell acknowledges that this was a serious mistake with serious consequences. He apologizes and indicates that he will not sit on the GAP Committee until the BOD has come to a decision.

President Spiwak indicates that she is against impeachment. Although it is important to legitimize the concerns of the student, it was a mistake that should not be punished so harshly at the end of VP Campbell's term. The new VPCE would lose out on the shadow period. She suggests that there are other ways to deal with this.

Commissioner Clark believes that this was a fairly large breach of confidence and that there is potential for the board to be vulnerable to criticism and/or legal action. The fact that it is almost the end of the year should not determine how the board deals with this.

President Spiwak suggests that a formal apology be issued on behalf of the association. She suggests that another executive chair the GAP Committee.

Vice President O'Brien suggests reaching out to the student to determine what they would like to do.

**MOTION:** Be it resolved that the Board of Directors take a five-minute recess.

*Moved by: Elaine Spiwak; Seconded by: Lea Rogers- Balgobin*

3:00-3:05pm

**MOTION:** Be it resolved that the BOD Meeting on March 12, 2017 Include an Item of Impeachment for Vice President of Campaigns and Equity Brendan Campbell.

*Moved by: Andrew Clark; Seconded by: Owen Faulkner- Nolan*

President Spiwak indicates that she is against the inclusion of an item of Impeachment.

Commissioner Zachariah is against the motion. He states that VP Campbell has worked very hard for the TCSA and the Special Committee on Indigenous Education and it would be unfortunate for this mistake to limit his involvement.

Commissioner Clark would like to reiterate that he does not specifically want VP Campbell to be impeached; he brought it to the attention of the board to facilitate open dialogue.

Commissioner Zachariah states that he believes that the threat of impeachment is too severe and that there are different ways of going about this.

Senator Faulkner-Nolan indicates that he is for the motion because it is worth taking a stance and holding ourselves accountable to our bylaws.

Vice President Leonova states that she is against the motion. Although it is important that it was brought forward she would rather see Campbell working and doing his best in his position until the next Board meeting instead of worrying about whether or not he will be impeached.

Commissioner Clark indicates that the student asked for the Board to consider impeachment based on the by laws and wants to send a representative to the next BOD meeting.

Commissioner Rogers-Balgobin states that she believes there is no harm in an investigation. She says that we have to respect the student's position.

Vice President O'Brien asks if the student would be allowed to come to the next meeting.

Board Chair Seaby states that the student would be able to speak or send a representative on their behalf.

**Motion fails.**

**MOTION:** Be it resolved that an Executive Review Committee be struck.  
*Moved by: Andrew Clark                      Seconded by; Jessica Randall*

**MOTION to AMEND:** Be it resolved that an Executive Review Committee be struck for the position of Vice President of Campaigns and Equity.  
*Moved by: Alaine Spiwak; Seconded by; Owen Faulkner- Nolan*

**Abstentions: Coty Zachariah**

**Amendment Carried.**

Board Chair Seaby indicates that following the Executive Review the committee can recommend impeachment, an official written warning and/or changes to how the executive communicates with the board.

The Executive Review Committee will consist of three directors not on the executive. They will submit their findings 48 hours in advance of the next board meeting.

**Carried.**

Abstentions: Brendan Campbell

Owen Faulkner Nolan, Coty Zachariah and Scott Maufront will sit on the Executive Review Committee.

**19. Any Other Business**

**MOTION:** Be it resolved that another Executive Member of the Board chair the Grocery Assistance Program for the duration of the Executive Review.  
*Moved by: Brendan Campbell; Seconded by: Owen Faulkner-Nolan*

**Carried.**

**20. Adjournment**

**MOTION:** Be it resolved that the 2017.02.12 Board of Directors Meeting be adjourned.  
*Moved by: Leah Rogers-Balgorin; Seconded by: Jessica Randall*

**Carried**

Meeting adjourned at 3:27pm.

Minutes respectfully submitted,

Alexandria Dale  
Association Board Secretary