

SEPTEMBER 1, 2019 - AUGUST 31, 2020
1st DRAFT

BUDGET FOR THE TRENT CENTRAL STUDENT ASSOCIATION

OPERATIONS BUDGET - EXPENSES AND REVENUE

	2018-2019 FIRST DRAFT	2018-2019 ACTUALS	2019-2020 FIRST DRAFT	2019-2020 SECOND DRAFT	2019-2020 THIRD DRAFT	2019-2020 RUNNING ACTUALS
12	BOOKKEEPING, LEGAL, BANK, AUDITORS FEES	16,000.00	15,557.78	17,000.00	0.00	0.00
14	Bookkeeper/audit or reviewed papers	11,500.00	12,589.48	13,000.00		
16	Legal Fees	1,000.00	791.00	1,000.00		
17	Bank Fees	3,500.00	2,177.30	3,000.00		
20	LIABILITY INSURANCE	12,500.00	11,436.61	11,500.00	0.00	0.00
22	OFFICE	13,200.00	13,018.62	9,900.00	0.00	0.00
24	Office Equipment/supplies/maintenance	7,600.00	7,600.00	4,000.00		
26	Payroll Processing	1,100.00	1,145.82	1,200.00		
28	Email servers	500.00	577.09	700.00		
30	Postage and Courier	500.00	349.20	500.00		
32	Professional Expenses: stipends/software	3,500.00	3,346.51	3,500.00		
36	STAFFING	322,550.00	350,913.47	364,205.00	0.00	0.00
38	Payroll Employer contributions	18,500.00	18,995.46	19,000.00		
39	Stat/Vacation Pay	14,000.00	18,405.89	18,500.00		
40	RRSP contributions	5,000.00	4,557.96	4,700.00		
41	Executive Honoraria/PTDF	88,000.00	105,960.80	108,885.00		
42	Full-time staff/PTDF	155,500.00	161,121.07	171,970.00		
43	Part-time staff	40,050.00	41,786.04	40,650.00		
58	Labourers	1,500.00	86.25	500.00		
60	EMPLOYEE/EXECUTIVE BENEFITS	4,500.00	1,864.69	4,000.00	0.00	0.00
64	Staff development fund	1,000.00	39.55	500.00		
68	Staff benefits: parking/AC for FT Staff	3,500.00	1,825.14	3,500.00		
72	WEBSITE	2,500.00	1,410.71	1,500.00	0.00	0.00
74	TRANSFER TO TRENT FOR FEE COLLECTION	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
76	TRANSFER TO CONTINGENCY (5% OF FEES)	11,554.00	3,323.48	9,000.00	0.00	0.00
78	TOTAL OPERATING EXPENSES	383,804.00	398,525.36	418,105.00	1,000.00	1,000.00

2018-19 transfer less \$8500 OOLALA

*PTDF = Personal Taxed Discretionary Fund as per Staffing Plan

	2018-2019	2018-2019	2019-2020	2019-2020	2019-2020	2019-2020
REVENUE	FIRST DRAFT	ACTUALS	FIRST DRAFT	SECOND DRAFT	THIRD DRAFT	RUNNING ACTUALS
80	GRANTS	12,394.00	11,148.65	12,744.65	0.00	0.00
82	TIP Job Subsidy	0.00	0.00	1,596.00		
84	Canada Summer Jobs Subsidy	2,394.00	3,360.00	3,360.00		
86	TWSP	10,000.00	7,788.65	7,788.65		
88	*MEMBERSHIP LEVY (+ services)	238,165.28	246,024.58	196,820.00	0.00	0.00
90	4% REVENUE/TRANSFERS FROM OTHER BUDGETS	206,995.16	252,635.15	300,636.87	0.00	0.00
92	Benefits	91,991.40	117,794.39	142,757.26		
94	Clubs & Groups	3,520.00	14,163.79	14,163.79		
96	Transit	83,667.89	90,117.15	113,156.00		
98	Student Centre	27,815.87	30,559.82	30,559.82		
100	TOTAL REVENUE	457,554.44	509,808.38	510,201.52	0.00	0.00
102	REVENUE LESS EXPENSES	73,750.44	111,283.02	92,096.52	-1,000.00	-1,000.00

DISCRETIONARY REVENUE

	2018-2019	2018-2019	2019-2020	2019-2020	2019-2020	2019-2020
REVENUE	FIRST DRAFT	ACTUALS	FIRST DRAFT	SECOND DRAFT	THIRD DRAFT	RUNNING ACTUALS
104	ADVERTISING AND SPONSORSHIP	14,210.00	11,745.00	13,150.00	0.00	0.00
106	Handbook Advertisements	9,800.00	11,400.00	11,400.00		
107	Sponsorship Packages	3,450.00	345.00	1,500.00		
108	Website Advertising	960.00	0.00	250.00		
110	VENDORS	15,350.00	27,242.50	27,242.50	0.00	0.00
112	Imaginus Poster Sale	4,550.00	4,550.00	4,550.00		
114	Vendor Program	4,050.00	5,350.00	5,350.00		
116	Vendor Day	3,750.00	4,110.00	4,110.00		
117	Student Centre bookings	3,000.00	13,232.50	13,232.50		
118	OFFICE REVENUE	2,222.00	1,802.96	1,802.96	0.00	0.00
122	Consignment Books Commission	1,760.00	1,524.86	1,524.86		
126	Misc. (ISIC, membership fee, discounted books)	462.00	278.10	278.10		
128	COMMERCIAL REVENUE	1,500.00	8,591.01	8,591.01	0.00	0.00
129	Merch Sales	5,500.00	11,775.50	11,775.50		
130	Merch Costs	-4,800.00	-2,774.28	-2,774.28		
131	School Supplies Sales		379.04	379.04		
132	School Supplies Costs		-245.18	-245.18		
133	Button Making Sales		287.90	287.90		
134	Button Making Supplies		-815.82	-815.82		
135	OTC Sales	1,400.00	1,138.44	1,138.44		
136	OTC Costs	-850.00	-1,229.17	-1,229.17		
137	Prolong commissions	250.00	74.58	74.58		
138	INTEREST ON INVESTMENTS	5,332.72	3,382.79	5,332.72	0.00	0.00
140	ATM REVENUE	8,000.00	6,007.40	6,000.00	0.00	0.00
142	TOTAL DISCRETIONARY REVENUE	46,614.72	58,771.66	62,119.19	0.00	0.00
144	PLUS FUND FROM OPS BALANCE	73,750.44	111,283.02	92,096.52	-1,000.00	-1,000.00
146	TOTAL AVAILABLE DISCRETIONARY REVENUE	120,365.16	170,054.68	154,215.71	-1,000.00	-1,000.00

awaiting store your dorm

DISCRETIONARY EXPENSES

	2018-2019 FIRST DRAFT	2018-2019 ACTUALS	2019-2020 FIRST DRAFT	2019-2020 SECOND DRAFT	2019-2020 THIRD DRAFT	2019-2020 RUNNING ACTUALS
COMMUNITY						
148 BOARD OF DIRECTORS	13,800.00	9,624.83	13,100.00	0.00	0.00	0.00
150 Board Meetings/AGM/Chair	1,200.00	501.41	1,850.00			
154 Board Retreat/training	7,000.00	5,526.33	7,000.00			
155 Mileage expenses for Association work	250.00	22.48	100.00			
158 Exec/Staff discretionary	2,700.00	797.94	1,000.00			
167 Exec Tabling	150.00	0.00	150.00			
168 Elections	2,500.00	2,776.67	3,000.00			
170 FUNDING	22,600.00	20,579.51	25,600.00	0.00	0.00	0.00
172 APPLE	10,000.00	9,047.19	12,000.00			
174 PSE	12,000.00	11,000.00	12,000.00			
175 Donations	600.00	532.32	1,600.00			
178 PRINT ADVERTISING & PUBLICATIONS	3,000.00	3,355.18	3,000.00	0.00	0.00	0.00
180 ACCESSIBILITY	4,000.00	0.00	2,000.00	0.00	0.00	0.00
182 FRONT DESK GIVEAWAYS	500.00	324.90	500.00	0.00	0.00	0.00
184 OFFICE APPRECIATION	2,500.00	2,166.07	2,100.00	0.00	0.00	0.00
186 ASSOCIATION BRANDED WEAR	1,000.00	697.45	1,000.00	0.00	0.00	0.00
188 EXAM CARE PACKS	5,000.00	5,740.10	5,000.00	0.00	0.00	0.00
194 MEMBER HANDBOOK/AGENDAS	9,500.00	11,966.70	12,000.00	0.00	0.00	0.00
196 STUDENT AWARD OF EXCELLENCE	750.00	300.00	300.00	0.00	0.00	0.00
200 COLLEGE FUNDING	9,000.00	6,100.00	9,000.00	0.00	0.00	0.00
202 Champlain	2,000.00	0.00	2,000.00			
204 Gzowski	2,000.00	100.00	2,000.00			
206 Lady Eaton	2,000.00	2,000.00	2,000.00			
208 Otonabee	2,000.00	2,000.00	2,000.00			
210 Traill	1,000.00	2,000.00	1,000.00			
212 TOTAL COMMUNITY	71,650.00	60,854.74	73,600.00	0.00	0.00	0.00

*includes chair

*no wheelchair access installed

	2018-2019	2018-2019	2019-2020	2019-2020	2019-2020	2019-2020
	FIRST DRAFT	ACTUALS	FIRST DRAFT	SECOND DRAFT	THIRD DRAFT	RUNNING ACTUALS
CONFERENCE AND CAMPAIGNS						
213 CONFERENCE AND WORKSHOPS	9,040.00	9,264.98	7,800.00	0.00	0.00	0.00
214 CFS National	2,775.00	4,762.25	3,000.00			
216 Directors conference opportunities	1,000.00	678.56	1,000.00			
217 CFS Ontario	3,265.00	3,824.17	1,800.00			
219 CFS National Circle of FNMI	1,500.00		1,500.00			
220 CFS Ontario Circle of FNMI	500.00		500.00			
230 Summer Campaigns (May - September)	0.00	0.00	500.00	0.00	500.00	0.00
231 VP Health and Wellness	5,100.00	644.58	5,600.00	0.00	0.00	
232 Decolonizing Therapy			2,000.00			
233 Mind your Mind Symposium			500.00			
234 Tick Removal Kits			500.00			
235 Collaborations/event materials			500.00			
236 Forest Therapy Walks			300.00			
238 Food for Thought MH			500.00			
240 Light therapy lamps for students			600.00			
242 From a patient's perspective panel discussion			500.00			
244 Sexual Health and Reproductive week			200.00			
252 Campaigns (September - April)	5,650.00	5,427.25	2,800.00	0.00	0.00	0.00
254 We the Levies			150.00			
256 Mind your Mind			500.00			
258 Change you Want to See			300.00			
260 Challenging Islamophobia			200.00			
262 Student Advocacy report			200.00			
264 Winter lecture series			1,000.00			
265 Winter campaigns			450.00			
268 COMMISSIONERS BUDGETS	6,000.00	2,536.30	6,000.00	0.00	0.00	0.00
270 TOTAL CONFERENCES/CAMPAIGNS	25,790.00	17,873.11	22,700.00	0.00	500.00	0.00

	2018-2019	2018-2019	2019-2020	2019-2020	2019-2020	2019-2020
	FIRST DRAFT	ACTUALS	FIRST DRAFT	SECOND DRAFT	THIRD DRAFT	RUNNING ACTUALS
FOOD BANK						
546 REVENUE - LEVY	11,760.00	32,875.81	18,017.01			11,613.20
548 EXPENSES - GROCERY CARDS	14,160.00	26,472.00	11,613.20			
550 REVENUE LESS EXPENSES	-2,400.00	6,403.81	6,403.81	0.00	0.00	11,613.20

2019 fall levy plus remaining funds from 2018-2019 budget yet 2018 revenue included PCAP

	2018-2019	2018-2019	2019-2020	2019-2020	2019-2020	2019-2020
	FIRST DRAFT	ACTUALS	FIRST DRAFT	SECOND DRAFT	THIRD DRAFT	RUNNING ACTUALS
EVENTS						
272 ORIENTATION WEEK: SERVICES	11,744.42	3,104.48	8,003.36	0.00	0.00	8,003.36
274 Gifts (bags)	12,000.00	9,585.56	9,957.06			9,957.06
276 Safer Sex Kits	390.92	1,113.05	1,693.98			1,693.98
279 Waterbottles	18,000.00	20,173.37	13,504.64			13,504.64
Benefits promotions from C&C (Levy)	(7,329.00)	(7,500.00)	(6,752.32)			(6,752.32)
282 (Bag/waterbottle Sponsor/inserts)	(11,317.50)	(20,267.50)	(2,900.00)			(7,500.00)
284 ORIENTATION WEEK: PROGRAMMING	5,000.00	367.77	1,000.00	0.00	0.00	0.00
286 Great Race		29.04	29.04			
288 ISW BBQ/Pizza		40.97	40.97			
294 T-SHIRTS		297.76	297.76			
330 DIONYSUS	8,000.00	5,729.42	6,000.00	0.00	0.00	0.00
332 Entertainment/Food/Candy		4,367.51				
336 Advertising/decorations		172.76				
338 Drinks		1,194.15				
344 T-Shirts/Hats		-5.00				

	2018-2019	2018-2019	2019-2020	2019-2020	2019-2020	2019-2020
EVENTS	FIRST DRAFT	ACTUALS	FIRST DRAFT	SECOND DRAFT	THIRD DRAFT	RUNNING ACTUALS
408 COLOUR RUN	0.00	0.00	0.00	0.00	0.00	0.00
410 T-shirts	571.78	972.94	972.94			
412 Promotion	38.81	60.00	60.00			
414 Colour	322.79	379.08	379.08			
416 Bibs	0.00	0.00	0.00			
417 refreshments	108.53	0.00	0.00			
420 Donation	2,011.80	3,139.48	3,139.48			
422 (Registration)	(3,053.71)	(4,551.50)	(4,551.50)			(150.00)
424 PUMPKIN PATCH	800.00	1,052.76	1,000.00	0.00	0.00	0.00
426 FROST WEEK	1,787.99	3,304.15	2,000.00	0.00	0.00	0.00
427 MISC	0.00	1,502.17				
428 Taco/Trivia @ Ceili	711.50	1,072.09				
429 Hot chocolate	214.14					
430 Hocky game	551.60	729.89				
432 Milk Run	310.75					
433 DE-STRESSERS (paint night, dogs, henna etc.)	1,000.00	811.12	1,000.00	0.00	0.00	0.00
434 MIS.	800.00	0.00	400.00	0.00	0.00	0.00
435 SUMMER EVENTS	2,000.00	2,678.29	2,000.00	0.00	0.00	-390.00
436 TCSA 25th Birthday Party			1,500.00			
437 Woman on the Ballot Book Launch			500.00			
438 Federal Elections			500.00			
446 TOTAL EVENT EXPENSES	31,132.41	17,047.99	23,903.36	0.00	0.00	7,613.36
448 TOTAL DISCRETIONARY EXPENSES	128,572.41	95,775.84	120,203.36	0.00	0.00	17,180.42
450 TOTAL DISCRETIONARY REVENUE	120,365.16	170,054.68	154,215.71	-1,000.00	-1,000.00	120,348.93
452 TOTAL EXPENSES LESS DISCRETIONARY REVENUE	-8,207.25	74,278.84	34,012.35	-1,000.00	-1,000.00	103,168.51

CLUBS AND GROUPS

	2018-2019 FIRST DRAFT	2018-2019 ACTUALS	2019-2020 FIRST DRAFT	2019-2020 SECOND DRAFT	2019-2020 THIRD DRAFT	2019-2020 RUNNING ACTUALS
454 EXPENSES						
456 FUNDING: FALL	25,280.10	28,685.98	19,000.00			
457 FUNDING: WINTER	25,280.10	19,158.18	19,000.00			
458 FUNDING: SUMMER	3,500.00	721.81	2,000.00			
459 SWAG CONTRIBUTIONS			0.00			
460 TENTS	1,000.00		0.00			
461 LEADERSHIP ASSEMBLY	2,000.00	1,253.54	0.00			
465 GREEN DISH RENTALS	1,000.00		0.00			
466 CLUBS AND GROUPS DAY (2)	2,100.00	2,067.00	2,000.00			
468 FROST WEEK CLUBS DAY	350.00					
474 CLUBS GALA	1,500.00	935.39	750.00			
480 TRANSFER TO OPERATIONS	3,520.33	14,163.79	17,015.26			
483 CLUBS SPACE MATERIALS	1,000.00	3,097.50	0.00			
484 MISC	500.00		1,200.00			
486 TOTAL EXPENSES	67,030.53	70,083.19	60,965.26	0.00	0.00	0.00

door tap

	2018-2019 FIRST DRAFT	2018-2019 ACTUALS	2019-2020 FIRST DRAFT	2019-2020 SECOND DRAFT	2019-2020 THIRD DRAFT	2019-2020 RUNNING ACTUALS
492 REVENUE						
494 LEVY	67,480.53	75,935.20	60,965.26	0.00	0.00	33,816.92
496 Fall	33,554.63	56,614.55	45,291.64			33,816.92
497 Winter	33,925.90	18,342.02	14,673.62			
498 Closed expired C&G's bank accounts		978.63	1,000.00			
500 TOTAL REVENUE	67,480.53	75,935.20	60,965.26	0.00	0.00	33,816.92
502 REVENUE LESS EXPENSES	450.00	5,852.01	0.00	0.00	0.00	33,816.92

BENEFITS

	2018-2019	2018-2019	2019-2020	2019-2020	2019-2020	2019-2020
EXPENSES	FIRST DRAFT	ACTUALS	FIRST DRAFT	SECOND DRAFT	THIRD DRAFT	RUNNING ACTUALS
504 PREMIUMS	2,027,610.50	2,097,623.50	2,097,623.50			
510 LEVY GROUP PREMIUMS	22,748.99	21,495.04	21,500.00			
512 OPT OUT CHEQUES	708,147.46	680,287.59	680,287.59			
518 SPECIAL ASSISTANCE REQUESTS	7,500.00	17,488.20	20,000.00			
OHIP top-up plan			35,000.00			
519 COMMUNITY SPECIAL REQUESTS	9,500.00	16,555.72	8,000.00			
522 DISCRETIONARY	250.00	90.49	250.00			
523 EVENTS (massage/oxygen)	2,500.00	3,666.87	2,500.00			
524 TRANSFER TO OPERATING	91,991.40	117,794.39	142,757.26			
526 PROMOTIONS	10,000.00	11,033.61	10,000.00			
528 TOTAL EXPENSES	2,880,248.35	2,966,035.41	3,017,918.35	0.00	0.00	0.00

reduced by gardasil

2nd massage day

	2018-2019	2018-2019	2019-2020	2019-2020	2019-2020	2019-2020
REVENUE	FIRST DRAFT	ACTUALS	FIRST DRAFT	SECOND DRAFT	THIRD DRAFT	RUNNING ACTUALS
530 LEVY	2,752,111.71	2,958,744.86	2,969,744.86			2,855,145.28
536 LEVY GROUP PREMIUMS	52,068.04	53,064.23	53,064.23			
542 TOTAL REVENUE	2,804,179.75	3,011,809.09	3,022,809.09	0.00	0.00	2,855,145.28
544 REVENUE LESS EXPENSES	-76,068.60	45,773.68	4,890.74	0.00	0.00	2,855,145.28

increased by 11K promotions from C&C

TRANSIT

	2018-2019 FIRST DRAFT	2018-2019 ACTUALS	2019-2020 FIRST DRAFT	2019-2020 SECOND DRAFT	2019-2020 THIRD DRAFT	2019-2020 RUNNING ACTUALS
552	SERVICE	1,972,242.66	1,896,206.35	2,000,000.00	0.00	0.00
554	Fall	868,089.00	825,273.04	850,000.00		
556	Winter	868,089.00	841,204.02	850,000.00		
558	Summer	236,064.66	229,729.29	300,000.00		
562	SHELTER/STOP MAINTAINENCE	1,000.00	18,908.69	1,000.00	0.00	0.00
566	PRINTING - TRANSIT SCHEDULES	1,500.00	1,505.16	1,505.00	0.00	0.00
568	TRANSFERS TO TRENT	64,794.42	63,739.42	63,739.42	0.00	0.00
570	Bad Debt Allocation	12,913.00	12,913.00	12,913.00		
572	Audit Allocation	1,503.00	1,503.00	1,503.00		
574	Security	7,038.00	7,038.00	7,038.00		
576	Card Office	30,900.00	30,900.00	30,900.00		
577	Paid officer	3,440.42	3,440.42	3,440.42		
578	Transit Bursary	9,000.00	7,945.00	7,945.00		
582	TRANSFER TO TCSA OPERATIONS	83,667.89	90,117.15	113,156.00	0.00	0.00
584	TOTAL EXPENSES	2,121,704.97	2,068,971.61	2,177,895.42	0.00	0.00

woodland drive

	2018-2019 FIRST DRAFT	2018-2019 ACTUALS	2019-2020 FIRST DRAFT	2019-2020 SECOND DRAFT	2019-2020 THIRD DRAFT	2019-2020 RUNNING ACTUALS
586	REVENUE					
586	LEVY	2,085,601.53	2,305,282.95	2,305,282.95		2,263,127.19
594	TOTAL REVENUE	2,085,601.53	2,305,282.95	2,305,282.95	0.00	2,263,127.19
596	REVENUE LESS EXPENSES	28,690.98	300,050.76	191,126.95	0.00	2,263,127.19

this has not been reconciled by Finance yet

** levy will be plus transfers to trent as levy received from Trent takes this expense into account

	2018-2019	2018-2019	2019-2020	2019-2020	2019-2020	2019-2020	
STUDENT CENTRE	FIRST DRAFT	ACTUALS	FIRST DRAFT	SECOND DRAFT	THIRD DRAFT	RUNNING ACTUALS	
598	REVENUE	737,083.52	835,600.48	835,600.48	0.00	0.00	346,272.55
600	REVENUE - LEVY	737,083.52	835,600.48	835,600.48			346,272.55
602	*STARBUCKS	15,000.00	19,225.00	19,225.00			
604	EXPENSES	662,498.87	735,025.78	672,293.29	0.00	0.00	2,000.00
606	Transfer to Operations (4%)	27,815.87	30,559.82	30,559.82			
607	Grand Opening/HOTT	6,000.00	6,691.11	0.00			
609	Operating discretionary	3,000.00	20,267.38	2,000.00			
611	Art	3,500.00	2,500.00	2,000.00			2,000.00
613	**Operating Mandatory; Trent	100,500.00	167,129.47	167,129.47			
615	Principle plus interest	521,683.00	507,878.00	470,604.00			
618	REVENUE LESS EXPENSES	74,584.65	70,014.88	163,307.19	0.00	0.00	344,272.55

reduced 2019 levy actuals by 67K

8 mos

* revenue will be less Starbucks as money received from Trent takes this income into consideration

** revenue will be plus operating fees as money received from Trent takes this expense into consideration

	2018-2019	2018-2019	2019-2020	2019-2020	2019-2020	2019-2020	
TOTALS	FIRST DRAFT	ACTUALS	FIRST DRAFT	SECOND DRAFT	THIRD DRAFT	RUNNING ACTUALS	
618	OPERATIONS	-8,207.25	74,278.84	34,012.35	-1,000.00	-1,000.00	103,168.51
620	CLUBS AND GROUPS	450.00	5,852.01	0.00	0.00	0.00	33,816.92
622	BENEFITS	-76,068.60	45,773.68	4,890.74	0.00	0.00	2,855,145.28
624	TRANSIT	28,690.98	300,050.76	191,126.95	0.00	0.00	2,263,127.19
625	STUDENT CENTRE	74,584.65	70,014.88	163,307.19	0.00	0.00	344,272.55
626	TOTAL BALANCED ACTUALS	-55,134.87	425,955.29	230,030.04	-1,000.00	-1,000.00	5,255,257.90

* should be 38K 2018-2019 actual

	2018-2019	2018-2019	2019-2020	2019-2020	2019-2020	2019-2020	
CUMMUNILATIVE BALANCES	FIRST DRAFT	ACTUALS	FIRST DRAFT	SECOND DRAFT	THIRD DRAFT	RUNNING ACTUALS	
628	OPERATIONS	150,992.58	189,163.00	223,175.35			
630	CLUBS & GROUPS	35,436.33	42,001.64	42,001.64			
632	BENEFITS	451,875.59	716,745.74	721,636.48			
634	TRANSIT	578,925.21	583,696.47	774,823.42			
636	CONTINGENCY	63,039.00	66,362.48	75,362.48			
638	STUDENT CENTRE	1,449,849.70	611,636.35	774,943.54			
642	TOTAL	2,730,118.41	2,209,605.68		0.00	0.00	0.00

*

*includes mat GIC

*includes summer 2019