

Trent University Foodservice

Green Plates Rental Program

If you are hosting a meal, potluck or gathering the "Green Plates" dish program is a great environmentally sound choice. The "Green Plates" dish program is a new and exciting addition to Trent University community that was jointly developed by the Trent Central Student Association, Trent University Foodservice and Chartwells. The program allows student groups to access complete sets of dishes for their events that include food. We provide reusable large and small plates, bowls, glasses and silverware. Pick up the dishes on campus, use them for your event and return them, unwashed. It will save student groups the cost of buying disposables, the time of cleaning dishes, and reduce the impact on the environment. The dishes that were selected for the program are made of 50% renewable resources, including corn or oil and wood fiber.

Each "Green Plates" tote includes 24 complete sets of dishes. Order by the number of totes that you require for your function. Your totes will be available for pick up at the LEC kitchen on the day of your event. We even include a cart to make on-campus transportation easy. All "Green Plates" items are ready to use. When you are finished your function simply pack all of the place settings back into the tote and return to the LEC kitchen within 24 hours and we will do the rest.

To ensure dishes are available for your event, you should book your "Green Plates" as early as possible, and not less than three days before your event. A rental Agreement is to be completed when the order is picked up.

Each "Green Plates" tote contains 24 complete table settings:

24 X Knives, Forks, Spoons

24 X Side Plates

24 X Dinner Plates

24 X Bowls

24 X Cold Beverage Glasses

PLEASE SUBMIT FORMS 1 WEEK PRIOR TO EVENT

Booking Info

Student Name:		Student Number:	
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Event Contact Name:		Contact Phone:	
Event Name:		Contact E mail:	
Rental Pick up Date:		Rental Pick up Date:	
Guest Count:			

Rental Terms and Conditions:

1. All Green Plate Rentals must be entered into Caterax by the TCSA prior to the event to confirm availability. <https://trent-cgc.catertrax.com>
2. The RENTER shall keep and maintain the rented dishes during the terms of the rental agreement at his/her own cost and expense. He/she shall keep all the dishes in a good condition, normal wear and tear expected.
3. The Renter shall pay the TCSA full compensation for all replacement items that are damaged or lost.
4. Rentals are to be picked up and delivered back to the Lady Eaton Kitchen no later than 24 hours after the event. Late charges shall apply after due date.

The replacement costs are as follows:

Dinner Plates:	\$10 Each
Side Plates:	\$5 Each
Bowls:	\$5 Each
Cold Beverage Glasses:	\$5 Each
Knives, Forks, Spoons:	\$1 Each
Totes:	\$10 Each

Date:

RENTER Signature: